



2022

DANE BANK HANDBOOK

School Hymn

That I may serve
In daily duty fervent
Without reserve
Be willingly a servant
Following Him
Who laid aside His glory
And came to earth
that He might serve.

The lighted flame
Keep always keenly burning
Uphold our name
By higher standards learning
To God and School
And our beloved country
Show loyalty -
Help us to serve.

Heed 'Ut Prosim'
Respect our noble motto
Hear our Danebank hymn
Endeavour then to follow
The paths of usefulness
Of kindness, love and virtue
In cheerfulness -
May we all serve.

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School Values and Educational Principles



This Handbook is designed to be used as a reference guide and stepping stone to assist you and your daughter in accessing a lot of the information you need about our school. Through the use of this common information source at home and school, we can work together to support your daughter throughout her time here at Danebank.

History

Danebank was founded in 1933 when a group of Hurstville parents, led by the Crakanthorp family, engaged Miss Edith Roseby Ball to educate their young children.

She began with five girls and boys, teaching them on the back veranda and in the backyard of the house at 104 The Avenue Hurstville. Within two years, through her hard work, energy and enthusiasm, Miss Roseby Ball had purchased the school's first building at 86 Park Road Hurstville, starting a process of ongoing development and expansion.

Christian Foundations

Miss Roseby Ball modelled Danebank's ethos on Ut Prosim, meaning "*That I May Serve*". Ut Prosim symbolises our school's Christian foundations and intention: that every student be introduced to the Christian faith through the practical experience of Christian care. Miss Roseby Ball's tireless work over 17 years enabled her young pupils to thrive and is a striking example of this service.

Enduring Traditions

With her compassion and high educational standards, Miss Roseby Ball established the school's most enduring traditions:

- A Christian school where students are educated to be useful, achieving citizens
- Students inspired to achieve their best academic outcomes
- Students of all abilities are welcomed

- A learning environment that supports innovative academic programs
- The development of facilities and infrastructure continues in order to meet changing educational needs

Founder's Day celebrations

We celebrate Founder's Day each year, which is held on the anniversary of Miss Roseby Ball's birthday, 7 March. On that occasion two special awards are presented: the ***Edith Roseby Ball Award for Compassion*** recognises Miss Roseby Ball's compassionate inclusion of students of all abilities and the ***Valerie Crakanthorp Award for Philanthropy*** recognises Mrs Crakanthorp's generous financial support when Danebank was established. These annual awards are presented to current or ex-students, staff or school council members who have provided outstanding compassionate or philanthropic service to the wider community.



Our School Today

Today, Danebank's ethos remains true to Miss Roseby Ball's vision. Danebank can be described as a school with a heart, where students uphold each other. The girls are at the heart of all that we do. For us, every girl matters.

Aspiration

Where every girl belongs and every girl is becoming all she is purposed to be.

Anglican Schools Corporation Vision

Serving Christ by equipping students for Christ's world.

Intent

Grounded in our heritage, we are a futures-focused Christian learning community. We nurture and inspire girls to flourish through inclusive and powerful educational opportunities. Join us, as we serve and shape the world.

Values

- Compassionate Service
- Creative Collaboration
- Respectful Relationships
- Courageous Optimism
- Personal Excellence
- Loving Kindness
- Taking Responsibility

School Motto:

Ut Prosim - That I May Serve

Service is an important characteristic at Danebank as we seek to follow the ultimate example of service seen in Jesus. All girls, irrespective of ability, are able to contribute positively to the life of our school by supporting the motto *Ut Prosim*.

By participating in activities organised by the Service Learning Coordinator and *Ut Prosim* leaders, House Officials or Student Representative Council and by supporting charities and community service activities, our students demonstrate their personal commitment to service. Each Danebank girl has the opportunity to take their part to become a positive force of change in the world.



Becoming

Where every girl belongs and every girl is becoming all she is purposed to be.

We are a Christian community of learners who nurture and inspire girls to flourish through inclusive and powerful future-focused educational opportunities.

Our students are at the heart of everything that we do at Danebank. We aim to ensure each student is equipped with all they need to flourish, both today and into an unknown future.

We have developed a bespoke, futures focused and holistic approach to her education, underpinned by the 'Becoming Framework'.



The Becoming Framework:

- **Faith:** She seeks faith and a relationship with Jesus to be able to experience the fullness of life.
- **Identity:** She develops confidence in her unique God-given identity and purpose.
- **Thinking:** She becomes a powerful learner, able to think and draw upon her knowledge and wisdom, to thrive in the world.
- **Voice:** She graduates empowered with a voice to influence, take action, serve and shape her world.
- **Wellbeing:** She graduates with a strong sense of wellbeing, resilience and belonging.

Danebank staff are passionate about learning and deeply committed to the wellbeing and growth of each girl. Our heart to serve and vision to improve, drives our collaboration, innovation and pursuit of the best for ourselves and our community.

As a Christian learning community we are a place of connection and purpose. We focus on creating the optimal conditions of growth within our distinctive culture. Girls are encouraged to identify and develop her strengths, strive for personal excellence and develop a personal commitment to service.

Belonging

We are a place of belonging. We are a unique Christian learning community; a place of connection and purpose. Our relationships are key to our success.

- We are inclusive and work hard to ensure that every girl belongs and that our learning environment supports each girl to thrive in the adventure of becoming.
- Danebank affirms that every individual is created and loved by God and should be afforded respect, justice, dignity, and acceptance as a unique and precious person, made in God's image. (Gen 1:27)
- Danebank celebrates and values diversity and responds to the simple, yet life changing command of Jesus Christ to Love God and Love each other. (Mark 12:31)
- Danebank affirms the rights of all members of the school community to be safe, feel safe and a sense of belonging at school.
- Danebank acknowledges that being safe and supported at school is essential for student wellbeing and effective learning.
- Danebank is committed to a whole school, evidence based approach for a safe and supportive learning community that promotes respectful relationships and wellbeing.
- Danebank is committed to partnering with parents, carers and the wider community to sustain a school where every individual flourishes.



Danebank Learning Approach

Our approach to learning is holistic and typified by remarkable academic results, and the depth of enriched learning and wellbeing programs which develop the broader base of skills, dispositions, habits of mind, values, attitudes and character that students will need to flourish.

There is a broad suite of learning opportunities at Danebank across a multi-faceted curriculum, including leadership, humanities, STEM, creativity and performing arts, languages, service learning, outdoor education and extensive co-curricular opportunities.



Danebank students become powerful learners through the Danebank Approach to Learning. This means we understand how we learn and are always working to become better learners. We do this through the five dimensions of the Danebank Approach to Learning:

- **Restoration:** Reflecting Danebank's Christian faith, Using our strengths and character to power our learning and focusing on being compassionate and ethical in all we do.
- **Resilience:** Persevering when learning becomes difficult and resisting distractions that interfere with deep learning.
- **Resourcefulness:** Being endlessly curious to learn new things and knowing we can use a range of different strategies to support our learning.
- **Reflectiveness:** Thinking deeply about the process of learning and understanding ourselves as learners on a journey.
- **Reciprocity:** Valuing our relationships with our peers and teachers, collaborating with others to enrich how and what we learn, being a good team member.

Student Wellbeing

In a rapidly changing, complex and uncertain world, Danebank is a community that prioritises student wellbeing and pastoral care.

“

“Student safety and wellbeing are enhanced when students feel connected to their school, have positive and respectful relationships with their peers and teachers, feel confident about their social and emotional skills and satisfied with their learning experiences at school”

(National Safe Schools framework)

For these reasons, Danebank is a Visible Wellbeing Partner School. Designed by Professor Lea Waters (PhD), world renowned expert in positive psychology, Visible Wellbeing™ (VWB) combines the science of wellbeing with the science of learning and teaching to make wellbeing visible in all classes and across co-curricular.

When students are flourishing within themselves, they are well positioned to succeed at school, make positive choices, have healthy relationships, and stand prepared for the complex challenges of the world that awaits them beyond Danebank.

Student wellbeing and pastoral care is primarily overseen by class teachers (Junior School) and Year Coordinators (Senior school).

Counsellors, Chaplains, Assistant Heads of Senior/Junior, Heads of Senior/Junior are involved in more complex student wellbeing matters as required.





Search

The wellbeing toolkit supports students to flourish in every aspect of life. It's normal to need some help with wellbeing sometimes. It's ok to not always be flourishing.

Counselling Team

counsellor.junior@danebank.nsw.edu.au

counsellor.senior@danebank.nsw.edu.au

Helplines

- Lifeline (13 11 14) 24/7 crisis support
- Kids Helpline: (1800 55 1800)
<https://kidshelpline.com.au/>
- Free telephone and online counselling support service for students aged 5-25
- eHeadspace: <https://headspace.org.au/>
- Offers free online counselling
- If you are in an emergency, or at immediate risk of harm to yourself or others, please contact emergency services on 000.

Strengths

Strengths are my personal characteristics, abilities or qualities that feel natural, enjoyable and energising to me.

I am created by God. I am loved and unique.

I am on a journey, learning who I am and what I can contribute to the world.

I know my best traits and I can enhance my

wellbeing by growing what is already good about me.

Using my strengths will help me succeed and overcome challenges.

My strengths allow me to be the best version of myself.

Emotional Management

I can notice and name how I am feeling.

I can tune in to how others around me might be feeling.

I can reflect on what has caused me to feel a certain way.

I can express and manage my emotions in healthy and positive ways.

I have some strategies I can use to regulate my emotions such as:

- Deep breathing
- Choosing to focus on gratitude
- Spending time in nature
- Reframing negative thoughts
- Positive self talk
- Praying to God

Attention and awareness

- I can pay attention and focus. When I get distracted, I can bring myself back.
- I can be present and aware of what is going on around me.
- I am tuned in to joy and I can savour the good and beautiful moments in my life.
- I can focus my attention in healthy, positive directions.
- Mindfulness is one strategy I can use to help me focus, be present and settle worried thoughts.

Relationships

- I can be a supportive friend and build healthy, positive relationships.
- I can look for ways to show kindness to others.
- I can strive to be a curious and active listener.
- I know I need trustworthy adults in my life who believe in me and will listen to me.

Coping

I can build resilience and grit to bounce back and cope when life gets hard.

I have resources to manage the demands of my life. Such as:

- Asking for help when I need it
- Knowing what calms me down
- Knowing how to reframe unhelpful feelings
- Using my Growth Mindset
- Handing over my worries and fears to God in prayer

Habits and Goals

My life can have a sense of meaning, purpose and direction.

I can set goals and build healthy habits into my life that can help me progress toward my goals.

Such as:

- Quality sleep - undisturbed and restorative
- Exercise - I can regularly move my body
- in a way that brings me joy
- I can make wise choices about what
- I put into my body
- I can choose a balanced approach to screens
- I can build my skills in organisation and time management to feel calm and in control
- I can spend time growing my relationship with God through Bible reading, prayer and reflection.

School Governance

Danebank is a member of the Anglican Schools Corporation which supports Anglican education and ensures Danebank's strong financial position.

The School is guided and governed by the School Council with the aim to provide a high standard of education for Danebank students. The members, who are all volunteers, are appointed by the Anglican Schools Corporation (ASC) and come from diverse backgrounds, including education, business, law, engineering and clergy. The Council works to understand the educational environment, setting the strategic direction, guiding leadership appointments and overseeing the management and operation of the school from a governance perspective.

Members of School Council

Chairman: **Dr Sharp** *BSc BE PhD FAICD*

Rev Dr S Anderson *BSc(Hons) PhD BD(Hons) DipMin*

Mr M Daly *BComm LLM GradDipLegPrac ATIA FFin*

Miss L Forsyth *BComm/LLB GradDipLegPrac*

Ms J Hurley *BSc(Arch)(Hons1 & UniMedal) BArch(Hons1), NSW RegArchitect*

Mr M Lewis *BSc(Hons) MAppFin*

Mrs L Lim *BAcc BTh DipMin*

Mr M Smith *BEc FCA JP*

TASC CEO Rep: **Mrs J Favelle** *BFinAdmin CPA*

Executive Staff

While a complete list of Danebank's staff can be found at the back of this Handbook and on our school website, we are featuring some members here to facilitate recognition.



Principal
Dr Emma Burgess



Deputy Principal
Mr Glenn Wilkins



Head of Senior School
Mrs Tiina Hufton



Head of Junior School
Mrs Melinda Buckley



Head of Curriculum Innovation
Ms Kate Nunn



Head of Professional Innovation
and Practice
Dr Claire Golledge



Head of Finance and
Administration
Ms Yi Zhang



Head of Community
Engagement
Mrs Ina Dorfling

Working with Children

All Danebank members of staff must fulfill the guidelines of the government's Working With Children Check (WWCC). We also expect subcontractors who come on campus to provide their WWCC number. Parents who use external tutors are advised to ensure that these tutors have completed a WWCC. In Junior School all parent helpers must have a Volunteer WWCC.

The number needs to be given to the school office before parents can work with students.

More Information at: www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check

Whole School Leadership



Director of Wellbeing
P-12
Mrs Lisa Vos



Director of Teacher
Practice P-12
Ms Emma Pay



Director of Co-curricular
Performing Arts P-12
Ms Emily Maguire



Head of Sport P-12
Mr Cameron Morrissey



Head of Learning Enrichment P-12
Mrs Sharon Williams (Terms 3 & 4)

Junior School Leadership



Assistant
Head of Junior School
Mrs Kate Fraser



Assistant
Head of Junior School
Mrs Deborah Uebel



Early Stage 1
Coordinator
Mrs Belinda Bartels



Stage 1 Coordinator
Miss Kate O'Sullivan



Stage 2 Coordinator
Mrs Lena Cooper



Stage 3 Coordinator
Mrs Corrie Bourke



Junior School Chaplain
Mrs Liana Maze

Senior School Leadership



Assistant Head of Senior School (Wellbeing)
Mrs Mary-Ann Flick



Assistant Head of Senior School (Operations)
Mrs Anastasia Rompies



Senior School Chaplain
Mrs Emma Pfahlert

Heads of Department

Responsible for matters concerning their subject area. Contact them regarding curriculum issues.



Christian Studies
Mrs Jocelyn Hartley



Creative and Performing Arts
Mrs Elise Croucher (Terms 1 & 2)



Creative and Performing Arts
Mrs Philomena Kezelos (Terms 3 & 4)



English
Mrs Alexandra Coulton



HSIE
Mr Luke Coulton



Languages
Mrs Jennifer Alfonso



Mathematics
Ms Grace Mandile



Personal Development/
Health/Physical Education
Mr Lee Malin



Science
Miss Sarah Browne



TAS
Mrs Cassie Griffiths

Senior School Year Coordinators & Assistants

Responsible for matters concerning the year group and are the first point of contact for student wellbeing issues.



Year 7 Coordinator
Mrs Lisa Money



Year 7 Assistant
Coordinator
Mrs Kate Hoare



Year 8 Coordinator
Dr Keryn Lucas



Year 8 Assistant
Coordinator
Mrs Anastasia Rompies



Year 9 Coordinator
Mrs Maria Seymour



Year 9 Assistant
Coordinator
Mrs Linda Russell



Year 10 Coordinator
Mrs Rosaline Lynch



Year 10 Assistant
Coordinator
Miss Karla Wootton



Year 11 Coordinator
Mrs Janene Dunn



Year 11 Assistant
Coordinator
Ms Aneeta Hantes

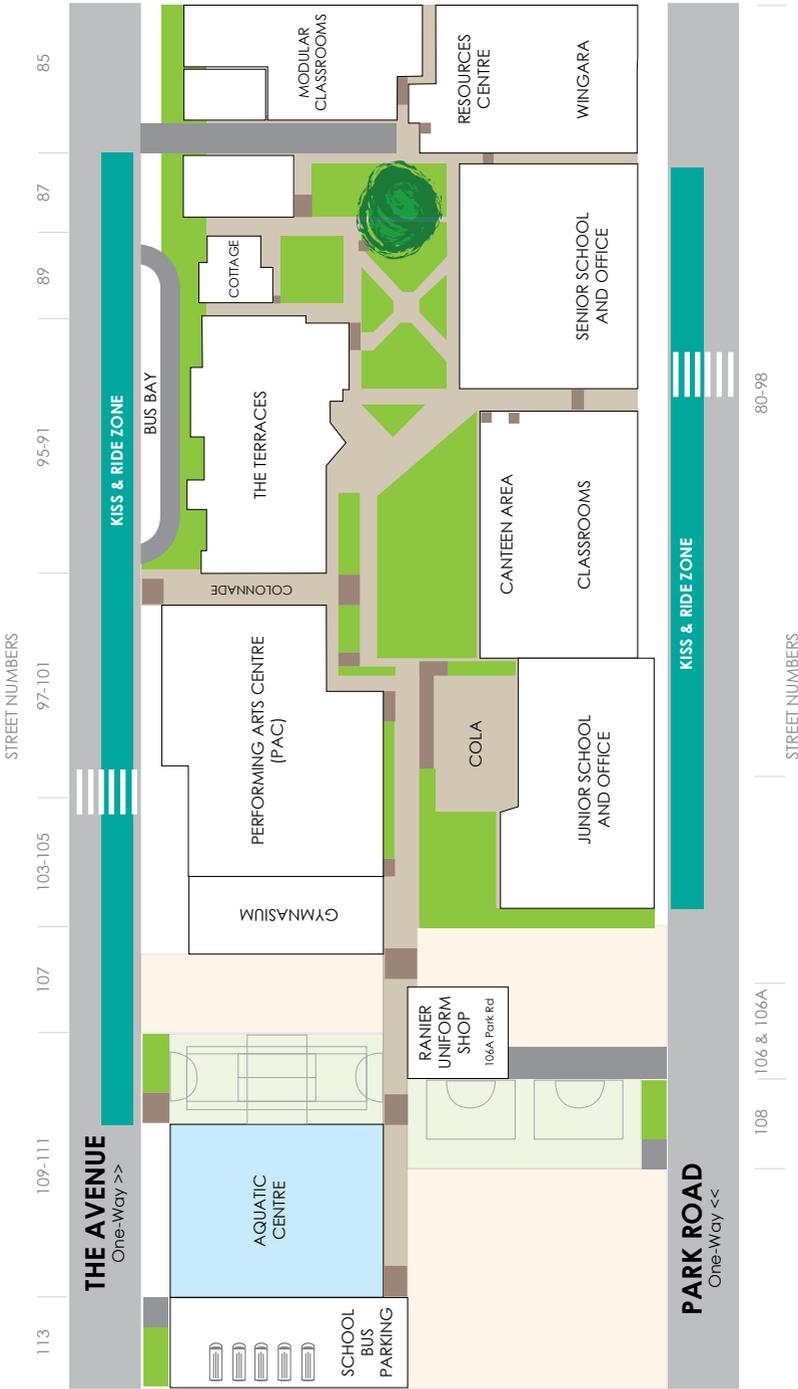


Year 12 Coordinator
Miss Kirrily Foley



Year 12 Assistant
Coordinator
Mrs Emma Pfahlert

Campus map





Senior School Student Leaders

2022 Senior School Leadership

Captain	Taylor Yeung
Vice Captain	Bella Cu
Vice Captain	Alisa Pontifix

Year 12 Prefects:

prefects@students.danebank.nsw.edu.au

Christian leadership	Athena Jiang
Ut Prosim	Alexandra Brown
Senior School	Tiana Wallis
Junior School	Samantha Southwell
Sport	Lucy deSouza
Wellbeing	Nadia Elsayed
Performing Arts	Adina Tan
Learning	Natalie Jordanov

Prefects

prefects@students.danebank.nsw.edu.au

Prefects are elected representatives of Danebank School. They have responsibilities for building community and leading the students of the Senior school. As student leaders they should be respected and any instructions they give should be followed.

Year 11 Peer Support and Connect Leaders

At Danebank, Year 11 students are selected to be Peer Support and Connect leaders, to mentor students in Years 7 to 9.

House Officials

The student body of each House elects four Year 11 House Officials every year. They are responsible for the organisation and implementation of House Festival Day in Term 3 and House Spirit at carnivals. They report to the House Patrons.

Student Representative Council

src@students.danebank.nsw.edu.au

The Student Representative Council (SRC) has members elected from each year group. They are a voice for their peers and provide an avenue for communication about student initiatives as well as for feedback about School matters. SRC members conduct meetings with their Year Groups once a term. These are an opportunity to build leadership skills and to facilitate relationships within their Year Group. SRC members may also serve the School by helping out at the canteen, conducting tours of the School on Open mornings or on other School occasions as needed.

Ut Prosim Leaders

utprosim@students.danebank.nsw.edu.au

This leadership group assists the Ut Prosim Facilitator. They work together during Connect to promote and assist with areas of service and help raise awareness of social justice issues within and outside of the school. They also do a significant amount of the fundraising in the school and select the school charities for the year, raising funds for these groups.



Junior School Student Leaders

Prefect Body	
Captain	Karen Ghaly
Vice-Captain	Jessica Kelly
Vice-Captain	Ruby Ninic
Prefect	Billie Soravia
Prefect	Shirley Feng
Sport Prefect	Gabrielle Watson

Other Junior leadership opportunities include:

- House Officials
- Extra-curricular leaders: Choir, Band, Strings, Dance, Debating
- Monitors
- Student Representative Council
- Ut Prosim leaders for Totally God and Go Fish



Student Wellbeing Staff

In addition to teachers, there are many people to assist and guide our girls throughout their schooling.

Key Student Wellbeing Staff	
Head of Junior School	Mrs Melinda Buckley
Assistant Heads of Junior School	Mrs Kate Fraser and Mrs Deborah Uebel
Early Stage 1 Coordinator	Mrs Belinda Bartels
Stage 1 Coordinator	Miss Kate O'Sullivan
Stage 2 Coordinator	Mrs Lena Cooper
Stage 3 Coordinator	Mrs Corrie Bourke
Junior School Counselling	Miss Elysia Jackson
	Miss Elise Petith
Head of Senior School	Mrs Tiina Hufton
Assistant Head of Senior School (Wellbeing)	Mrs Mary-Ann Flick
Year 7	Mrs Lisa Money
	Mrs Kate Hoare
Year 8	Dr Keryn Lucas
	Mrs Anastasia Rompies
Year 9	Mrs Maria Seymour
	Mrs Linda Russell
Year 10	Mrs Rosaline Lynch
	Miss Karla Wootton
Year 11	Mrs Janene Dunn
	Ms Aneeta Hantes
Year 12	Miss Kirrily Foley
	Mrs Emma Pfahlert
Senior School Counselling	Ms Marissa Hanslow
	Mrs Kate Middleton

Connect (Senior School)

Danebank's student wellbeing program means that each girl's personal and academic progress is supported. We believe that building connections is incredibly valuable in the development of a strong sense of belonging. Connect is a time scheduled into each day that may include Chapel, the Principal's Assembly, year group meetings, house meetings and Connect group meetings.

Connect groups are small groups led by a teacher and in Years 7 to 9, by Year 11 student leaders. In Connect, students engage in lessons and activities that build connection to others, support wellbeing and foster the learning of core values such as service, collaboration, kindness and responsibility.

Service Learning

Building the whole person plays a significant part in how we help girls grow into caring individuals. Service Learning is one way they are involved in following our motto *Ut Prosim*, that I may serve.

Year 9 embraces those who are older by participating in a visit to a nursing home and also organising and hosting the Danebank Christmas Concert for over 20 nursing homes in the area with 200 plus residents coming along each year. Year 9 also assists with the Life Skills Dance which is organised by Ms Jervis for students from approximately 10 schools.

Year 10 have the privilege of supporting those who are homeless by distributing clothing with Pastor Frank from MAD (Make a Difference) for homelessness. They also meet, chat and feed those less fortunate at the Newtown Mission. The girls say this is one of the most impactful experiences of the year.

Year 11 serves the younger years through their leadership of Peer Support and Connect. They also lead the Houses as well as the *Ut Prosim* leadership group. Year 11 Prefects have the opportunity to serve the school through their leadership.

Chapel

As a Christian school in the Anglican tradition, we see coming together to learn from God's Word, pray and sing to God as an important and vital part of each week. As such, we commence and conclude each term with Chapel services.

During term time, Chapel is held each Monday. Students assist with aspects of this service, including reading the Bible, praying and leading the Chapel music.

Christian Groups

Student-led Christian groups run one lunchtime each week to dig deeper into God's word and encourage each other to live following Jesus. FOCUS (Years 7 to 10) and SIC (Years 11 and 12) also go away for an amazing weekend of fun and Bible teaching in June.

Lunchtime groups	Year group
Go Fish	Kindergarten - Year 2
Totally God	Years 3 - 6
FOCUS	Years 7 - 10
SIC: Sisters in Christ	Years 11 - 12



Communication

Calendar

Parents should access Danebank's online calendar regularly throughout the year to check event dates and information. The calendar can be accessed through iDaneNet or the Danebank school app. It has extensive information including venues and starting times, term dates, assessments and excursions.

Student Diary

Student diaries are issued at the beginning of the year to all students from Years 1 to Year 12. The front section of the student diary contains important information relevant to students. Parents are requested to read this with their daughters and sign the parent/carer/student permissions page, acknowledging they and their daughters have read this section. Relevant school policies are also published in the diary and on the school's iDaneNet site.

Junior School email protocols

Parents will receive a direct email address for their daughter's class teacher. Please note that teachers only check emails periodically throughout the day and not while they are teaching.

For general enquires and notification of student absence, please contact

juniorschool@danebank.nsw.edu.au

This email address should be used for non-urgent matters. Any urgent matters should be phoned through to the Junior School Office (9580 9242).

Emails are opened by office staff and forwarded to the relevant staff member. They will endeavour to reply as quickly as possible, but please allow up to two school days.

Students are not allowed to email parents on their devices throughout the day, nor should parents email their children directly.

Times when we may contact you

Parents will be contacted by phone in the event of any emergency. SMS messages and emails may be sent as friendly reminders about events, important information about changes to sporting arrangements, as well as links to the fortnightly school newsletter. A notification about the publication of the newsletter is also posted on the Danebank school app.

Messages for students

We are unable to give students messages during the school day, unless they are extremely important. Messages must be from parents or carers and be directed through the School Office.

Other Communications

Many other updates can be viewed by parents via our Danebank social media locations:

- **Facebook:** www.facebook.com/DanebankSchool
- **Instagram:** www.instagram.com/danebank
- **LinkedIn:** www.linkedin.com/school/danebank-anglican-school-for-girls/
- **Website:** www.danebank.nsw.edu.au
- **Danebank App:** Search for "Danebank Anglican School" on the Apple App Store or on Google Play. Once downloaded, open and sign in, using your Danebank Edumate login.
- **Newsletter:** A link to the Danebank News is emailed to parents and senior students fortnightly during term time. This is a vital means of communication containing important updates and reports as well as a link to calendar dates and P&F news.



iDanenet

iDanenet (www.idanenet.danebank.nsw.edu.au) is our school's intranet site. A series of links gives parents extensive access to Danebank services, including:



Edumate Parent Portal

Parents will be issued with a username and password to access the Parent Portal. This portal gives access to information such as parent and student contact details, medical details, absence and attendance details, academic results and feedback. Parents are asked to check all details on the portal for their daughter, before the start of each year. It is essential that parents keep this information up-to-date. In any emergency situation, the school must be able to contact parents quickly.

1. Contact Information

Parents are asked to manage the family's personal details and maintain updated contact information. It is vital that all changes be entered on the portal so that parents can be contacted in emergencies.

2. Debtor Portal

This can be used to pay fees, check balances, access PDF copies of past balances and set up payment plans across the year. School fees will be emailed to the parents' email addresses on file, so please ensure these are kept up to date.

3. Attendance/Absences

If, on the day this happens, the school is not informed of an absence or late arrival, parents will receive an email after 5pm to verify, via the Edumate Parent Portal, the reason for the whole-day absence or late arrival. Alternatively handwritten notes will be accepted, as will an email to attendance@danebank.nsw.edu.au

A reminder email is sent if the absence has not been verified after five days, and again after

seven days. After this, it will be listed on the students' school report as "unexplained".

4. Assessment Program and results

(Senior School only)

An ongoing assessment program is followed for each girl in each subject. Parents can access the Parent Portal at any time to find comments and marks for each assessment. The Edumate Parent Portal offers excellent opportunities for parents to be informed and aware of their daughter's progress in her learning. Students' upcoming tasks for each subject will be listed on the portal to allow parents to help their daughter plan her assessment schedule. The formal feedback on assessment tasks will also be delivered through the portal. As each task is returned, parents and their daughters will be able to view the teacher's comment about her performance and the level at which she has met the criteria for the task.

As part of the online feedback process for each assessment task, we ask students to reflect on their performance by identifying areas of strength and for improvement, in the light of the teacher's comment and the marked assessment. Once this reflection is completed, access to the student's mark, percentage, place in the course for that task, and how she fared in relation to the subject cohort can be compared in a box-and-whisker graph which will give quartiles plus median, maximum and minimum marks. Students are encouraged to think about all their results with a growth mindset and a view to improving their performance as the year progresses.

There will be teacher-led discussion on the task in class, including feedback on the overall performance of the group. Individual students are encouraged to ask for clarification of any points of concern in this class forum, or in private consultation with the teacher. It is anticipated that students will have results for each task within approximately two weeks of the date of each assessment, although times may vary depending on the subject and nature of the task.

Hard-copy school reports are issued twice each year. They provide an overall mark for each subject and a comment from the student's Year Coordinator, but not the very detailed information on each task that is available on the portal.

Payment of Fees and Charges

The Parents are to pay all Fees and Charges in advance. Payment may be made using a Corporation-approved payment method and paid either at the end of the first week of each term (where no direct debit arrangement is in place), or via a Corporation-approved direct debit arrangement, other than Fees and Charges on amended invoices raised for mid-term enrolments, which the Parents are to pay within seven days from the date of the invoice. If the Parents fail to pay an invoice for Fees and Charges within 21 days of the due date, they will be liable to pay an overdue charge which reflects (among other things) the administrative and financial cost of collecting the outstanding Fees and Charges. The Parents may enquire as to the current amount of the overdue charge at the Group Office of the Corporation.

There are several Corporation-approved payment methods available for Fees and Charges, which include:

- Bpay®
- Online: Log into the Parent Portal (<https://edumate.danebank.nsw.edu.au>) to pay by credit card or bank account. (Visa, Mastercard or American Express are accepted with a 0.9% surcharge on all transactions.)
- Direct Debit arrangement, which can be set up by logging into the Parent Portal (<https://edumate.danebank.nsw.edu.au>) This arrangement will automatically debit amounts on an agreed schedule from your nominated bank account or credit card, such that full payment is made by the end of November in each calendar year.

Our School Community

(Visa, Mastercard or American Express are accepted with a 0.9% surcharge on all transactions.)

- The entire year's Fees and Charges may also be paid at the commencement of the year.

Notes

- The Schedule of Fees and Charges is set each year by the School Council as part of the annual budgetary process.
- The Council reserves the right to vary these at any time by written advice.
- The Charges covers student resources, subscriptions, activities, excursions and sport which support and enhance the learning of each student as determined by the School.
- Application and Acceptance Fees will not be treated as credits towards your Fees account.

Withdrawal of a Student

The Parents are to give at least one full term's notice in writing to the Principal before terminating the Student's enrolment. The notice must be given no later than the day before the first day of student attendance of the last term of enrolment. If the Parents do not give one full term's notice of termination of the Student's enrolment, they are to immediately pay to the Corporation in respect of the School, one full term's Fees and Charges.



Optional Charges

School Bus

Transport of students to and from their homes to the School can be arranged in many areas. Preference is given to students up to Year 4. Charges and conditions are available on application to the School office.

Private Tuition

A range of private tuition programs are available at Danebank for additional cost. Details of the activities available and costs can be found by contacting the activity coordinator (see pages 84 - 85).

Other Voluntary Activities

Activities such as Duke of Edinburgh, overseas trips and other speciality matters may also be included with your Fees each term. Parents will have already been given an indication of costs prior to being billed.

Voluntary Contributions

Danebank School Building Fund
ABN 63 544 529 806

The Building Fund assists financially with acquiring, constructing and maintaining school buildings. The future development of the School is supported by the Building Fund. Voluntary donations to the Building Fund may be tax deductible for amounts of \$2 or more. An amount of \$100 per term is the suggested contribution from each family. Receipts for tax purposes will be provided after 30 June each year.

Contact Information

For Enrolment Enquiries:

Danebank An Anglican School for Girls
80-98 Park Road, Hurstville NSW 2220
02 9580 1415
enrolment@danebank.nsw.edu.au

For Payment Enquiries:

Anglican Schools Corporation
PO Box 465, Hurstville NSW 1481
02 8567 4000
accountsreceivable@tasc.nsw.edu.au

School Hours

Junior School Office Hours: 8am - 4pm

Supervision is provided for K-Year 6 students

Monday - Friday	8.10am – 8.50am
Monday - Thursday	3.15pm – 3.45pm
Fridays	2.45pm – 3.15pm

Pre-K

Monday - Thursday	9.00am – 3.00pm
Friday	9.00am – 2.45pm

Kindergarten

Monday - Thursday	8.50am – 3.00pm T1
Monday - Thursday	8.50am – 3.15pm T2-4
Friday	8.50am – 2.45pm

Years 1 – 6

Monday - Thursday	8.50am – 3.15pm
Friday	8.50am – 2.45pm

Senior School Office Hours: 8am - 4pm

Years 7 – 12

Monday - Friday	8.15am – 3.00pm
Years 10-12 Extension Subjects	7.15am – 4.00pm

Term Dates 2022



Term 1

Fri 28 January	New Students' Orientation
Mon 31 January	All Students Commence Term 1
Fri 8 April	Term 1 Concludes

Term 2

Wed 27 April	Students Commence Term 2
Fri 24 June	Term 2 Concludes

Term 3

Tues 19 July	Students Commence Term 3
Fri 23 September	Term 3 Concludes

Term 4

Tues 11 October	Students Commence Term 4
Wed 7 December	Term 4 Concludes
Wed 7 December	Speech Night (compulsory)

School Offices: Dates of operation during 2022

Junior School Office **2022 Re-open:** 25 January 2022
2022 Close: 8 December 2022

Senior School Office **2022 Re-open:** 10 January 2022
2022 Close: 23 December 2022



School Occasions

Our School facilitates a large number of events throughout the year. It is one of the ways that we build community and that our girls gain a sense of belonging. Attendance is compulsory for all students.

- Founder's Day
- Chapel Services
- Assemblies
- Swimming Carnivals
- School Photo Day
- School Cross Country
- School Camps
- Senior School House Festival Day
- Athletics Carnivals
- Autumn Fair and Open Day
- Special Assembly
- Carols Service
- Speech Night
- Subject-specific excursions/incursions

Some other School events:

- Parent/Teacher Meetings
- School Open Mornings (held each term)
- Harmony Day
- School Dance
- Book Week events
- Year 12 HSC Showcase Evening

- Junior School Showcase Evening
- Drama Productions
- Picnic Day
- School Concerts
- Old Girls Association Reunions
- Mother's and Father's Day events

New Student Orientation Friday 28 January 2022

- **New Junior students: 8.45 - 10.30am**
- **New Senior students: 8.45 - 10.30am**
- **Year 7 students: 8.00am - 2.45pm**

This day is for all students in Year 7 and Kindergarten, as well as students new to Danebank in other year groups. On this day, there are no other students on campus, making it a great time for new students to familiarise themselves with the school surroundings, meet some of their teachers and connect with each other.

What to wear: Students should come in summer uniform (no blazer).

What to bring: Bring recess and a drink and for students in Years 7 to 12, your BYO device which will be set up on the day with help from the IT staff.

House System

The Danebank House system allows girls to develop a sense of school spirit and contribute positively to the school, in academic work, in sporting and extra curricular activities. The Houses: Ball, Cowell, Gray and Richmond, are named after people of significance in Danebank’s history. The House Festival, held in Term 3, is a special celebration and a highlight of the year for students as they participate in a range of activities on the day.

Watermelon: The girls have chosen the watermelon as a symbol of the school and as a mascot. The watermelon colour reflects the school colours. Our Danebank mascot attends sporting competitions and is a great reflection of school spirit.

House	House Captains/Officials
 <p>Ball House Named after Miss Roseby Ball, the founding Head of the school. The emblem is the torch, coloured blue and white, representing the lighted flame. The symbol of the torch is also found on the school badge.</p>	<p>Junior School House Officials: Abigail Githens, Nicole Koutsourais</p> <p>Senior School House Captain: Tiyana Petrovski</p>
 <p>Cowell House Named after Mrs Joyce C. Cowell, a former Headmistress. The emblem features “the three legs of Mann”. The design, coloured in brown and orange, was based on the national emblem of the Isle of Mann.</p>	<p>Junior School House Officials: Zoe De Cean, Chloe Vrckovski</p> <p>Senior School House Captain: Charlotte Ozanne</p>
 <p>Gray House Named after the Reverend R. Gray, a former School Chaplain. The emblem features aboriginal motifs in the form of a turtle and a boomerang and is coloured grey and red.</p>	<p>Junior School House Officials: Mikayla Severino, Joanne Shi</p> <p>Senior School House Captain: Sienna Dock</p>
 <p>Richmond House Named after the Reverend G. Richmond who was Danebank’s first School Chaplain. The emblem is a striped shield which is coloured green and gold.</p>	<p>Junior School House Officials: Sienna Simmons, Eliana Trajkovic</p> <p>Senior School House Captain: Madison Simmons</p>

Weekly Routine Senior School

Each day is divided into six (6) lessons of 50 minutes each. Bells signify lesson changes, recess and lunch breaks.

Period	Monday - Friday
0	7.15 - 8.15
LOCKER TIME	8.15 - 8.20
1	8.20 - 9.10
2	9.10 - 10.00
RECESS	10.00 - 10.25 (Wednesday 10.00 - 10.20)
CONNECT	10.25 - 10.50 (Wednesday 10.20 - 10.50)
3	10.50 - 11.40
4	11.40 - 12.30
LUNCH	12.30 - 1.15
5	1.15 - 2.05
6	2.05 - 2.55
LOCKER TIME	2.55 - 3.00
7	3.00 - 4.00

Weekly Routine Junior School

You will receive a copy of a weekly planner that clearly shows the days the girls need to wear sports uniform, or have specialist lessons that require items such as a library bag to be brought to school.

Period	Monday - Friday	
1	8.50 - 9.10	
2	9.10 - 9.50	
3	9.50 - 10.30	
RECESS	10.30 - 10.50	
4	10.50 - 11.30	
5	11.30 - 12.10	
6	12.10 - 12.50	
LUNCH	12.50 - 1.50	
7	1.50 - 2.30	Friday Assembly 1.50 - 2.45
8	2.30 - 3.15	

Lockers

Each Senior School student is allocated a locker and a lock to keep for as long as they are at Danebank for the safekeeping of their personal possessions. Students should ensure that their lockers are securely locked at all times.



Travel to and from school

School Opal Cards

The School Student Transport Scheme (SSTS) gives eligible students free or concession travel between home and school on public transport.

Preschool children and students who live too close to the school are ineligible.

Who needs to apply?

Students who:

- Have not had a School Opal card before
- Have changed address or school

To apply for a School Opal Card, go to:

<https://apps.transport.nsw.gov.au/ssts/#/howToApply>

The School Opal Card will then be sent directly to the student's nominated address.

Enquiries 131 500.

Child/Youth Opal Cards

Senior students will need to have their own separate Child/Youth Opal card for excursions. These can be purchased at a train station or applied for online. Please arrange for a regular top up of this card to ensure that your daughter is prepared for activities as they arise.

For any further questions about the Opal Card program, please refer to:

www.opal.com.au/en/about-opal/opal-for-school-students/faqs-school-students/

Shared custody arrangements

If there are shared custody arrangements in place, two applications need to be made, one for each eligible address.

Lost Opal Cards

If you lose your card or it is damaged, report it online and order a replacement School Opal card. A fee may apply. By doing this, the old School Opal card will be cancelled and a new one will be mailed to the student's eligible address within 5-7 days. While waiting for a replacement card, you should use a Child/Youth Opal card to travel

<https://apps.transport.nsw.gov.au/ssts/reportPass>

Parents, carers and students won't need to reapply every year as long as they remain eligible.

Transport Concession Cards

Are available to students 16 years and older. These cards are ordered by the school at the end of the year. They entitle students to travel on public transport at child rates.

Opal cards

There are two different Opal cards that impact school age students:

1. School Opal card:

For transport directly to and from school only.

2. Child/Youth Opal card:

For transport to and from other venues (for senior students to use for excursions).



Positive Behaviour Code

The Danebank values are the guiding principles that underpin the Positive Behaviour Code.

These values are:

- Compassionate Service
- Creative Collaboration
- Respectful Relationships
- Courageous Optimism
- Personal Excellence
- Loving Kindness
- Taking Responsibility

All Danebank staff, students and parents are required to commit to the Positive Behaviour Code.

The Positive Behaviour Code applies to all Danebank students, at all times including classrooms, playground, chapel, assembly, library, co-curricular activities, excursions, sport, camps, travel and any other Danebank related activity. The Positive Behaviour Code is shaped by our values.

Respectful Relationships

Danebank students:

- show respect for themselves, others, property and the Danebank community through their words and actions.
- respect diversity and demonstrate understanding, equality, inclusion and tolerance to one another regardless of nationality, religion, beliefs, socio-economic status, gender, disability, age or sexuality.
- maintain an open minded attitude to Christianity and respect the Christian basis of the school.
- are considerate, kind, caring, inclusive and compassionate in their interactions with peers and staff.
- interact with each other in an appropriate and respectful way that does not exclude others.

Taking Responsibility

Danebank students:

- are honest and take responsibility for their actions, attitudes and behaviours.
- are polite, prepared, punctual and engaged in school activities.
- are learners who are courageous in embracing mistakes and learning from them.
- strive for personal excellence.
- actively contribute to the positive representation of the Danebank community by wearing their uniform with pride.

The Positive Behaviour Code defines who we are and how we live within the Danebank community and how we interact with others in the community. Sometimes students may not adhere to the Positive Behaviour Code for a variety of reasons. In such instances disciplinary action may take place. This action will be underpinned by Restorative Practice.

Restorative Practice seeks to repair relationships that have been damaged, in partnership with the students involved. Through a set of reflective practices, the students are guided towards remorse, restorative action and forgiveness.

No Place for Bullying

At Danebank, bullying is taken seriously and regarded as unacceptable in any form. It is essential that bullying behaviour or suspected bullying behaviour be reported to eliminate its presence at Danebank.

Any student who has been bullied or witnessed bullying behaviour as a bystander should report the incident to a trusted adult in the school community such as:

- A class teacher
- Year/Stage Coordinator
- Assistant Head of Junior/Senior School
- Head of Junior/Senior School

The Incident will be investigated. Parents/carers are encouraged to contact the Year Coordinator if they suspect any bullying behaviour.

Danebank subscribes to the National Definition of Bullying in schools:

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behaviour that intends to cause harm.

Bullying can happen in person or online and it can be obvious (overt) or hidden (covert). Bullying of any form can have immediate, medium and long-term effects on those involved, including bystanders. A bystander is someone who either sees or knows about bullying behaviour.

Single incidents and conflict/fights between equals, whether in person or online, are not defined as bullying. They are still considered unacceptable and taken seriously in line with our discipline policy.

There are three types of bullying behaviour:

- Physical bullying which includes hitting or otherwise hurting someone, shoving or intimidating another person, or damaging or stealing their belongings.
- Verbal bullying which includes name calling or insulting someone about physical characteristics such as their weight or height, or other attributes including race, sexuality, culture, or religion.
- Social bullying which includes consistently excluding another person or sharing information or images that will have a harmful effect on the other person.

If any of these behaviours occur only once, or are part of a conflict between equals (no matter how inappropriate) they are not bullying. The behaviours alone don't define bullying.

Consequences for Breach of the Code

When the Positive Behaviour Code is breached, Danebank is committed to:

- Developing a student's understanding that there are consequences for actions.
- Providing the opportunity for students to make amends using restorative practice.
- Supporting students to make better choices in the future.

All consequences are subject to the determination of the Principal.

The following consequences may result from breaches of the Positive Behaviour Code. Each student and case is unique and will be handled with care, wisdom and consideration for the context and persons involved.

Where possible, the consequence will focus on the student making amends and making better choices moving forward without condemnation. The nature of the misdemeanour will determine how the consequence is served.

Senior School:

Lunch Time Reparation (First half of lunch)

Could include:

- Non-compliance with the expectations of behaviour for the classroom, playground, other school activities or at Assemblies and Chapel
- Uniform: two infringements issued in a term
- Misuse of Technology: two infringements issued in a term
- Mobile phone sighted: two infringements issued in a term
- Lateness to school: three times per term without parental explanation
- Chewing gum

After School Reparation (45mins: 3 - 3.45pm)

Could include:

- Persistent or significant non-compliance with the Positive Behaviour Code in the classroom or playground
- Non-compliance with the Positive Behaviour Code in travelling to and from school
- Non-compliance with the Safe and Supportive School or Acceptable use of Technology Policy
- Misuse of Technology: three or more infringements issued in a term
- Mobile phone sighted: three infringements issued in a term
- Persistent uniform infringements: three or more issued in a term
- Persistent lateness
- Fractional truancy
- Failure to report for a lunchtime reparation

Suspension (in school and/or out of school)

Could include:

- Ongoing non-compliance with the Positive Behaviour Code or other school policies such as; No Place for Bullying, Uniform and Acceptable Use of Technology.
- Truancy from school.
- Fighting or physical abuse.
- Significant damage to school and/or personal property.
- Persistent verbal abuse towards other students or staff.
- Serious misbehaviour in the classroom, playground, public or during any other school related activity.
- Smoking, including e-cigarettes and vaping in any form, when in uniform or at school events.
- Possession or use of illicit drugs, alcohol, drug paraphernalia or smoking implements, including vapes, when in uniform or at school events.

Expulsion

Reasons for expulsion could include:

- Persistent and severe breaches of the Positive Behaviour Code or other school policies such as; No Place for Bullying and Acceptable Use of Technology.

Junior School:

Removal from classroom or playground activities

Could include:

- Non-compliance with the Positive Behaviour Code or other school policies such as; No Place for Bullying, Uniform and Acceptable Use of Technology.

Lunchtime removal from playground (20-40 mins)

Could include:

- Non-compliance with the Positive Behaviour Code or other school policies such as; No Place for Bullying, Uniform and Acceptable Use of Technology.
- Non-compliance with the Positive Behaviour Code during travel to and from school, especially on school minibuses.
- Misuse of social media.
- Persistent disrespect or anti-social behaviour
- Damage to school and/or personal property.
- First instance of physical aggression.

Suspension

(in school and/or out of school)

Could include:

- Ongoing non-compliance with the Positive Behaviour Code or other school policies such as; No Place for Bullying, Uniform and Acceptable Use of Technology.
- Fighting or physical abuse.
- Significant damage to school and/or personal property.
- Persistent verbal abuse towards other students or staff.
- Serious misbehaviour in the classroom, playground, public or during any other school related activity.

Expulsion

Reasons for expulsion could include:

- Persistent and severe breaches of the Positive Behaviour Code or other school policies such as; No Place for Bullying and Acceptable Use of Technology.

Duty of Care in Junior School

The daily 'duty of care' period, i.e. when a student can expect to find teacher supervision on the school premises is 8.10am - 3.45pm (Friday 3.15pm) in the Junior School.

Students present at school outside of these hours are expected to attend the Extend program. Students arriving at school before 8.10am or who are still waiting after 3.45pm Mon - Thurs or 3.15pm Friday will be taken to the Extend program and a fee will be charged.

NOTE: Registration with Extend is compulsory for Junior School students as it is part of our Emergency Care Management Plan.

Late arrival

Students who arrive late should report to the Junior School Office with their parents. The parents are required to sign the late book. Students will then be issued with a late pass and escorted to class. If a student arrives at class without a late pass, she will be sent back to the Junior Office and her parents will be contacted.

Leaving early

Students are not permitted to leave the school grounds during school hours unless permission has first been obtained from the class teacher, who will make the appropriate arrangements.

Contact with parents regarding such departures will be made through the Junior school office. As far as possible, parents are urged to make appointments (e.g. Dentist) out of school hours.

Leaving school grounds

Under no circumstances are Junior School students allowed to leave the school grounds unattended during school hours. If parents need to collect a student early, they must notify the class teacher prior to the time, either the morning of, or the day before. At time of collection, parents need to proceed to the Junior



School office to collect their daughter and to sign her out. The student will either be waiting in reception or will be collected from class by the office staff.



Extend Before and After School Care

Extend is the Before School Care and After School Care service provided to our Danebank families. Extend supports your family with flexible, easy booking options to suit different family requirements.

How and when to enrol:

You must enrol to attend the services.

- Enrolments and bookings can be made at www.lookedafter.com
- **Before School Care: 7.00am – 8.20am**
- **After School Care: 3.00pm – 6.00pm**
- Contact: 1300 366 437
- Email: support@extend.com.au
- Extend parent portal: www.extend.com.au

Counselling Services

Senior School Counsellors

Ms Marissa Hanslow

counsellor.senior@danebank.nsw.edu.au

Mrs Kate Middleton

Junior School Counsellors

Miss Elysia Jackson

counsellor.junior@danebank.nsw.edu.au

Miss Elise Petith



Ms Marissa Hanslow



Mrs Kate Middleton



Miss Elise Petith



Miss Elysia Jackson

Our Services

Our dedicated Counselling Team works to provide excellent support for our girls on a daily basis. The School Counsellors are experienced in addressing a wide range of psychological and psychosocial issues including:

- Mental health concerns (e.g. depression, anxiety, eating issues/body image, grief/loss)
- Emotion regulation, behaviour management and stress management strategies
- Academic concerns (e.g. stress, study skills, organisation and schedules, time management, goal setting)
- Learning difficulties
- Social relationships
- Family concerns

They provide individual support, group mediation, short term therapeutic interventions, referral options and transition support. They

work collaboratively with staff across the school to develop appropriate school-based support for students and families (e.g. topic talks, social skills groups, parenting groups). At times psychometric assessments may be needed and will be discussed with you if the need arises.

Counselling Appointments

Students are allocated to a Counsellor and appointment times are arranged during school hours in term time only. The frequency of sessions is determined based on the students needs and the counsellor availability. Contact may be a single appointment, emergency session, assessment only or a short term therapeutic intervention across a specific period of time. Referrals to external providers will be made for longer term, more intensive or complex concerns.

Junior School

In the Junior School parental consent must be obtained before a student is seen by a School Counsellor. To make a request for school counselling, parents fill out a form via iDaneNet. Once written consent is obtained, appointments for students are then scheduled by the School Counsellor directly with the class teacher to minimise disruption to student learning. Every effort is made to ensure the privacy of the student. In the case of urgent or crisis sessions, parental feedback will be provided post-session and permission obtained if further follow-up is required.

Senior School

In the Senior School, students self refer to counselling or can be referred for counselling by their Year Coordinator, Head of Senior School or parents. Referrals for counselling can be made directly to the School Counsellors via email:

counsellor.senior@danebank.nsw.edu.au

Senior School students can make appointments directly with their Counsellor. Appointments are entered into the electronic roll on the day of an appointment and recorded as "Appointment". No specific details are given.

If a student is unable to attend an appointment or is absent from school, they should email their Counsellor to cancel the appointment prior to the appointment time. All senior students who attend counselling must sign a counselling consent form. Students under the age of 15 years, require parental consent.

Confidentiality

While parental permission for counselling is obtained for students in the Junior School prior to counselling commencing, sharing of information with parents and staff is done with discretion and with the best interests of the student in mind. Privacy and

confidentiality is discussed with the students in a developmentally appropriate manner, in addition student consent is also discussed with students in the Junior School.

In the Senior School, parents will be informed when access to the School Counsellors is made for students under the age of 15 years, in line with legal reporting requirements. Students over the age of 15 years may directly refer themselves for counselling services. Sharing of information with staff or parents only occurs with the consent of the student.

At times, it may be necessary for the School Counsellors to communicate the contents of discussions or records to the Principal, Year Coordinator or Head of Junior or Senior School. Disclosure will only occur in order to discharge the school's duty of care and with a student's wellbeing in mind.

Additionally, where matters of risk of harm to the student are involved, disclosure to the relevant people who can keep the student safe are made in collaboration with the student and parents as much as possible, regardless of age.

If parents have concerns about their daughter, they are always welcome to call and discuss these concerns with one of the School Counsellors, regardless of whether their daughter is being seen or not. Except in exceptional circumstances, there is always a School Counsellor from the Counselling Team present in the school each day, who can be accessed in case of an emergency or crisis situation.

The Counsellors maintain secure and confidential records for each student they see. In the event of significant risk of harm the Counselling Team, the Principal, or the Principal's delegate, has authority to access the relevant information within a students counselling file in the interests of student safety and wellbeing.

Attendance

Whole day absences: Senior School

Parents should notify the school if their daughter will be absent by emailing the office attendance@danebank.nsw.edu.au or by accessing the Edumate Parent Portal through iDaneNet after 5pm and reporting it there. It is a NSW legislation requirement that all absences are explained in writing within seven days; this includes weekends and school holidays. If the student's absence is unexplained after seven days, the absence will be listed on the student's school report as unexplained. Parents will be notified via email if their daughter was absent.

Late arrival: Senior School

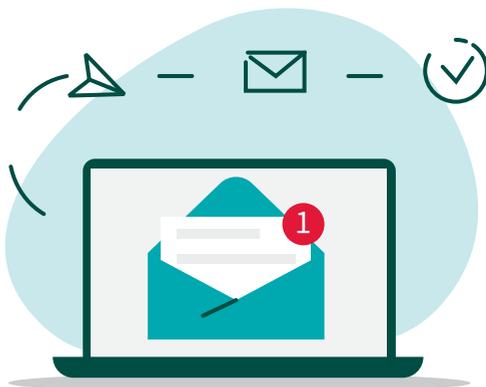
The school day commences at 8.20am (Period 1) except when students in Years 11 or 12 have a Period 0 lesson, which commences at 7.15am. Students who are late to school are expected to present to the Senior School office on their arrival. A note of explanation from parents is required, and includes students who are late to a Period 0 class. Lateness to school can be explained up to seven days. Parents will be notified via email if their daughter had a partial absence, i.e. late arrival, without written explanation.

Exceptions to this will include any instance when there has been a confirmed public transport issue. Parents are unable to change attendance via the portal after this seven day window.

Leaving early: Senior School

A student who needs to leave school early must present a note signed by her parent or guardian, or email attendance@danebank.nsw.edu.au to the Senior School office before 8.15am. The student can then collect a Leaving Early Pass from the office before departing. The early leave slip is shown to the teacher and retained by the student.

NOTE: This also includes students in Years 11 or 12 who have a P7 class that finishes after 3.00pm.



Year 11 or 12 students are expected to attend P0 and P7 classes even when attending an excursion during normal school hours. Students will be marked absent from those classes and a note of explanation will be required if they do not attend.

Exemption from attendance

There may be times when your daughter may be away from school for an extended time due to long term illness or participation in an elite sporting event. On these occasions, parents should complete a Request for Exemption of Attendance form at least two school term weeks in advance. The form can be found on iDaneNet under Policies > Applications.

If the exemption from attendance is granted to your daughter, this absence will not be included in the 'Total Days Absent' on her school report. Both forms ask the school Principal for permission for your daughter to be absent for an extended time.

NOTE: Your daughter will need to organise alternative arrangements with the Head of Senior School for any formal assessment task that will be missed while she is on leave or exemption from attendance. This must be completed and signed by the Head of Senior School regardless of whether any assessments are due. Your daughter should also make contact with her class teachers to organise how her learning will continue while she is on leave.

Whole day absences: Junior School

Parents should notify the school if their daughter will be absent. This can be done by writing a note or sending an email to junioroffice@danebank.nsw.edu.au or the class teacher.

Parents will then need to access the Edumate Parent Portal through iDanenet after 5pm and log the absence. It is a NSW legislation requirement that all absences are explained in writing within seven days; this includes weekends and school holidays. If the student's absence is unexplained after seven days, the absence will be listed on the student's school report as unexplained. Parents will be notified via email if their daughter was absent.

If the absence is known in advance, please communicate this to the class teacher via a note or email.

If a student is absent for more than two days without explanation, the school will notify the parent or carer automatically and request an explanation. The school must be notified in cases of anticipated extended absences.

Late arrival: Junior School

Students who arrive late should report to the Junior School Office with their parents. The parents are required to sign the late book.



Students will then be issued with a late pass and sent to class. If a student arrives at class without a late pass, she will be sent back to the Junior Office and her parents may be contacted.

Leaving early: Junior School

If a student needs to leave school early, parents should email junioroffice@danebank.nsw.edu.au and the class teacher with details. Parents must come into the Junior Office and sign their daughter out.

Application for leave

(holidays outside scheduled school holiday times)

If your daughter is away from school for an extended time of 3 days or more, for example, due to family commitments or overseas travel, parents should complete an Application for Leave for holidays outside scheduled school holiday times, at least two school term weeks in advance. The form can be found on iDanenet under Policies > Applications.

Visitors to the school

In the interests of keeping Danebank a safe and secure environment for the girls, all visitors are asked to proceed to the Junior or Senior School Office before entering the premises.

You are most welcome and you will be asked to sign in. A visitors' sticker will be provided for the duration of your stay. Visitors must return to offices to sign out before leaving the premises.

NOTE: If COVID restrictions are in place visitors must adhere to the School's COVID Safety Plan.

Leaving school grounds

Under no circumstances are Junior School students allowed to leave the school grounds unattended during school hours.

Uniform

We expect students to wear their uniform with pride and maintain high standards by wearing the uniform correctly. It is one way that students take responsibility and show respect. Parents are advised to make an appointment at the Ranier Uniform Shop for fittings. After that, there is an online shop where purchases can be made for new items, and there is a Facebook group for second-hand items.

Danebank's uniform policy aims to promote a school culture that provides all students with a fundamental sense of belonging and to develop within each student a sense of personal identity that links to her commitment to the school community. The uniform reflects Danebank's positive image that we want to demonstrate to the broader community.

Senior School Uniform

General

- Black, plain, polished leather lace up style shoes with flat heel and plain sole.
- Danebank grey anorak – if necessary, can be worn as outer garment to and from school over the blazer.
- The jasper green hat is an optional part of the school uniform.

Summer Uniform (Terms 1 & 4)

- Regulation white with striped ankle socks.
- **Years 7-9** Striped tunic worn at knee length. The buttons of the tunic must be done up at all times. Transeasonal beetroot pink cardigan with crest buttons may be worn as the outer garment only at school.
- **Years 10-12** Striped tunic with white collar. All buttons of the tunic must be done up at all times. Transeasonal jasper green cardigan with crest buttons may be worn as the outer garment only at school.
- Blazer to be worn as outer garment to and from school, if necessary.



Winter Uniform (Terms 2 & 3)

- Winter striped tunic worn at knee length with regulation charcoal stockings or winter knee length long socks, pulled up at all times.
Worn for all formal occasions in winter.
- **Years 7-9** Winter blouse with green trim.
- Transeasonal beetroot pink cardigan with crest buttons may be worn as the outer garment only at school. Regulation jasper green scarf.
- **Years 10-12** Winter blouse with no trim.
- Transeasonal jasper green cardigan with crest buttons may be worn as the outer garment only at school. Regulation beetroot pink scarf.
- Cardigans or Year 12 jerseys are not to be worn to and from school.
- Blazer to be worn as outer garment to and from school.

Optional: winter pants with winter blouse and winter knee length long socks.

PD/H/PE Practical Uniform and Equipment

- Danebank shorts and top
- Danebank track pants and jacket
- Senior rugby jersey
- White socks
- Appropriate sports shoes such as joggers/sandshoes
- Danebank sports bag
- Danebank sports cap
- Danebank swimsuit, house cap and goggles

Drink bottle and optional hat and sunscreen for WHS reasons.

Students who have medical conditions that require medication, such as asthma, are to ensure that they bring this medication to practical lessons.

Students with pre-existing injuries need to come prepared with their own supply of equipment to account for this injury. For example, strapping tape.

NOTE: All clothing and equipment must be clearly labelled with the student's name. Any student not wearing the appropriate clothing, including shoes, will not be allowed to participate in the practical lesson.

PD/H/PE Uniform Infringements

- Students who do not wear their full PE uniform and/or fail to bring a note explaining their non-participation in the practical lesson will receive a PE uniform infringement.
- Students who wear their PE uniform outside a PD/H/PE practical lesson will be in breach of the PE uniform policy and will receive a PE uniform infringement.
- Details of the administration of the uniform policy will apply.

Junior School Uniform

Summer Uniform (Terms 1 & 4)

K-Year 6 - Compulsory

- Summer tunic
- Hat
- White socks with trim
- Black school shoes

K-Year 6 - Optional

- Summer shorts
- Short sleeve white shirt
- Pink cardigan

Winter Uniform (Terms 2 & 3)

K-Year 2 - Compulsory

- Winter tunic and white K-2 blouse
- Stripey tights OR long green socks with trim
- Polar fleece blazer
- Black school shoes

Years 3-6 - Compulsory

- Winter tunic and white 3-6 blouse

- Green tights OR long green socks with trim
- Blazer
- Black school shoes

K-Year 6 - Optional

- Winter shorts
- Long sleeve white shirt
- Pink cardigan
- Green scarf with pink edging

Black School Shoes

- **K-Year 2:** Black leather lace up or velcro style - plain only, no decoration.
- **Years 3-6:** NO VELCRO Black leather lace up style.

Sport and PE Uniform and equipment

- Danebank summer sport polo and sport shorts K-6
- Danebank track pants and jacket
- Junior rugby jersey
- White socks
- White appropriate sports shoes with white laces
- Danebank sports bag
- Specialist sport uniform maybe required for some sports, please check permission notes

Swimming

- Danebank swimsuit, house cap and goggles

Additional equipment

- Water bottle
- Danebank sport hat and sunscreen for WHS reasons
- Students who have medical conditions that require medication, such as Ventolin for asthma, are to ensure that they bring this medication to practical lessons
- Students with pre-existing injuries need to come prepared with their own supply of equipment to account for this injury. For example, strapping tape

NOTE: All clothing and equipment must be clearly labelled with the student's name. Any student not wearing the appropriate clothing, including shoes, will not be allowed to participate in the practical lesson.

General appearance

Students and parents should use the following as a guide as to how Danebank expects students to present themselves.

Hair

- Hair should be neat, with all of it tied back and off the face, at all times.
- Fringes are acceptable, but should not cover the eyes.
- Inappropriate hairstyles, colours or beading are not permitted.
- Regulation ribbons: tri-stripped ribbon, jade, pink, silver, red, white ribbon or scrunchie. These may be purchased from the Ranier Uniform Shop.
- Small hair clips (plain silver, black or brown) are permitted to keep hair back.
- School hair bands can be worn to keep hair off the face.

Jewellery

- One set of pierced earrings (one in each earlobe only). These may be either small sleepers or studs in gold, silver, pearl or clear stone. No other colours are allowed.
- One necklace with a small pendant in gold or silver may be worn under a student's blouse/ dress, but should not be visible. Medical necklaces or bracelets may also be worn.
- A conservative watch may be worn. Should students choose to wear a 'smart' watch it should not be used as a communication device. If used in this way then the consequence of using a mobile phone will apply.
- **Junior School:** No Smart watches or FitBits allowed.
- **Senior School:** Students may wear one plain ring.
- Charity jewellery and accessories can only be worn for the period of the promotion. Only one approved charity item may be worn at a time.

- No nose, tongue, eyebrow or ear piercing other than the earlobe (including helix, scapha and tragus of the ear) are permitted.
- No costume jewellery is permitted.

Makeup

- Colourless lip balm, for lip protection, is the only makeup allowed.
- Nails should be kept short and neat and natural in their appearance, as such, clear nail polish or French tips may be worn. Due to industry standards, students studying Hospitality are not able to wear nail polish.
- **Junior School:** Students are not permitted to wear nail polish at school.
- Students who attend school with nail polish on will be sent to the office to have it removed.
- Unobtrusive application of light foundation may be worn by Year 11 and 12 students.
- **Junior School:** No make-up permitted.
- False eyelashes are not permitted.
- Tattoos of any kind, including henna, are not permitted on students.

School Bags

- Green Danebank school bags are compulsory.
- No writing is permitted on the bags.
- School bags, Danebank sports bags or Danebank excursion bags must be used for excursions. No other bag permitted.

No chewing gum permitted

- Due to the destructive nature of chewing gum, students found to be chewing gum will receive a lunch reparation.

Administration of the Uniform Policy: Senior School

It is the responsibility of all students to follow the school's uniform policies.

If a student is in breach of a Uniform Policy (school or PD/H/PE), where possible she will be spoken to and asked to rectify the problem. Infringements for school uniform will be recorded separately to infringements for PD/H/ PE uniform. They will also be administered independently of each other.

On the second instance of breaching a Uniform Policy (school or PD/H/PE), the student will be placed on a lunchtime reparation.

On the third and any subsequent instances of breaching a Uniform Policy, a letter will be sent home to parents informing them of their daughter's breach of the Uniform Policy and as a consequence, the student will receive a formal afternoon reparation. During this reparation the student may be asked to perform some act of service to the school community. Each term the count is reset and students start afresh.

Students who do not attend the lunchtime reparation for breaching the Uniform Policy will be placed on a formal afternoon reparation.

Students who are asked to lengthen their skirt will be given a weekend to rectify the problem.



They will need to obtain a uniform pass, for the remainder of the week, from the Assistant Head of Senior School.

Students will need to remove piercings such as nose, tongue, eyebrow piercing or ear piercing other than the ear lobe immediately. Parents should be aware that if students choose to get these piercings during school holidays they will be required to remove these once the school term commences. Clear studs or band aids covering these piercings will not be permitted.

Ranier Uniform Shop

106A Park Road, Hurstville

Phone: 0455 028 256

danebank@ranier.com.au

Trading hours (term time only)

Monday 8:00am - 11:30am

Tuesday 2:00pm - 5:00pm (*Terms 1 & 4 only*)

Thursdays 2:00pm - 5:00pm

Saturdays 9:00am - 12noon (*1st Saturday of the month only*)

Purchase online:

www.ranier.com.au

Register for online purchases with an email address and password

Second-Hand uniforms can be bought and sold via a private Facebook Group:

Danebank Second Hand Uniform Page  www.facebook.com/groups/953266101492420

Risk Warnings

(Under Section 5M of Civil Liability Act 2002) On Behalf of Danebank and IGSA:

Sporting Activities 2022

Danebank organises many individual and team sporting activities during the course of a year. Some of these are organised in conjunction with IGSA Sport, a sub-committee of the Association of Heads of Independent Girls' Schools NSW (AHIGS), now trading as IGSA. Students participating in these sporting activities take part in practice and in competitions.

Danebank and IGSA Sport expect students to take responsibility for their own safety by wearing compulsory safety equipment, by thinking carefully about the use of safety equipment that is highly recommended and by behaving in a safe and responsible manner towards team members, opponents, spectators, officials, property and grounds.

Danebank and IGSA Sport also expect parents, spectators and other participants to behave in a safe and responsible manner, to comply with the Codes of Conduct and to set a good example for the girls.

While Danebank and IGSA Sport take measures to make the sporting activities as safe as reasonably possible for participants, there is a risk that students can be injured and suffer loss (including financial loss) and damage as a result of their participation in these sporting activities, whether at training or in actual events.

Such injury can occur while the student is engaging in or watching a sporting activity, or travelling to and from the event. The injury may result from a student's actions, the actions of others, the state of the premises or equipment failure.

On some occasions, an injury can be serious (such as torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases an injury can be life threatening or result in permanent disability. If a student has a pre-existing injury, participating in a sporting activity could result in an exacerbation of that injury.

Students could also suffer loss as a result of their

personal property being lost, stolen, damaged or destroyed.

Non-Sporting Activities 2022

Danebank organises many activities such as debating, mock trial, orchestra, choir, theatresports etc during the course of a year. Some of these are organised in conjunction with the Association of Heads of Independent Girls' Schools NSW (AHIGS), trading as IGSA. Students participating in these activities take part in practice and in competitions.

IGSA administers and convenes inter-school activities (such as IGSA Archdale Debating, IGSA Festival of Speech and IGSA Choral Festival) in which many students, including students of this school, participate.

Danebank and IGSA also expect parents, spectators and other participants to behave in a safe and responsible manner, to comply with the Codes of Conduct and to set a good example for the girls.

While Danebank and IGSA take measures to make the activities as safe as reasonably possible for participants, there is a risk that students can be injured and suffer loss (including financial loss) and damage as a result of their participation in these activities, whether at practice or in actual events.

Such injury can occur while the student is engaging in or watching a non-sporting activity, or travelling to and from the event. The injury may result from a student's actions, the actions of others, the state of the premises or equipment failure (e.g. a collapsed stage during a debating competition).

On some occasions, an injury can be serious (such as torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases an injury can be life threatening or result in permanent disability.

Students could also suffer loss as a result of their personal property being lost, stolen, damaged or destroyed.

Student medical care guidelines

First aid, illness and medications

The staff at Danebank take the responsibility of our students' health and wellbeing very seriously. In partnership with parents and/or carers. We ensure our students are cared for in the best possible way.

Junior School

The Junior School Office Staff are responsible for sick bay, administering medication and first aid. If a student becomes unwell at school, the class or specialist teacher will send the student to the Junior School sick bay for treatment. If the student is injured or falls sick while on the playground the teacher on duty will assess the student. The teacher will then either send the student to sick bay with a permission card for treatment or call for assistance depending on the injury. If deemed necessary, a parent will be contacted advising the nature of the injury or seeking approval to administer medication.

It is school policy that students requiring regular medication bring the medication in a measured dose in a container clearly marked with their name and class to the Junior School Office. Such containers may be purchased from a chemist. A note from home must accompany ALL medication with details of type, dosage and times to be administered. Tablets should be in a container with daily dose compartments.

Parents/carers of Kindergarten - Year 4 students requiring intermittent or emergency medication (i.e. asthma sprays or antihistamine) must leave their medication in the Junior School Office to be administered when necessary. Students in Years 5-6 may carry their asthma medication on them, but spare medication and a medical plan must still be provided for the sick bay. Medications will be held in the fridge where necessary.

It is the student's responsibility to remember to come to the Junior Office for the medication at

the required time. Administration of medication will be under supervision of the Junior Office staff.

Parents of any student who receives regular medication for ongoing health management need to inform the school to ensure continuing duty of care.

Students who have anaphylaxis or diabetes are required to wear their EpiPen/Glucometer, in a pouch bag at all times. Students who have allergies, anaphylaxis or asthma are required to submit a doctor signed medical plan.

It is the responsibility of parents and/or carers to provide accurate and up-to-date medical information. Information regarding medication is required at the beginning of the year. This information, together with changes of address, telephone numbers and parent's place of work or emergency contacts should be updated via the Edumate Parent Portal.

Senior School

The Senior Office Administration Staff are responsible for sick bay, administering medication and first aid. When a student presents to the staff, it will be at the discretion of staff as to what action to take. This includes, but is not limited to, first aid, rest or time out.

If a student becomes ill at school she will speak to her supervising teacher who will sign the "Out of Class Log" in this student diary, and will present at the student services counter. Students will be allowed to rest in sick bay for 30 minutes, and then if unable to return to class, parents and/or carers will be contacted by the front office.

Students are not to contact their parents and/or carer to come and collect them under any circumstance. Students who are not well should not attend school.



Parents of any student who receives regular medication for ongoing health management need to inform the school to ensure continuing duty of care.

Students who have anaphylaxis or diabetes may either carry their EpiPen/glucometer on them or have it stored at sick bay. Students who have allergies, anaphylaxis or asthma are required to submit a medical plan signed by a doctor.

It is the responsibility of parents and/or carers to provide accurate and up-to-date medical information. Information regarding medication, together with changes of address, telephone numbers and parent's place of work or emergency contacts should be updated via the Edumate Parent Portal at the beginning of the year.

Nut Aware School

Given the number of food allergies, it is not possible to remove all allergens. However, the Danebank community is a Nut Aware School, understanding the risks associated with allergies and implementing practical, age appropriate strategies to minimise exposure to known allergens.

Whilst Danebank does not claim to be 'nut-free', we minimise exposure to particular foods such as peanuts and tree nuts. This includes removing nut spreads and products containing nuts from the school canteen, but does not include removing products that 'may contain traces' of peanuts or tree nuts.

Junior School students are asked not to bring nut products to school such as peanut butter, nutella or muesli bars containing nuts.



Immunisations and Screenings

Secondary schools are now required to request approved immunisation certificates for each new student who commences at the school. Such records are strictly confidential and stored securely in accordance with our Privacy Policy.

If you cannot produce this record, your daughter may still be enrolled but can be excluded from school on the direction of a public health officer for the duration of an outbreak of a vaccine-preventable disease in the school. If an unimmunised student comes into contact with a vaccine preventable disease outside school, they can also be asked to stay home during the incubation period to reduce the risk of starting an outbreak.

An approved Immunisation Certificate can be requested online by going to

www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account and using your MyGov account.

Please provide a copy of this certificate to the Senior School Office where it will be uploaded and the details recorded against your daughter's student record.

Student Accident Insurance

As you might expect, in general, the medical costs in respect of a student are the responsibility of that student's parent(s). In this regard, The Anglican Schools Corporation's Conditions of Enrolment states that, 'The Parents are to pay all medical and ambulance expenses incurred by the School on behalf of the Student which the School is not able to otherwise recover'.

However, as you are also well aware, 'accidents do happen!' So, as a service to families of The Anglican Schools Corporation schools, the Corporation maintains a student accident insurance policy that covers all enrolled students in the event of a student being injured as a result of an accident.

The Corporation's student accident insurance policy is provided through the insurance firm, AON, and is administered by QBE Insurance (and not by the Corporation). Please note that:

- all enrolled students are covered, including pre-schoolers 24/7 worldwide cover is provided for accidents (other than cover for non-Medicare medical expenses and psychological trauma, which are limited to school or organised sporting activities only).
- Please be aware that the student accident insurance policy makes payments in respect of certain 'defined events' and, importantly, cannot cover Medicare 'gap' payments.

For further information or to obtain a claim form, please contact the school office.

Awards

Junior School Merit Awards

The Junior School class teachers have their own personalised award systems in class. These include star charts, stickers and table points.

At Friday Assemblies, 2-3 students from each class are awarded Merit certificates. These merits are aligned with our school values of:

Junior School: additional awards

Throughout the year there are a number of other awards that the Junior School girls are presented with, usually at a Friday assembly. These include sporting achievements, ICAS competition certificates, art and writing competitions and exceptional individual achievements by students.

We hold our Specialist assembly in the second last week of the academic year to award students for achievement and effort across the key learning areas and co-curricular pursuits.

Finally, our main award event is the whole school Speech Night at the Sydney Town Hall on the evening of the final day of school for students in Term Four. Book vouchers, trophies and certificates are awarded for academic achievements, Christian character, service and progress in each class in the Junior School, plus various other special awards.

Senior School Merit Cards

Throughout the school year students are commended for outstanding achievement in three general areas:

- personal application
- acts of service
- academic achievement

The merit awards are recorded and accumulated. Students who achieve multiple commendations will have this recorded in their school record. The most outstanding receive a certificate at the Senior School Special Assembly.



Awards/Certificates/Pockets

Awards: are nominated each term for each team by the coach.

These can include Most Valuable Player, Best & Fairest, Team Spirit, Encouragement, Commitment or Communication.
(Presented at the end of each term)

Certificates: an award to recognise commitment to participating in a Sport each term in any one year



e.g. 2021 Term 1 Badminton, Term 2 Football, Term 3 Netball, Term 4 Water Polo.
(Presented at end of year)

Pockets: are awarded for achievement and service.

Full details:

<https://sport.danebank.nsw.edu.au/>

Go to 'Policies & Information' > Sport awards.

Achievement:

- Performing at a representative level
- Commitment to a term sport (strict guidelines)

Service to Sport:

- For continued participation and commitment to sport.
- Four levels: Bronze, Silver, Gold, Platinum

Full details: <https://sport.danebank.nsw.edu.au/>
Go to 'Policies & Information' > Sport awards.

Learning Programs



Danebank is committed to providing quality, faith-based teaching and learning that values innovation and promotes positive relationships and learning experiences.

Key Academic and Department Staff

Principal	Dr Emma Burgess	<i>principal@danebank.nsw.edu.au</i>
Deputy Principal	Mr Glenn Wilkins	<i>glenn.wilkins@danebank.nsw.edu.au</i>
Head of Senior School	Mrs Tiina Hufton	<i>tiina.hufton@danebank.nsw.edu.au</i>
Head of Junior School	Mrs Melinda Buckley	<i>melinda.buckley@danebank.nsw.edu.au</i>
Head of Curriculum Innovation	Ms Kate Nunn	<i>kate.nunn@danebank.nsw.edu.au</i>
Early Stage 1 Coordinator	Mrs Belinda Bartels	<i>belinda.bartels@danebank.nsw.edu.au</i>
Stage 1 Coordinator	Miss Kate O'Sullivan	<i>kate.osullivan@danebank.nsw.edu.au</i>
Stage 2 Coordinator	Mrs Lena Cooper	<i>lena.cooper@danebank.nsw.edu.au</i>
Stage 3 Coordinator	Mrs Corrie Bourke	<i>corrie.bourke@danebank.nsw.edu.au</i>
Learning Enrichment	Mrs Sharon Williams (Terms 3 & 4)	<i>sharon.williams@danebank.nsw.edu.au</i>
Christian Studies	Mrs Jocelyn Hartley	<i>jocelyn.hartley@danebank.nsw.edu.au</i>
Creative and Performing Arts	Mrs Elise Croucher (Terms 1 & 2) Mrs Philomena Kezelos (Terms 3 & 4)	<i>elise.croucher@danebank.nsw.edu.au</i>
English	Mrs Alexandra Coulton	<i>alexandra.coulton@danebank.nsw.edu.au</i>
HSIE	Mr Luke Coulton	<i>luke.coulton@danebank.nsw.edu.au</i>
Languages	Mrs Jennifer Alfonso	<i>jennifer.alfonso@danebank.nsw.edu.au</i>
Mathematics	Ms Grace Mandile	<i>grace.mandile@danebank.nsw.edu.au</i>
Science	Miss Sarah Browne	<i>sarah.browne@danebank.nsw.edu.au</i>
PD/H/PE	Mr Lee Malin	<i>lee.malin@danebank.nsw.edu.au</i>
TAS	Mrs Cassie Griffiths	<i>cassie.griffiths@danebank.nsw.edu.au</i>

Teaching and Learning Profile

Christian WorldView

Opportunities to explore and value the Christian worldview are embedded in the teaching and learning curriculum. Each girl is respected and celebrated for her qualities; she is encouraged to develop her capabilities so that she is able to flourish, achieve her personal goals and make an active contribution to society.

Learning Environment

Teachers at Danebank construct a learning environment designed to develop confident, socially and emotionally well-adjusted women. We aim for our students to develop personal integrity built on a foundation of moral and ethical behaviour and a commitment to service. Students and staff work together to cultivate resilience and a positive approach to learning. Students embrace a growth mindset, learning to articulate their learning strengths and areas of concern so that they can attain their best. Self-reflection is promoted through learning accountability and students are assisted to find positive and constructive responses to learning feedback.

Opportunities

Teachers offer opportunities for girls to develop and express their personal viewpoints and effectively communicate in local and global contexts. Learning occurs collaboratively, with students pro-actively engaged with peers and the staff. Danebank graduates are empowered to take their skills into the world and be active in pursuing a path of lifelong learning.

Teaching Programs

Danebank motivates each student to develop a keen and discerning mind through thoughtfully structured and dynamic teaching programs and learning environments. Danebank teachers

are passionate about generating learning experiences that are challenge-oriented, promote critical thinking, creativity, deep understanding, problem solving and evaluative judgment.

Equally, we aim to cultivate students who are passionate about learning and who recognise the relevance of their knowledge, understanding and skills. The staff utilise a diversity of effective, research-based teaching strategies to maximise student learning and personal achievement.

Innovation

The teaching environment invites students to explore their intellectual boundaries and test their beliefs through vigorous participation. Danebank instills a drive for innovation, a strong commitment to inquiry based learning and a belief in active engagement of the students. Danebank learners are able to integrate and synthesise information and apply their learning in a range of contexts. They are also mobile learners who are technologically fluent and can leverage the power and potential of connected online learning. Teachers understand that this access can redefine and augment learning opportunities for students and meet students' differentiated needs in exciting and innovative ways.

Expectations

Danebank teachers have high expectations and encourage students to take risks in their learning and challenge themselves. Students are encouraged to show initiative, to be independent in their thinking and to develop confidence in their own voice. Teachers strive to achieve a balance of flexibility and support in addressing the girls' needs, whilst moving the students towards a self-regulating and disciplined approach to their studies. Both staff and students benefit from the personalised approach to learning that characterises a Danebank education and the shared belief in the students' ability to succeed.

Stages of Study

Pre-K

Danebank Pre-K strives to provide an early childhood program which will develop each child to her full potential, ensuring each girl has a positive feeling of self-worth, a positive attitude towards her peers and a love of learning.

Two class options:

- Monday-Tuesday (2-day program)
- Wednesday-Friday (3-day program)

Curriculum

The Curriculum is a combination of the NESA (NSW Educational Standards Authority) Curriculum set out for Early Stage One and The Early Years Learning Framework.

The six Key Learning Areas (KLAs) are:

- English
- Mathematics
- Science and Technology
- History/Geography
- PD/H/PE (Personal Development, Health and Physical Education)
- Creative Arts, which are taught through integrated activities

Early Stage One (Kindergarten)

Stage One (Years 1 - 2)

Stage Two (Years 3 - 4)

Stage Three (Years 5 - 6)

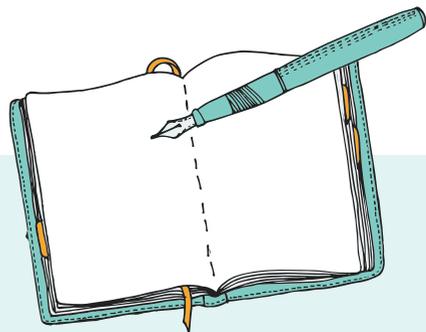
The Junior School follows the NSW curriculum developed by the NSW Education Standards Authority (NESA). The syllabuses identify the knowledge, skills, values and attitudes students are expected to develop at each stage, the outcomes and content that describe what students are expected to know and do and cross-curriculum priorities, general capabilities and other important learning for all students.

All stages in the Junior School study the following Learning Areas: English, Mathematics, Science and Technology, HSIE (includes History and Geography), Personal Development, Health and Physical Education, Creative Arts and Japanese.

Extras at Danebank

Pre-K girls are considered to be part of the whole school which means they share the great facilities, have wonderful school experiences and are taught by additional specialist teachers for some subjects. These are:

- Library Sports Christian Studies
- Music
- Chapel and Assembly
- ICT: In Pre-K we use an interactive technology in individual, paired and group learning experiences across the KLAs. iPad tasks are often included as part of our integrated learning centers and are used with an Apple TV to facilitate viewing in a larger group setting.
- Excursions: apart from their own excursions and incursions, the girls attend some excursions with K - Year 2 classes;
- Pre-K have supervised use of school playground equipment.



Senior School

Head of Senior School	Mrs Tiina Hufton	tiina.hufton@danebank.nsw.edu.au
Head of Curriculum Innovation (P-12)	Ms Kate Nunn	kate.nunn@danebank.nsw.edu.au

Stage Four (Years 7 - 8)

Subjects studied in Year 7:

Christian Studies, English, Geography, Mathematics, Music, PD/Health/PE, Science, Drama, Visual Art, Technology, French and Japanese.

Subjects studied in Year 8:

Christian Studies, English, History, Mathematics, Music, PD/Health/PE, Science, Visual Art, Technology, electives chosen from French or Japanese.

HSC Requirements

Students must study a minimum of 13 Units in Year 11 and 10 Units (or more) in Year 12. Both English and 1 Unit of Studies of Religion are compulsory subjects, but there must be at least four subjects in total in each year. Courses studied in Year 12 must be preceded by study of the Preliminary course in Year 11.

The Australian Tertiary Admission Rank (ATAR) will be calculated based on the student's best 10 Units, providing that at least 2 Units of English will be included. However, particular rules apply to Vocational Education courses.

Subjects offered for the HSC

English, Mathematics, Ancient History, Biology, Business Studies, Chemistry, Studies of Religion, Design and Technology (Multimedia and Mixed), Drama, Economics, French, Food Technology, Geography, History Extension, Hospitality, Japanese, Legal Studies, Modern History, Music 1, Music 2, Music Extension, PD/Health/PE, Physics, Senior Science, Science Extension, Textiles and Design, Visual Arts.

Subject choice advice

Students have access to the Careers Facilitator, the Head of Senior School, Head of Curriculum Innovation, Department Heads and their classroom teachers for advice on subject choices. An information evening for parents and girls in Year 10 is held each year and students are given a subject information handbook.

Stage Five (Years 9 - 10)

Subjects studied in Years 9 and 10:

Christian Studies, English, Geography, History, Mathematics, PD/Health/PE, Science and 2 Electives chosen from:

- Commerce
- Design & Technology
- Drama
- Food Technology
- French
- Japanese
- Music
- Physical Activity and Sport Studies
- Photographic & Digital Media
- Textiles Technology
- Industrial Technology/Multimedia
- Visual Arts



Reporting to Parents

Senior School:

Formal Reports are issued twice each year and they offer summaries of the students ongoing assessment results. The assessment results are represented in full detail on the portal. Additional reports can be prepared for parents who have a particular concern for their daughter, outside the usual reporting channels. These are arranged through the Year Coordinator.

Junior School:

Formal reports are issued twice each year, at the end of Semester One and Semester Two. These reports relay information regarding the students' academic achievements, social development and commitment to learning.

Parent/Teacher Meetings

Senior School:

These are held annually, usually in Term 2. These learning conferences are designed to enhance the partnership between school and home. Parents are encouraged to bring their daughters to these meetings to ensure a collaborative approach to learning.

Junior School:

Formal parent/teacher meetings are held in Terms 1 and 3, where parents can book a 10 minute personal interview with the teacher. Parents are welcome to meet with teachers throughout the year by pre-organising a time.



Senior School Assessment Handbooks

The Assessment Handbook and other important information can be found on the Edumate Parent Portal home page via: Newsfeed > Broadcast > Senior School Documents and Handbooks Google folder. Students can also access these directly through Canvas in iDanenet.

Scholarships

Danebank scholars receive outstanding opportunities to discover their strengths, express their creativity and achieve their potential. Our scholars experience a dynamic, friendly and empowering environment where girls can do anything.

State-of-the art facilities and advanced technological infrastructure enhance students' capacity to pursue their learning. Staff are dedicated professionals whose care and expertise is widely acknowledged.

Our students achieve outstanding academic outcomes as a result. In recent years, Danebank students have achieved amongst the top in the state and country. Two students have represented Australia at Youth Science Seminars overseas, a number of students have achieved close to maximum marks in HSC Mathematics courses, and others have been finalists in prestigious Art Competitions, including the Young Archibalds.

From 2023 we are excited to invite applications for our expanded suite of full and half scholarships for students entering Year 7.

- Academic
- Music
- Sporting
- Indigenous
- Life Skills
- All Rounder
- Danebank Old Girl
- STEM/Design (Year 9 internal applicants)

Further information and application details can be found at:

<https://news.danebank.nsw.edu.au/news/issue/danebank-scholarship-opportunities/>

Homework: Junior School Students

Each teacher outlines their homework policy and expectations at our initial Meet the Teacher morning. If there are any concerns please contact your daughter's teacher. Recommended times vary according to your child's grade needs and interest, but as a generalisation:

Kindergarten	No more than 20 minutes daily
Year 1	No more than 20 minutes daily
Year 2	Up to 10 minutes reading and up to 20 minutes other
Year 3	30 to 40 minutes daily
Year 4	30 to 40 minutes daily
Year 5	No more than 50 minutes daily
Year 6	No more than 50 minutes daily

Home Work and Study: Senior School Students

Home study is vital to equip students to be effective independent learners, as well as to consolidate knowledge learned in school time. Students need to practice study skills, learn how to manage their time and ensure that revision becomes habitual rather than incidental. Home study is especially valuable for focusing on areas of weakness that can become cemented if not addressed.

Teachers can individualise and facilitate this process if the student is able to articulate the areas in which they are struggling well before formal assessments reveal the difficulty. Home study helps students learn how to prioritise tasks, problem solve and take responsibility for their own learning. It is also an important way for parents to be part of the learning process and to emphasise and value that learning is an ongoing endeavour.

Homework



A regular program of learning at home is essential for all Senior School students. Students are encouraged to develop a regular routine of learning at home so that all school work is completed and classroom learning is continually reinforced and consolidated. We also encourage students to develop a healthy balance between daily homework and study commitments and family life and wellbeing activities.

Students should be engaging with homework each afternoon in order to:

- Complete work set by teachers which will be checked in the following lesson.
- Revise the day's learning by creating summary notes or diagrams.
- Prepare for future lessons by reading ahead.

Work towards future assessment tasks and assignments by completing a small amount of work on these regularly (and avoid last minute completing of tasks).

If set homework is not completed, the teacher will address this issue with the student and if the matter becomes serious, parents will be notified and reparations may be given. Year Coordinators and Connect teachers will assist students at regular times during the year with planning for study.

What students can do



a) Read Ahead

Students should read ahead in their text books, read their prescribed text or read relevant source material well before this material is addressed in the classroom. This will assist students with the content in class as the information will be more familiar.

b) Prepare study summaries

All students should prepare study summaries regularly. Some subjects have very specific

content that must be learnt, and dot point summaries based on the syllabus, in these subjects can be highly beneficial. Summaries should be brief and concise, and they should be written in a way that best suits the student's learning style. Pictures, tables, mind maps, short notes and flow charts can all be used. Simply re-writing notes without modification or adaptation is not as helpful.

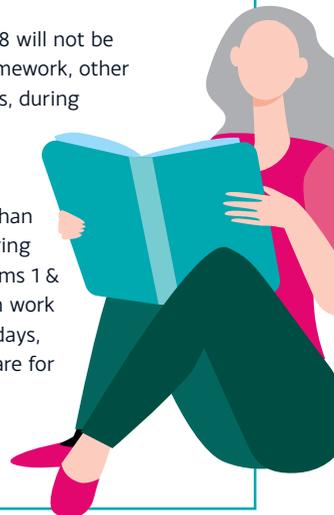
These summaries should be reviewed on a regular basis so the content is lodged in the long term memory.

c) Write questions to clarify

If there are areas that need clarification, students should write down their questions so they can ask their teacher the next day.

Years 7 and 8	Up to 1½ hours
Years 9 and 10	Up to 2 hours
Year 11	Up to 3 hours
Year 12	Up to 3½ hours

Students in year 7-8 will not be expected to do homework, other than reading novels, during holiday time. Year 9 students will not be expected to do homework, other than reading novels, during holiday time in Terms 1 & 2 but may be given work during Term 3 holidays, to help them prepare for upcoming exams.



Study Halls

English Study Hall

Available one afternoon a week, all Years 7 - 12 students are welcome to attend and receive assistance and guidance in English.

Mathematics Study Hall

Available two afternoons after school to assist students from Years 7 - 12 with any questions they may have in relation to their maths study/ homework.

Science Study Hall

Available one afternoon a week, all Years 7 - 12 students are welcome to attend and receive assistance and guidance in Science.

After School Study Centre

The Danebank After School Study Centre will be run in the Library. Recent Year 12 Danebank graduates, currently studying at university, are available to students for support and advice.

Student attendance at the After School Study Centre is entirely voluntary and the support offered is directly responsive to student need. Students may choose to complete some homework, ask for help with study strategies, plan for assessments, access advice about major work projects or just to talk to someone about how they are feeling at that moment.

The After School Study Centre is designed to run alongside and complement the teacher-led Study Halls in Maths, English and Science.

Grading and Year 7 Placement

As a result of a common Grading Test in December, girls will be placed into 5-6 classes for Year 7 in 2022.

We also look at NAPLAN results to help determine classes. Girls in the most able grouping may also be invited to join a small Maths accelerated class based on their Grading Test results.



Students engage in these classes for the majority of subjects. There is mixing of students for Visual Arts and TAS as well as Connect groups in order for the girls to get to know other students within their year group.

Anomalies in our class placement could emerge in the first few weeks. If that is the case there could be further testing of individual students. Generally, once students are settled into their classes it is wise to leave them where they are for the year. This maintains their existing relationships and continuity of learning.

Results of the Grading Test are not disclosed to parents or students. At the end of Year 7 all girls will move into Year 8 classes that have been determined by the girls' overall results in Year 7.

Careers Education

The Careers Facilitator has an office located in the Resources Centre and is available to assist and advise students and parents regarding careers and post-secondary school courses. Advice is also available for senior students when they are making school subject selections.

www.danebankcareers.com

Resources Centre and Library (P-12)

Head of Information Resources

Ms Julia Martin

julia.martin@danebank.nsw.edu.au

Library and Resource Centre

The Danebank Library and Resource Centre is a vibrant, flexible resource-rich space. Senior students from Years 7 to 12 are welcome to use this area throughout the school day, both individually or as part of class or study group.

Students have access to a diverse range of physical and digital resources, many of which can be viewed from home. Printing, scanning and photocopying is available in the library as well as temporary loans of laptop computers.

The library is staffed by a skilled team of qualified information professionals who are on hand to assist students with all their literature and research queries. The library manages the acquisition of physical resources, e-Books, databases, access to digital textbooks and online learning platforms, and the school's digital video collection, ClickView.

Senior library hours:

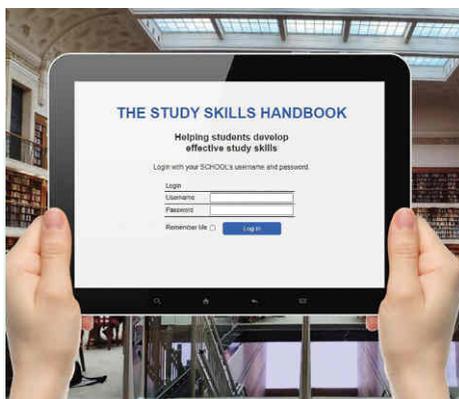
- Monday - Thursday 7.30am - 6.00pm
- Friday 7.30am - 4.00pm
(except the last day of term)

Learning +

Learning + is a program for students in Years 7 to 10 which aims to foster information literacy skills across the curriculum and to develop students who are critical readers of print and digital formats. It provides an opportunity for girls to hone and refine their research skills and to gain competencies vital to becoming lifelong learners.

Students are guided through the inquiry process and discover a range of digital resources hosted by both Danebank and the State Library of NSW. As well, girls learn the principles of ethical scholarship and how to reference correctly, acknowledging sources that are not their own. Learning + complements key learning areas, and teachers have the opportunity to schedule further lessons which focus on specific skills to be integrated into their subject areas.

To support the development of effective organisation and study techniques, Danebank has a subscription to the online ELES Study Skills Handbook. This platform is accessible to the whole school community.



www.studyskillshandbook.com.au

Username: Danebank

Password: watermelon22

Stationery, Textbooks and BYOD

Stationery requirements:

Junior School

Please LABEL all items with your daughter's name.



Kindergarten:

- Danebank art smock (remains at school)
- School hat - "no hat, play in the shade"
- Danebank library bag for library day
- Wired earphones in a labelled ziplock bag
- Additional items supplied at school

Year 1:

- 4 HB pencils (all triangular grip)
- 2 large glue sticks
- 1 large white eraser
- Scissors (correct size and comfortable to use)
- Small pencil case to fit the above items
- Second small pencil case with coloured pencils
- Danebank art smock (remains at school)
- School hat - "no hat, play in the shade"
- Danebank library bag for library day
- Wired earphones in a labelled ziplock bag

Year 2:

- 4 x 2HB lead pencils (all triangular grip or with a pencil grip)
- 1 pencil sharpener (with container attached for shavings)
- 2 glue sticks per term
- 1 plain white eraser (no white out or tapes)
- 2 different coloured highlighter pens
- 1 pair of scissors (correct size and comfortable to use)
- 1 small pencil case to fit the above items
- Coloured pencils (set of 12 colours is plenty)
- Twistable crayons (set of 10-20)
- Second small-medium sized pencil case for coloured pencils (no Texas or pens)
- 1 x 2B pencil
- Danebank art smock (remains at school)
- School hat - "no hat, play in the shade"
- Wired earphones in a labelled ziplock bag
- Optional - 30cm ruler
- Danebank library bag for library day

Year 3:

- 4 x HB pencils
- Pencil sharpener (with container attached for shavings)
- 2 large glue sticks per term
- 1 large white eraser
- Coloured pencils (good range of colours for art use) or wind-up crayons
- 2 different coloured highlighters
- 30cm ruler
- Small scissors
- Danebank art smock (remains at school)
- 1 large pencil case to hold all belongings
- Zip up folder for Homework (large enough to fit sheets and 2 textbooks inside)
- Wired earphones in a labelled ziplock bag
- Danebank library bag for library day

Year 4:

- 4 x HB pencils
- Pencil sharpener
- 2 glue sticks
- White eraser
- Highlighters
- Scissors
- 30cm ruler
- Coloured pencils and textas
- 1 large pencil case
- 2 green pens
- 2 black permanent markers - 1 fine point , 1 thicker Sharpie
- 4 x dark blue or black erasable pens for when students earn their pen licences
- Calculator
- Danebank art smock (remains at school)
- Homework folder (min A4 size)
- Wired earphones in a labelled ziplock bag (and a cheaper spare set of headphones)
- Danebank library bag for library day

Year 5:

- 3 blue pens
- 1 red pen
- 1 green pen
- Black fine felt tip pen
- 1 black 'Sharpie'
- 2 HB pencils
- 1 2B pencil
- 30cm ruler
- Sharpener
- Eraser
- Glue stick
- Scissors
- Set of 3 highlighters
- Set of coloured pencils
- Whiteout tape (no liquid paper to be brought to school)
- Protractor
- Small note pad and small stapler
- Danebank art smock (remains at school)
- School hat - "no hat, play in the shade"
- USB stick
- 2 small pencil cases
- Wired earphones in a labelled ziplock bag.
- Danebank library bag for library day

Year 6:

- 3 blue or black pens
- 1 green pen
- 1 red pen
- 4 HB pencils
- Set of 3 highlighters
- Eraser
- Sharpener
- 30cm ruler
- 2 glue sticks per term
- Small set of coloured pencils
- 2 'Artline 200 Fineliner 0.4mm' black pens
- Scissors
- Wired earphones in a labelled ziplock bag
- Danebank art smock (remains at school)
- School hat - "no hat, play in the shade"
- 1 small pencil cases to hold all belongings
- 1 'Sharpie' Fine Permanent Marker Black
- 1 'Artline 70' Permanent Marker Black

- Protractor and compass set
- Whiteout tape (no liquid paper to be brought to school)
- A4 homework folder to carry notes and homework sheets
- Danebank library bag for library day

Stationery requirements: Senior School



- Pencil case (with pens, pencils, eraser, ruler, pencil sharpener, highlighter etc.)
- Sturdy A4 ring binder with lined paper or A4 lecture pads to take notes and dividers for each subject
- USB stick and a USB adaptor if your device doesn't have a standard USB port
- Visual Art diary 11" x 14" for Years 7 to 11 Visual Art students, to be purchased from the Senior Office.
- Maths grid book with 5mm grid, a geometry set (details provided by Mathematics Teachers in Week 1).
- Casio fx-100AU PLUS calculator.
- Headphones compatible with her BYO device.
- Apron - A requirement of the Year 7 Technology Mandatory course is that students wear a food safe apron during all practical cooking lessons in the Agriculture Technologies unit. To meet this requirement, we ask that each student purchase a school approved apron from the uniform shop. The apron will be used again in the Food Technologies unit in Year 8 Technology Mandatory.
- Science (7-12): Lab apron and safety goggles (optional). For purchase from the uniform shop. If individual PPE is not purchased, shared items are available in class.
- Teachers will notify the girls in class about any other needs. All the books listed can be purchased from the Senior Office.

Textbooks: Senior School

- At Danebank we use the Box of Books (BoB) platform to purchase and deliver digital textbooks and other course content for your daughter.
- We will send you a letter in December with instructions on how to access the website and purchase your daughter's required textbooks.
- Once purchased, your daughter's digital textbooks will be accessible immediately via the Box of Books site. Edrolo and other digital subscriptions will be available at the start of term 1.
- It is necessary for you to access the Box of Books platform and place your order by 10 December so that any physical textbooks arrive in time and your daughter is prepared for the start of the academic year. Late orders of physical textbooks may not be delivered prior to the start of term 1.

BYOD

At different stages of their education, students need access to different hardware. The table below will assist you in understanding what provisions are made at school, or should be made by you, for your daughter.

BYOD requirements

Our Bring Your Own Device (BYOD) program requires students to own their own device that meets the following minimum requirements:

- Weigh less than 2kg
- Battery life sufficient to last a school day
- Screen size between 13" and 15"
- i5 processor or equivalent
- 8GB RAM
- 256GB SSD storage
- Windows 10 and above, or Mac OS X 10.13 and above

Visit www.byod.danebank.nsw.edu.au for more information.

The school will provide students with the following software to meet their core educational needs:

- Google Apps Suite
- Microsoft Office 365
- Adobe Creative Cloud (Photoshop, Illustrator, InDesign)
- Google Drive File Stream
- Box of Books (text books)



Year group	Technology Requirements
Years K-1	iPad's and PC's will be provided at school for student use. At home, students will need access to a Mac or PC computer for homework.
Years 2-6	1:1 Chromebooks will be provided at school for student use. At home, students will use either a Mac or PC to login to Google Chrome and access all their school files for homework and assignments
Years 7-12	Your daughter will be required to bring a laptop or hybrid tablet as her primary device. iPads and other mobile tablets are still accepted as optional secondary devices.

Please refer to the BYOD requirements listed here (left) as a guide to the minimum requirements for your daughters BYOD.

Digital Learning in Junior School

Learners for life - Driving technological innovation - Limitless possibilities

Technology is an integral feature of student-centred teaching and learning at Danebank. By laying strong foundations in the Junior School, we are shaping wise digital citizens who can be critical consumers of content, filtering the overload, and able to interpret and curate the vast array of media messages that they receive.

We live in a hyperconnected, digital world where our students find themselves saturated in digital content. All students are taught to navigate the online world as ethical, global citizens who are aware of their rights and responsibilities.

Our students use technologies to inform, plan and create digital solutions, both in the classroom and in specialist digital technology

lessons. They communicate, collaborate, create, invent and design, analyse, synthesise and problem solve. They are encouraged to ask questions and transfer their knowledge from one task to another as they learn the skills to be adaptive in an ever-changing world.

Students in the Junior School learn to code robots, build computer programs, engage in STEM projects, design and print using a 3D printer, and develop websites and blogs. Extracurricular activities are offered to students interested in robotics and Makerspace.

We have a well-resourced specialist Digital Technologies Lab that the girls visit each week, where they undertake lessons guided by a specialist technology teacher.

Seesaw (Junior School)

Seesaw is a parent communication and learning management platform through which class news can be shared with parents and other class members, as it allows students and teachers to post snapshots of the class' learning journey. Parents receive class notifications and reminders via Seesaw. Parents have their own unique login to view this communication and class posts.

At times, teachers may post photos of the class learning. While your daughter may not appear in every post, please be assured that all girls will feature in some photographs throughout the year.



In Pre-K the communication via Seesaw includes student e-portfolios to record their learning on an individual basis.

In Kindergarten to Year 6 school announcements are uploaded to the class page.

Learning Enrichment

Danebank is committed to supporting the educational needs of all students. Students with additional learning needs, which includes high potential learners, those who require learning assistance, and those for whom English is an additional language or dialect (EAL/D), are supported by the following staff:



Head of Learning
Enrichment (P-12)
Mrs Sharon Williams



High Potential & Gifted
Learning (P-6)
Mrs Rhonda Blayney



Junior School
Numeracy Support
Mrs Nadine Cooke



Junior School
Literacy Support
Mrs Kelly Emans



Junior School EAL/D
Mrs Kim Phillips



Senior School
Learning Support
Ms Mina Angelopoulos



Senior School
Learning Enrichment
Mrs Angela James



Senior School
Numeracy Support
Mrs Mary-Ann Flick

Learning Support Assistants:

- Mrs Evelyn Collins
- Mrs Karen Cooke
- Miss Kristin Lane
- Mrs Angela Liao
- Mrs Jacquelyn Parker
- Mrs Karlie Puntoriero
- Ms Amal Saleh
- Mrs Lisa Smith
- Mrs Despina Spiropoulos
- Miss Mollie Stuart
- Mrs Maria Tamplin
- Ms Amber Taylor
- Mrs Amanda Tong
- Mrs Judith Wassink
- Mrs Joanne Wong
- Mrs Karen Wong



The Learning Enrichment Department, composed of highly qualified and experienced specialist teachers and teacher's aides, aims to provide support services across the school (Pre-K – 12), that empower our students to achieve their full potential. Our staff take pride in their reputation for nurturing and caring for students, and accommodating their special learning needs whether they require assistance in a particular area, are learning English as a second language (EAL/D), or are high potential learners.

Our team adopts a collaborative approach, ensuring communication and sharing of expertise between each other, as well as with classroom teachers, school counsellors and outside agencies. Together with parents, in a team-based approach, we work to design programs and learning experiences that match each student's individual learning needs.

Pre-K to Year 12 Learning Support

Students with special learning needs in literacy, numeracy or social/emotional development, are identified early. Classroom teachers are able to refer such students to our highly experienced team of Learning Support and Literacy and Numeracy Specialists who work across the school Pre-K – 12. Referred students are assessed using a range of diagnostic tools to identify very specific areas of difficulty and reports are generated for both teachers and parents. Learning Support staff value effective parent-school relationships and recognise the importance of open and honest communications regarding students' learning needs.

A team-based approach is adopted to determine how these difficulties might best be addressed

and remediated in a supportive and responsive manner, and a culture of collaboration between specialist staff and classroom teachers is established to ensure that students are provided with engaging programs that are curriculum aligned. Where possible, assistance is provided by specialist teachers, learning support assistants or counsellors, either within the classroom or as part of a short-term intervention on a withdrawal basis. This may be in either a small group or one-to-one setting. Sometimes extra assistance needs to be offered long term and individual learning adjustment plans may be designed to support students in accessing the curriculum.

Support services are also available to classroom teachers via the learning Enrichment team, in the form of specialist advice and professional learning with a view to best support the learning of our students.

K to Year 12 EAL/D (English as an Additional Language/Dialect)

A specialist EAL/D teacher identifies students who speak an additional language to English at home, as they enter Danebank. They are provided with a support program, on the basis of teacher referral, that is designed to align with the classroom teaching methods and programs across all key learning areas, while simultaneously moving them along the ESL progressions of learning English. Withdrawal EAL/D support is also offered to students in Senior School according to need.

Students with greater needs are also given the opportunity to work alongside a teacher's aide during specific lessons in the classroom. For students who are newly arrived to Danebank, a program may be offered on a short-term basis.

Translation and interpreting services are also available for school notes, student reports, parent/teacher interviews, student counselling and other school/home interactions.

High Potential Learners

Danebank provides a wide range of opportunities for gifted and talented or exceptional students in both Junior and Senior Schools. These opportunities challenge high potential learners and support them in their growth.

Acceleration Options

Gifted mathematicians entering Year 7 can be selected for the Danebank accelerated Mathematics class which gives students the opportunity to move through the mathematics syllabus at a faster rate, culminating in Extension Mathematics HSC courses.

Acceleration for exceptional students can also be offered in relevant Senior School subject areas. Exceptional students who wish to extend or accelerate their studies outside the Danebank curriculum are assisted in courses offered through the Open High School.

Opportunities to Enrich and Extend Students

Gifted and talented students also enjoy competing in many academically challenging competitions and attending special workshops.

Students are selected to participate in gifted and talented opportunities for the application of knowledge beyond the curriculum. These activities include the Da Vinci Decathlon, Gateway 8, Australian RACI Chemistry Quiz, Scientia, Australian Museum Science Expo, Academy Conferences, University of Wollongong Learning Labs, ICAS Mathematics, Science and English competitions, Australian Mathematics Challenge, National Youth Science Forum, the Science and Engineering Challenge, AHIGS Festival of Speech, St George Eisteddfod, Australian Problem Solving Mathematical Olympiad, Alliance Française Competition, Share Market Game, AMP Economics competition, Australian History and Geography competitions, and Bandfest.

Expectation of PD/Health/PE participation

Students are required to attend and to participate in Personal Development, Health & Physical Education (PD/H/PE) and sports carnivals. Students are expected to wear full PE uniform for all PD/H/PE activities.

Senior School:

Expectation of students participation in PD/H/PE practical lessons

All students are expected to arrive at PD/H/PE practical lessons changed and ready for the session.

Students who arrive by public transport are to travel to school in full school uniform and then change at school. Where there is no training before school, students must arrive in their full school uniform.

Students are expected to change into their PE uniform in break times before PD/H/PE practical lessons if that lesson is immediately after a break (before school, recess or lunch). For example, students who have PE in period 1 are to change into their PE uniform before school. For period 3, they change at recess, for period 5 at lunchtime.

Students are not permitted to attend Assembly and Chapel in their PE uniform. All students are to change back into their school uniform before leaving school regardless of whether they are being picked up at the end of the day or are catching public transport home.

Notes for non-participation

For students in Years 7 to 10, practical lessons are a compulsory component of the PD/H/PE syllabus and participation is essential to meet NESAs requirements. As such it is important for all students to take part in these lessons. In the exceptional circumstances where students cannot participate, notes are to be provided

by parents. The note from parents is to be addressed to the student's PD/H/PE teacher and given to them at the beginning of the lesson.

These notes are to indicate clearly the date, student name, reason for non-participation, parent contact number and must be signed by a parent/carer. Students who provide a note will not be allowed to participate in any form of physical activity in the lesson unless stated by the parent for minimal participation. For instances where students will not be participating for more than one lesson, notes are to include the estimated period of time of non-participation. For example, days or week and a date when they will be able to return to physical activity. Where this non-participation period is longer than two weeks, a medical certificate from a GP is required. (Medical certificates written by a family member cannot be accepted.)

Those students unable to participate in PD/H/PE lessons may be given work sheets that support the lesson content. Parents may be contacted by the Head of PD/H/PE if their daughter is in danger of not meeting NESAs requirements for PD/H/PE due to lack of participation.

Injuries

Students are to report all injuries to the PD/H/PE teacher before the conclusion of the lesson to ensure adequate and accurate recording of the situation.

Junior School:

Expectation of students participation in PD/H/PE practical lessons

All students are expected to arrive to PD/H/PE lessons changed and ready for the session.

Students in Kindergarten - Year 6 may wear their sport uniform all day at school PE practical days. They do not need to change into school uniform. The exception to this is when they are scheduled to swim; they wear their swimming costume under their summer school uniform and bring underwear to change into after the lesson.

Notes for non-participation

For students in Kindergarten - Year 6, practical lessons are a compulsory component of the PD/H/PE syllabus and participation is essential to meet NESA requirements. As such it is important for all students to take part in these lessons. In the exceptional circumstances where students cannot participate, notes are to be provided by parents.

The note from parents is to be addressed to the student's class PD/H/PE teacher and given to them at the beginning of the lesson. These notes

are to indicate clearly the date, student name, reason for non-participation, parent contact number and must be signed by a parent/carer. Students who provide a note will not be allowed to participate in any form of physical activity in the lesson unless stated by the parent for minimal participation.

For instances where students will not be participating for more than one lesson these notes are to include the estimated period of time that the student will not be participating. For example, days or weeks and a date when they will be able to return to physical activity.

Where this non-participation period is longer than 2 weeks, a medical certificate from a GP is required. (Medical certificates written by a family member cannot be accepted.)

Those students unable to participate in PD/H/PE lessons may be given worksheets that support the lesson content.



School Carnivals and Competitions

Sport	Season
Swimming Carnival	Term One
Tildesley Shield Tennis	Term One
Cross Country	Term One
Athletics Carnival	Term Two
Tennis (School Comp)	Annual
IPSHA & IGSA Gymnastics	Term Four



Personal Development, Health and Physical Education Staff

Head of PD/H/PE	Mr Lee Malin	lee.malin@danebank.nsw.edu.au
PD/H/PE Teacher	Mrs Jolene Cullen	
PD/H/PE Teacher	Ms Karlie Cunningham	
PD/H/PE Teacher	Mrs Heidi Healey	
PD/H/PE Teacher	Mrs Kate Hoare	
PD/H/PE Teacher	Mrs Angela James	
PE Teacher	Mr Jeremy Luo	
PD/H/PE Teacher	Mrs Kathy Macarthur	
PD/H/PE Teacher	Mrs Helen Mall	
PD/H/PE Teacher	Mrs Lisa Money	

Life Skills Course

Life Skills Coordinator

Ms Bianca Jervis

lifeskills@danebank.nsw.edu.au

Our Life Skills students follow programs that are individually appropriate in a welcoming and encouraging classroom environment.

We place strong emphasis on resilience and social skills, with girls developing the skills to help them establish independence and work-readiness.

The Life Skills program

Life Skills programs cater for girls with mild to moderate intellectual disabilities. There are two classes; one group study in Years 7 to 10 and the other in Years 11 to 12. Each student essentially follows an individual program that satisfies a NESA syllabus titled Life Skills. The programs are developed in consultation with staff, parents, students and relevant external experts.

The Danebank Environment

Developing of confidence

Students are well accepted and mix within the broader school community. The friendships that result lead to the development of social skills and confidence in our Life Skills students.

Moral development

As a Christian school, Danebank aims to encourage students' understanding of the Christian faith and the development of personal values.

We seek to have an active partnership with parents and caregivers, encouraging their involvement in the various stages of the program.

Part of a whole school

Life Skills students in Years 7-12 undertake student wellbeing programs alongside

mainstream students. They also attend mainstream classes in sports and attend whole-year-group excursions.

Life Skills students contribute to all whole-school events, such as Form activities, Sports Carnivals and House Festivals, as well as extra curricular activities and clubs.

Learning Programs

Individual learning

Students follow programs that are individually appropriate so that each student can work to the best of her ability. Each student undergoes individual and ongoing assessment.

Careful consideration is given to the academic and social needs of each student. Many girls who have graduated from the program, have successfully entered the workforce or continued their learning with further study through a job agency.

Living skills

The emphasis of the teaching is on actual living skills such as functional maths skills, cooking, reading, public speaking, sewing, writing, technology, financial literacy and independence.

By linking the Mathematics, English, Social Skills, Technology and PDHPE programs, our students have the opportunity to develop their cooking, shopping and road-safety skills through a weekly visit to nearby shops.

During their visit the girls buy the ingredients for their cooking lesson.

The girls are challenged at an individual level to navigate around the supermarket, identify and compare prices and choose the best buy. Developing these functional skills is an important part of the course.



The School works with families to plan for the completion of their schooling to assist in the development of work-ready skills in the future. Work experience is an essential part of the program.

Camping Program

Life Skills class enjoy an annual camp experience. The camping program maintains the emphasis on developing independence, resilience and social skills. Students also attend their Year Group camp.

Life Skills Dance

Each year, the Life Skills class organises a dance with more than 100 students from other schools. The dance aims to develop friendships, leisure skills and independence. Our mainstream students are also involved in running the day and, by working together, opportunities arise to develop friendships.

Cooperative learning

While programs are individually based, there is also an emphasis on the development of interpersonal skills and respect for others, through social skill activities like dancing and Year Group activities.

Board courses

Subject areas for Years 7 to 10 include English, Maths, History, Geography, Drama, Science, Visual Art, Languages, Design and Technology, Christian Studies, PD/H/PE and Music. Years 11 and 12 students study English, Maths, Work & Community (which includes weekly work experience), Technology, PD/H/PE, Christian Studies and Science.

On the completion of Year 10, students receive a RoSA and Year 12, the High School Certificate.

Work Experience

Students in Years 11 and 12 attend work experience one day a week, providing them with a range of workplace experiences.



Co-curricular *Sport*



The benefits of sports for girls are well known. Sports teach girls commitment, respect for others, how to relax, concentrate under stress, set and achieve goals, accept responsibility and failure, and be gracious winners.

Sport Activities

Danebank belongs to AHIGS (Association of Heads of Independent Girls' Schools of NSW) which manages IGSA sports. Danebank students have competed at local, State, National and International levels. Danebank students compete in regular Saturday morning competitions in a wide range of sports.

Junior School Sport Activities		
Season	Sport	
Term 1	Netball	Year 3-6
	Hockey	Year 3-6
	Soccer (IPSHA)	Year 3-6
	Water Polo (IPSHA)	Year 3-6
	Cricket*	Kinder - Year 6
	Twilight Swimming	Years 2-6
Term 2	Touch Football/AFL	Year 3-6
	Netball (IPSHA)	Years 3-6
	Hockey (IPSHA)	Year 3-6
	Tag Rugby*	Kinder - Year 6
Term 3	Basketball	Years 3-6
	Touch Football/AFL (IPSHA)	Year 3-6
	Soccer*	Kinder - Year 6
Term 4	Soccer	Year 2-5
	Tennis	Year 2-5
	Water Polo	Year 2-5
	Basketball (IPSHA)	Year 3-6
	Sailing*	Years 4-6
	Beach Sport*	Kinder - Year 6
	Dragon Boating	Year 6

* Joint Friday afternoon Sports with Scots & Inaburra

Senior School Sport Outside of School Hours		
Season	Sport	
Term 1	Badminton	Invitation
	Softball	IGSA
	Tennis	IGSA
	Touch Football	IGSA
	Volleyball	Invitation
	Water Polo	IGSA
	Dragon Boating	Weekend Regattas
	Term 2	Basketball
Term 2	Football	IGSA
	Hockey	IGSA
	Netball	IGSA
Term 3	Basketball	IGSA
	Football	IGSA
	Hockey	IGSA
	Netball	IGSA
Term 3	Badminton	Invitation (Friday pm)
	Term 4	Tennis
Term 4	Touch Football	IGSA
	Water Polo	IGSA
	Volleyball	Invitation
	Indoor Hockey	Local Comp (mid-week)
	Dragon Boating	Weekend Regattas

Benefits for students include:

- Fitness
- High level of sporting achievement
- Representative pathway opportunities
- Social interaction - connectedness
- Skill development
- Self esteem/confidence
- Sportsmanship and resilience
- Determination and perseverance
- Problem solving
- Leadership and responsibility
- Building connections across Year groups
- Fun and friendships
- Benefits for parents include:
- Quality 'talk' time in the car with your child/ their friends
- Forum to meet your daughter's friends/peers and their parents
- Opportunity to meet and connect with your daughter's school
- Keep up-to-date and well informed
- Be an active part of your daughter's life

Expectations

- Attendance - commitment to all games and training
- Punctuality - arrive on time for training and 30 mins prior to game time
- Uniform - Danebank only sports clothing and equipment
- Team spirit and a positive attitude
- Sportsmanship - with officials, coach and all players
- Communication - with Head of Sport, coach

Danebank belongs to AHIGS (Association of Heads of Independent Girls' Schools of NSW) which manages IGSA sports. Danebank students have competed at local, State, National and International levels. Danebank students compete in regular Saturday morning competitions in a wide range of sports.

Every student who registers within 4 weeks of registration opening, is guaranteed a position on a team.

Uniform

We have Saturday Sport uniforms. Depending on the sport being played, the uniform can include sports shirt, shorts, singlet top, skirt, dress, water polo costume, long socks, compression shorts. Additionally, tracksuit and/or rugby top may be required depending on weather. View the uniform options per sport here:

<https://bit.ly/38fgVYU>



Uniform Shop: Ph 0455 028 256

www.ranier.com.au

Trading Hours

Tues 2pm - 5pm Thurs 8am - 11.30am

1st Saturday of the month 9am - 12noon

NOTE: Danebank only uniform to be worn, including sports bag.

Cost

No cost for Saturday Sport participation other than Dragon Boating which has an annual fee charged to offset costs.

Venues

Venues are dependent on the sport/competition and who your team is drawn to play. Includes school and community facilities at home and away venues.



Head of Sport P-12

Mr Cameron Morrissey

cameron.morrissey@danebank.nsw.edu.au

Sport Facilitator 7-12

Ms Kerrie Banfield

How to Register

Registration is online on idanenet www.sport.danebank.nsw.edu.au select Sport, register to play, select the sport and complete registration details.

Venue Cancellation

(due to wet weather, heat, smoke, pandemics)

- IGSA: IGSA <https://m.ahigs.nsw.edu.au/venues>
- My IGSA app <https://m.ahigs.nsw.edu.au/home/gohome>
- DANEBANK: The Danebank App is also a great way to access Sport information including registration, draw, venues etc.
- Danebank website
- Text message or email notification

Team selections

Selections are conducted at selection/training trials based on skill level, team play, attitude and availability to commit to games and training. As well as the Head of Sport, selectors include current and former representatives within each sport.

Competitive grades

We are competitive within the grading system of IGSA, Invitation and Community competitions. The school procedure is generally that the top two Danebank Teams are selected within each Division.

The Divisions are:

- Year 7
- Junior (Years 8 - 9)
- Senior (Years 10 - 12)
- Open (Years 7 - 12)

No experience needed

As we have a number of teams, and the competitions have numerous grades, it is a wonderful opportunity for girls to try something totally new within an appropriate skill level and opposition, for the duration of one term.

Representative Pathways

School, IGSA, NSWICIS, State and National representation.

Junior School

IPSHA Code of Conduct

Players' Code of Behaviour

- Play by the rules.
- Never argue with an official.
- Control your temper. Verbal abuse of officials or other players, deliberately distracting or provoking an opponent is not permitted in any sport.
- Work equally hard for yourself and/or for your team. Your team will benefit, so will you.
- Be a good sport. Applaud all good plays, whether they be by your team, opponent or the other team.
- Treat all players as you would like to be treated. Do not interfere with, bully or take unfair advantage of another player.
- Cooperate with your coach, team mates and opponents. Without them there would be no competition.
- Place in proper perspective the isolated incidents of unsporting behaviour rather than make such incidents the 'highlight' of the event.
- If a player is sent off during the game, a one-week's suspension is recommended.

Spectators' code of behaviour

- Children play organised sports for fun. They are not playing for the entertainment of spectators only, nor are they miniature professionals.
- Applaud good performances and efforts from

each team. Congratulate all participants upon their performance regardless of the game's outcome.

- Respect the officials' decision.
- Never ridicule or scold a child for making a mistake during a competition.
- Positive comments are motivational.
- Condemn the use of violence in any form, be it by spectators, coaches, officials or players.
- Show respect for your team's opponents. Without them there would be no game.
- Encourage players to follow the rules and the officials' decisions.
- Demonstrate appropriate social behaviour by not using foul language, harassing players, coaches or officials.
- Comments should not interfere with the running of the game.

Praise

- Praise is encouraged at all levels.

Complaints

- Complaints concerning the conduct of games should not be made during or after the game. They should be referred to the Head of the School and any action should be left to his/her discretion.
- **UNDER NO CIRCUMSTANCES** should parents contact schools directly.
- All grounds must be kept clean - litter must be placed in the bins provided.

AHIGS Association of Heads of Independent Girls' Schools www.ahigs.nsw.edu.au

IGSA Independent Girls School Sport Association <https://www.ahigs.nsw.edu.au/IGSA-Sport>

IPSHA Independent Primary School Heads of Australia www.ipsha.org.au

CIS NSW Combined Independent Schools Sports Council www.cis.nsw.edu.au/sports

Senior School

AHIGS Discipline: Breaches of Code of Behaviour

AHIGS Code of Conduct available on the IGSA

Please make sure all players, parents, coaches and umpires are aware of the Code of Conduct. An AHIGS Incident Report must be completed for any breaches of this code.

AHIGS Summary Code of Conduct For Inter-School Sport

Why: The Summary Code of Conduct is designed to provide a brief outline of the rules, guidelines and principles governing inter-school sport. It is a quick reference document only and does not replace the AHIGS Code of Conduct. In the event of a perceived conflict between the two, the latter will prevail.

Who: The Summary Code of Conduct applies to anyone participating in IGSA Sport including students, staff, coaches, umpires, officials, parents, spectators and volunteers.

What: The Code of Conduct covers four areas: principles, expectations, authority and rules.

Principles

- Participation in inter-school sport is important for all girls: it fosters social, emotional, personal and physical development.
- Winning is less important than cooperation, team spirit and good sportsmanship.

Expectations

- All participants, regardless of their role, will be expected to treat others with respect, courtesy and encouragement. Disparaging comments will not be tolerated nor will aggressive, abusive or offensive language or behaviour.
- Should disputes arise, resolve them in a calm and constructive manner.
- There will be no argument with or criticism of, the referee. If you disagree with a decision, refer to the AHIGS Complaints Policy available on the website.
- Harassment will not be tolerated in any form.



Authority

- The match officials have complete control of the game. In matters regarding play and the rules of the game, their decision is final.
- The venue convener has responsibility for all other aspects of the game such as safety at the venue.
- The referee and venue convener will work together to achieve a fair outcome. They may also consult staff members present.
- In the event of misconduct, the match officials may caution, suspend or send off the offender. In extreme circumstances they may stop play or terminate the game.

Rules

- Unacceptable conduct is outlined in the Code of Conduct and includes any behaviour that might reasonably be expected to damage the self esteem of another or the reputation of an individual, school or the independent school sector generally. This includes derogatory remarks, dangerous behaviour, property damage, inciting violence, verbal or physical abuse or harassment.
- Players engaging in unacceptable conduct may be cautioned, suspended or sent off. Anyone else engaging in unacceptable conduct will be cautioned and if this fails, asked to leave.



Danebank Aquatic Centre

109 The Avenue Hurstville

Ph 9580 8747

swimming@danebank.nsw.edu.au

Swim School Administrator

Mrs Peta Samuels

Danebank Swim School provides high quality Learn to Swim lessons and Swim Squad sessions for the Danebank community. We cater to age groups from babies all the way through to competitive/elite swimmers.

All new Learn to Swim and Squad students are assessed prior to enrolment into the Swim School to ensure they are enrolled into the appropriate swimming group for their ability. Students are continually assessed during their lessons or Squad sessions with a view to advancing to the next level.

Squads

Swim squads are conducted in the main pool. Squad sessions are coached by highly qualified and experienced swimming coaches. Squads are conducted before and after school, depending on available pool space.

The duration of Squad classes are: Sharks & Bronze (45 mins), Silver (1 hr), Gold (1.5 hrs).

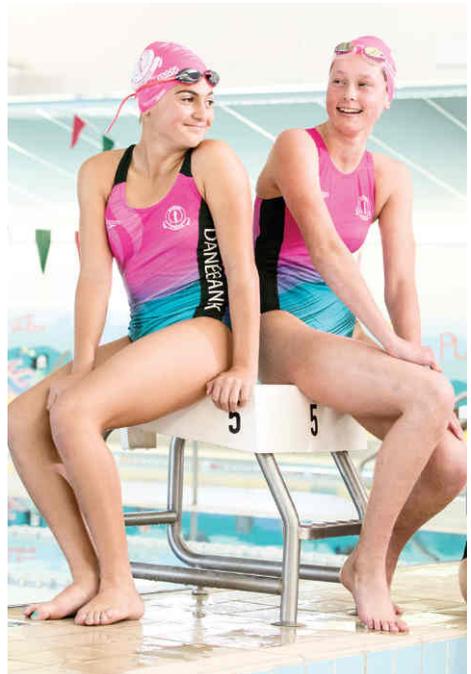
Adult Squad is designed to increase the endurance and fitness levels of adults as well as stroke correction to improve swimming technique. Adult Squad is 1 hour in duration.

Learn to Swim

Learn to swim lessons are conducted in the Learners Pool. Lessons are taught by enthusiastic AUSTSWIM qualified instructors. Learn to Swim lessons are 30 minutes in duration and are conducted before and after school, on weekdays and on Saturday mornings.

Learners Pool

The Learners Pool is 15 metres in length. The depth ranges from 0.80 of a metre at the shallow



end to 1.0 metre at the deep end. The Learners Pool has a stepped/seated area at the shallow end. This is ideal for younger students waiting for their turn to swim. The temperature of this pool is maintained at a comfortable 30 degrees.

Main Pool

The Main Pool is 25 metres in length and the depth is 2.0 metres. The temperature of this pool is 26.5 degrees, ideal for swim squad training.

Other Activities

We also conduct intensive Learn to Swim and Squad Swimming Programs in blocks of 4-5 days during all school holidays (except in July).

Extra & Co-Curricular *Activities*



We encourage each girl to participate in some of the wide range of extra and co-curricular activities available at Danebank. This is a great way for girls to make friends as well as learn new skills and challenge themselves

Why do we take students on camp?



Here are some of the many reasons we run camps at Danebank.

- It encourages students to try new things. Camp pushes students out of their comfort zone and exposes them to new activities and experiences that they may not be familiar with.
- It helps to develop social skills. Camp teaches students to communicate, to work together as part of a team and to be a leader. Leadership is developed by asking campers to fulfill responsibilities that may not be expected of them in day to day life.
- It encourages students to face challenges and learn the value of hard work. Because they feel safe at camp, students are more comfortable taking healthy risks and setting personal goals.
- It helps to build character. In addition to making new friends, campers also develop an appreciation for the qualities required to cultivate and strengthen these relationships.
- To foster independence. At camp, students learn the responsibility of making their own decisions with the safety net of insightful camp leaders and teachers in a safe environment.



Every camp at Danebank has a slightly different focus, but at every camp we seek to empower the student, build confidence, grow leadership and independence and expose students to different environments.

Learning to take healthy risks builds perseverance and resilience and ultimately gives the students a great sense of achievement. All of these skills aid students when they are back at school.

Camps and Travel

Annual camps are held for Years 3-11. Excursions and incursions are held throughout the year by various faculties for Pre-K to Year 12.

School Camps/Travel 2022	
Camp	Location
Father/Daughter Camp (Years 3-6)	The Tops
Mother/Daughter Camp (Years 3-6)	Galston Gorge
Year 3 Camp	Deer Park
Year 4 Camp	Galston Gorge
Year 5 Camp	Waterslea
Year 5 Excursion	Ballarat
Year 6 Camp	Lake Macquarie
Year 6 Excursion	Canberra
Year 7 Friendship Camp	Wedderburn Christian Campsite
Year 8 Camp	Crosslands Campsite, Galston Gorge
Year 9 Camp	Bungonia National Park
Year 10 Leadership Camp	The Tops
Year 11 Retreat	TBC
SIC and FOCUS Christian Camp	Rathane



The Duke of Edinburgh's International Award

Proud to deliver



The Duke of Edinburgh's International Award is available to all students 14 years (Year 9) and above. The Award is comprised of three levels each progressively more challenging:

- Bronze (14 years and over)
- Silver (15 years and over)
- Gold (16 years and over)

The Duke of Edinburgh's International Award participants are required to complete four sections at each level: Service, Skill, Physical Recreation and Adventurous Journey. In Gold level, participants also complete a Residential Project.

Girls at Danebank are very involved in the The Duke of Edinburgh's International Award. Those who take part develop great leadership and organisational skills as well as making a valuable contribution to the wider community. They also learn to persevere and step outside of their comfort zones.

Danebank is one of the top schools delivering the Award, globally, when measured by completion rates and participation. The number of girls who receive awards, bronze, silver and gold, is extraordinary. Gold Awards are presented by the Governor at Government House in Sydney.



By participating in The Duke of Edinburgh's International Award students embark on the education continuum that is a life changing journey embedded in personal growth, challenge, connection to peers, life skills, and service.



Overseas travel

We offer a number of overseas experiences. This is a list of some which have occurred previously:

- G'Day USA
- Katoke, Tanzania
- Japan
- Space School Program (USA)
- New Zealand (Gold Duke of Edinburgh Adventurous Journey)

Creative and Performing Arts



Co-Curricular Creative Arts

For those wishing to pursue their artistic skills beyond the classroom, the Ceramics Class is run by Ms Sharon Leslie, a practicing artist, who guides students through hand built, pottery wheel and glazing techniques.

Co-Curricular Performing Arts

Music, Dance and Drama are essential to educating the whole child. Aware of the vast research that acknowledges the many benefits to learning, cognitive function and wellbeing that these pursuits bring, Danebank offers enriching opportunities for our students to pursue their talents in the Performing Arts.

Further information about these opportunities can be found at the [Co-Curricular Performing Arts Music P-12 Portal](#).

Theatresports

Theatresports is improvised theatre that uses the format of a competition. Teams are made up of no more than 5 players and they play a series of improvisation games of between 1 – 3 minutes which is then judged by a panel of three judges. Danebank enters the Interschool Theatresports Competition every year and compete against various schools.

School Production & Musical

Every year, Danebank stages a production.

These productions range from plays to musicals and are an excellent way for students to work collaboratively across year groups and forge friendships. Musical productions are held in both the senior and Junior schools, and occasionally we combine for a large scale production involving both senior and upper junior students. We announce the school production during the year and hold auditions. Rehearsals are Mondays 3 – 5pm and Fridays 3 – 5.30pm.

Dance

Danebank offers co-curricular dance opportunities through our Dance Troupe program which seeks to develop technique, expose the students to a range of choreography styles and prepare for performance opportunities throughout the year. The Dance Troupe is offered to students in the Junior School and in 2022, we are developing a senior school Troupe to extend our keen dancers in the upper grades.

Private Instrumental & Vocal Music Lessons

Danebank also offers private music lessons to students who wish to learn to sing or play an instrument. Staffed by highly qualified instrumental and vocal specialists, this program is offered to any beginning students, or to students who are already learning outside of school but would like the convenience and cost effectiveness of learning

on campus during the school day. Private music lessons occur as pull-out, half hour lessons during the school day. The students are scheduled on a rotating schedule so they are not always missing the same class.

Choir and Vocal Music

Singing has always been a strong tradition at Danebank and each year we see our vocal and choral programs reach great heights through public performance at Speech Night, Open Day, Chapel Services, Eisteddfods, IPSHA Combined Schools Concerts and the like. We encourage all keen singers and aspiring vocalists to investigate our programs. Our specialist teachers will be looking to advise, guide and extend them throughout their years of participation. These programs not only create public performance opportunities and personal advancement for students within the programs themselves, but also serve as a wonderful skills building resource for those who wish to pursue singing for their HSC exams and/or beyond.

Students are offered opportunities to sing through our 5 different choirs and vocal ensembles across Years 1 - 12.

- Infants Choir (Years 2 - 2)
- The Avenue Singers (Years 4 - 6)
- Park Road Singers (Years 4 - 6, audition requirement)
- Senior Choir (Years 7 - 12)
- Senior Vocal Ensemble (Years 7 - 12, audition requirement)

Instrumental Ensemble Music

Danebank offers diverse and rich opportunities for students who have a passion to learn an instrument, and those who are already on their journey as instrumentalists. Whether it be strings, woodwind, brass or percussion, our dedicated instrumental staff seek to foster a love of playing while developing sound technique and building ensemble skills. Each year, we see our instrumental ensembles reach great heights through public performance

at Speech Night, Open Day, Chapel Services, Eisteddfods, IPSHA Combined Schools Concerts and the like. These programs not only create public performance opportunities and personal advancement for students within the programs themselves, but also serve as a wonderful skills-building resource for those who wish to pursue instrumental performance for their HSC exams and/or beyond.

In total there are 7 different instrumental ensembles and programs offered to students across Years 2 - 12.

- Years 3 & 4 Instrumental Program (all students in Years 3 & 4 learn an instrument along side the classroom music program)
- Training Band (part of the Years 3 & 4 Instrumental Program)
- Junior Concert Band (Years 5 - 6*)
- Senior Concert Band (Years 7 - 12)
- Training Strings (part of the Years 3 & 4 Instrumental Program)
- Junior String Orchestra (Years 3 - 6*)
- Senior String Orchestra (Years 7 - 12)
- Advanced Instrumental Ensemble (Years 7-12*)

**Other ages will be considered where ability and experience is evident*

Instrument Hire

A range of instruments are available for hire through the school. For prices and policies please see our Instrument Hire page on the [Co-Curricular Performing Arts P-12 Portal](#).

Music Camp

Students involved* in our Co-Curricular Ensembles are invited to participate in our annual music camp. An enriching and team building experience that brings Co-Curricular Ensembles together from across the Junior and Senior Campuses and prepares repertoire for performance. More information about the camp and it's costs can be found on the [Co-Curricular Performing Arts P-12 Portal](#).

**Not all ensembles are involved in the Camp.*

Extra and Co-Curricular Activities 2022

Event	Year Group	Staff in charge
Advanced Instrumental Ensemble (audition)	Senior School	Ms Emily Maguire
Archdale Debating	Senior School	Mr Alexi Collins
Art Club	Junior School	Mrs Jacqui Hackfath
Bellringers	Senior School	Ms Emily Maguire
Ceramics Classes	Senior School	Ms Sharon Leslie
Chess Club	Junior School	Mrs Deb Uebel
Da Vinci Decathlon (selected students)	Years 7-11	Ms Kate Nunn
Dance Troupe	Whole School	TBA
Danebank Green (sustainability group)	Senior School	TBA
Drama Production/Musical	Senior School	Ms Gina Cohen
Duke of Edinburgh	Years 9-12	Mrs Alison Underwood
English Study Hall	Years 7-12	Mrs Alexandra Coulton
Extend	Junior School	Ms Yi Zhang
Festival of Speech	Years 7-12	Mrs Anastasia Rompies
FOCUS	Years 7-10	Mrs Emma Pfahlert
Go Fish	Kinder - Year 2	Mrs Liana Maze
Greek School & Greek Dancing	Junior School	Ms Katarina Vetsikas
Gymnastics	Junior School	Mrs Alex Barrett
Homework Club	Years 2-6	Mrs Lena Cooper
Instrumental Program	Years 3-4	Ms Emily Maguire
Junior Concert Band (experience required)	Years 3-6	Ms Emily Maguire
Junior Debating (by application)	Years 5-6	Mrs Rhonda Blayney
Junior String Orchestra (experience required)	Junior School	Mrs Kim Phillips
Junior Training Band	Year 4	Year 4 IP Tutors
Junior Training Strings	Year 4	Year 4 IP Tutors



Event	Year Group	Staff in charge
Knitting Club	Senior School	Miss Kirrily Foley
Life Skills Dance Group	Senior School	Ms Bianca Jervis
Makerspace	Years 3-6	Mrs Michele Jamieson
Maths Study Hall	Senior School	Ms Grace Mandile
Mock Trial (Legal Studies)	Year 11	Ms Aneeta Hantes
Park Road Singers (audition)	Years 4-6	Ms Belinda Webster
Philosophy	Senior School	Miss Kirrily Foley
Public Speaking	Senior School	Mrs Daniela Clark
Robotics (Junior)	Junior School	Miss Emma Wight
Robotics (Senior)	Senior School	Mr Mark Gregory
Science Study Hall	Senior School	Miss Sarah Browne
Senior Choir	Senior School	Mrs Lisa Thrift
Senior Concert Band	Senior School	Ms Emily Maguire
Senior String Orchestra	Senior School	Ms Emily Maguire
Senior Vocal Ensemble (audition)	Senior School	Ms Emily Maguire
SIC (Sisters in Christ)	Years 11-12	Mrs Jocelyn Hartley
Slime Science Club	Year 6	Mrs Kerrie Rendina
SRC	Senior School	Mrs Jocelyn Hartley
Swim Squads	Whole School	Mrs Peta Samuels
Tech Angels	Years 5-6	Mrs Corrie Bourke
Tennis Coaching	Whole School	Ms Bree Calderwood
Theatresports	Senior School	Ms Gina Cohen
Totally God	Years 3-6	Mrs Deb Uebel
Watermelon Club	Junior School	Mrs Katrina Attwood
WIRED Club (AV)	Senior School	Mr Jon Normand





Communities Groups

Alumni: Old Girls Association (OGA)

Danebank Old Girls are a special part of our Danebank family.

Many Old Girls are welcomed for school visits each year. Some return to have a look around and see how the school has changed. Others return to coach sporting and debating teams. Still others return for special events such as the Autumn Fair and Open Day or a reunion held at the school. All are welcome to enrol their daughters.

The Old Girls Association is an active organisation that fosters old girls' interests. It aims to maintain links with former students and to foster interest in the school.

Old Girls wishing to organise a reunion for their year group can contact the Old Girls Association and/or the school for help with reaching members of their year group. We will assist in advertising your reunion to your year group.

www.facebook.com/DanebankOGA

Enrolment benefits for daughters of Old Girls

- The usual Enrolment Application Fee is waived for daughters of Old Girls.
- Year 7 eText allowances are paid by the Old Girls Association.
- An Old Girls Academic Scholarship is awarded annually to a student entering Year 7. This is usually for 50% of the tuition costs and continues throughout Years 7-12.
- The Old Girls Association gives an annual Citizenship Award for the daughter of an Old Girl attending Danebank. The award is 25% of the school fees for one year.

Archives

The school has an archival collection and we welcome donations of interesting memorabilia.

Awards

We acknowledge the wonderful achievements of our old girls. Many have achieved astounding academic and personal success.



Some have been specially acknowledged by Danebank and have received notable school awards. Others have returned to speak at special events, providing current students with great role models and motivating them to strive for their best.

Danebank Old Girls Association

PO Box 349 Hurstville BC NSW 1481

oldgirls@live.com.au

OGA Committee	
President	Petty Heather
Assistant President	Noelene Weatherby-Fell
Secretary/Treasurer	Matina Litsas
Social Committee	Sally Mizoshiri Lynel Bailey-Gray Catherine Kuok Natasha Mitchell Belinda Bartels Justine Sealey Essy Rowlands Glenise Travella

Parents and Friends Association

The P&F Association consists of a very active group of parents who aim to:

- Build a sense of Danebank community among the parents through hosting events and organising opportunities for discussion;
- Run fundraising activities that benefit all the girls. Funds raised are spent on the acquisition of equipment for girls' use, such as musical, sporting or technological equipment.
- The Parents & Friends Association is a highly valued part of the school community and the members arrange fund raising and other activities throughout the year.

P&F meetings are held on the second Monday of each month in term time at 7.30pm. All parents are welcome to attend.

Becoming a member helps the school, and also provides members with friendships that develop as their daughters move through the various stages of their schooling.

Parents & Friends Committee	
President	Nadine Lee
Vice President	Rachael Tsang
Vice President	Leanne Siveyer
Secretary	TBA
Treasurer	Alan Shedden
Fundraising and Activities	Heidi Govier Barbye Castillo Andrew Chang

Annual Activities

Autumn Fair and Open Day

Usually the 1st Saturday of May

The Autumn Fair is the biggest P&F fundraiser of the year. It is a massive undertaking, held in conjunction with the school's Open Day in May each year. All families are asked to support this major event. Please keep the date free and gear up to assist.

New Parents P&F Cocktail Evening

Friday 18 February 2022, 6.30pm

Lantern Club Alfresco Area
(21 Roseland Ave, Roselands)

Come and share a festive evening with us and meet other new parents.

Adults Only - No Children

Limited places available.

RSVP by 3 February 2022.

www.trybooking.com/BVSEW

The Birthday Book Program (Pre-K to Year 7)

Parents are invited to purchase a book for the Library in their daughter's name, in celebration of her birthday. An acknowledgment of the gift is made through a book plate. The program continues all year till late November. Parents can arrange this online on at:

www.trybooking.com/388027

Other Fundraising Opportunities

- Entertainment Book Fundraiser
- Mothers' Day Stall
- Fathers' Day Stall

Danebank P&F Association

pandf@danebank.nsw.edu.au

Ranier Uniform Shop

106A Park Road, Hurstville

Phone: 0455 028 256

danebank@ranier.com.au

Trading hours (term time only)

Monday	8.00am - 11.30am
Tuesday	2.00pm - 5.00pm (Terms 1 & 4 only)
Thursdays	2.00pm - 5.00pm
Saturdays	9.00am - 12noon (1 st Saturday of the month only)

Purchase online:

www.ranier.com.au

Register for online purchases with an email address and password

Second-Hand uniforms can be bought and sold via a private Facebook Group:

Danebank Second Hand Uniform Page www.facebook.com/groups/953266101492420

Minibuses

minibus@danebank.nsw.edu.au

Danebank's minibuses provide bus transport for some Junior School students to and from school. The buses serve families who live in various locations in the surrounding suburbs.

Region 1: Georges River & Bayside

Daily: \$9.50 per trip. Where two or more siblings travel together: \$8.50 per trip, per student

Region 2: Canterbury/Bankstown (East) & Inner West (South)

Daily: \$9.50 per trip. Where two or more siblings travel together: \$8.50 per trip, per student

Region 3: Sutherland Shire

Daily: \$9.50 per trip. Where two or more siblings travel together: \$8.50 per trip, per student

Casual bookings:

Where vacancies allow, and under special circumstances, casual or short term bookings may be arranged. These will be charged at a flat rate of \$10 per trip to cover the cost of administration. Please contact Danebank Senior

Office on 9580 1415 or

minibus@danebank.nsw.edu.au

for more information on availability.

Please contact, Lauren Stewart, Danebank Senior Office on 9580 1415 or minibus@danebank.nsw.edu.au when you need to cancel the service.

Canteen

The school canteen is fully staffed by the school. We have a healthy-food policy and the canteen is open for recess and lunch every day, providing a variety of nutritious foods.

All lunch orders are processed online through Munch Monitor on iDanenet, under Canteen. Orders can be placed four weeks in advance. Orders are best placed the night before, or by 7.30am on the day of order.

You need to register a login and password at the Munch Monitor website:

www.munchmonitor.com.au

User name: danebank

Password: munch2220

Contact: help@munchmonitor.com

1300 796 190

Canteen Manager: Mrs Kathy Murray



School Policies

A more extensive listing of
Danebank School Policies can be
found on our website

www.danebank.nsw.edu.au/school-policies

Scan code to see
School Policies



- Acceptable Use of Technology
- Child Safe Policy
- Complaints Handling
- Conditions of Enrolment
- Homework Procedures
- Medication Administration
- Parent Guidelines
- Plagiarism & Malpractice
- Privacy Policy
- Procedural Fairness
- Risk Warnings
- Standard Collection Notice
- Uniform Policy



Privacy Policy Anglican Schools Corporation

1. Introduction and Context

Anglican Schools Corporation (Corporation) is an organisation established by the Anglican Church Diocese of Sydney to provide a Christian education for the communities it serves.

The Corporation consists of the schools which are listed on the Corporation's website, www.tasc.nsw.edu.au. These schools are operations of the Corporation and are not separate legal entities. The Corporation has a shared administrative and advisory office, the Group Office.

When personal information is collected, held, used, disclosed or otherwise handled (together, Handled) by a school, the Group Office, or other parts of the Corporation, the information is Handled by the Corporation (as the legal entity).

2. Application of Policy

This Privacy Policy (**Policy**) applies to the Corporation, including all the schools within the Corporation. A reference to the Corporation includes each of the schools within the Corporation. A reference to a Principal is a reference to the Principal of the applicable school (however that position may be titled).

The Policy sets out how the Corporation Handles personal information.

The Corporation is bound by the Australian Privacy Principles contained in the Commonwealth Privacy Act 1988 (**Privacy Act**), an Australian law which regulates the Handling of personal information about individuals.

In relation to health records, the Corporation is also bound by the NSW Health Privacy Principles contained in the Health Records and Information Privacy Act 2002 (NSW) (**Health Records Act**), a New South Wales law that governs the handling of health information.

The Corporation may, from time to time,

review and update this Policy to take account of new laws and technology, changes to the Corporation's operations and practices and to make sure it remains appropriate to the changing education and school environment. The Corporation's website, www.tasc.nsw.edu.au, shows the current version of the Policy, including any updates.

3. Purpose and Objectives

This Policy outlines how the Corporation will Handle personal information (including how individuals can seek to access or correct their personal information, or make a privacy complaint).

The objectives of this Policy are to:

- identify the type of personal information collected and how it will be collected;
- outline how the personal information will be used;
- identify to whom the personal information may be disclosed and stored with;
- outline how sensitive information will be treated;
- communicate how personal information will be managed and secured;
- communicate how to make access and correction requests, as well as how the Corporation approaches consent and rights of access of personal information of students; and
- outline a process for enquiries or complaints regarding privacy matters.

4. Policy

4.1 What kinds of personal information does the Corporation collect and how does the Corporation collect it?

The type of information the Corporation collects and holds includes (but is not limited to) personal information, including health and other sensitive information (see section 6 below for definitions), regarding:

students, and parents, carers and/or legal guardians (Parents) before, during and after the course of a student's enrolment at a school, such as:

- name, contact details (including next of kin), date of birth, gender, language background, previous school attended and religion;
- parents' education, occupation and language background;
- medical information (e.g. details of disability and/ or allergies, absence notes, medical reports and names of doctors);
- results of assignments, tests and examinations;
- conduct and complaint records, or other behaviour notes, and school reports;
- information about referrals to government welfare agencies;
- counselling reports;
- health fund details and Medicare number;
- any court orders;
- volunteering information;
- photos, videos, other images or other identifying material associated with school activities; and
- private emails (when using the school's email address);

job applicants, employees, volunteers and contractors, such as but not limited to:

- name, contact details (including next of kin), date of birth, and religion;
- information on job application;
- professional development history;
- salary and payment information, including superannuation details;
- medical information (e.g. details of disability and/ or allergies, and medical certificates);
- complaint records and investigation reports;
- leave details;
- photos, videos, other images or other identifying material associated with Corporation activities;
- workplace surveillance information;
- work emails and private emails (when using work email address), work data and private data (when using work electronic devices),

- and internet browsing history; and
- any other information relevant to the job applicant, employee, volunteer or contractor's role;

other people who come into contact with the Corporation, such as:

- name and contact details and any other information necessary for the particular contact with the Corporation.

Personal information provided by individuals:

The Corporation will generally collect the personal information held about an individual by way of forms completed by Parents or students, through face-to-face meetings and interviews, emails and telephone calls. On occasions, people other than Parents and students may provide personal information.

If an enrolment application is made to more than one school of the Corporation, the personal information provided during the application stage may be shared between the schools. This personal information may include health information and is used for the purpose of considering and administering the enrolment of the student within the Corporation.

Personal information provided by other people:

In some circumstances, the Corporation may be provided with personal information about an individual from a third party, for example a report provided by a medical professional or a reference from another school. If a student transfers to a new school, the new school may collect personal information about the student from the student's previous school to facilitate the transfer of the student.

Exception in relation to employee records:

Under the Privacy Act and the Health Records Act, the Australian Privacy Principles and Health Privacy Principles do not apply to the Handling of an employee record by an employer. As a result, this Policy does not apply to the Corporation's treatment of an employee record, where the treatment is directly related to a

current or former employment relationship between the Corporation and employee.

4.2 How will the Corporation use the personal information provided to it (including sharing amongst schools within the Corporation)?

The Corporation will use personal information it collects from an individual for the primary purpose of collection, and for such other secondary purposes that are related (or directly related in respect of sensitive information) to the primary purpose of collection and are reasonably expected, to which the individual has consented, or as otherwise required or permitted by law. This includes sharing personal information (including sensitive information) between schools within the Corporation, with the Group Office, and/or other parts of the Corporation for these purposes.

Students and Parents:

In relation to the personal information of students and Parents, the Corporation's primary purpose of collection is to enable the Corporation to provide schooling to students enrolled at one of its schools, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of a Corporation school. This includes responding to the needs of Parents, the needs of the student and the needs of the Corporation, throughout the whole period the student is enrolled at a Corporation school.

The purposes for which the Corporation may use personal information of students and Parents include:

- to assess enrolment applications. Where concurrent applications for enrolment are made to multiple schools within the Corporation, each of those schools will have access to the information (this was explained further in section 4.1 of this Policy);
- to keep Parents informed about matters related to their student's schooling, through correspondence, newsletters and magazines, and the like;
- day-to-day administration;
- providing for students' educational, social, spiritual and medical wellbeing;
- to facilitate the transfer of a student between the Corporation's schools;
- seeking donations and marketing for the Corporation; and
- to satisfy the Corporation's legal obligations and allow the Corporation to discharge its duty of care.

In some cases where the Corporation requests personal information about a student or Parent, if the information requested is not obtained, the Corporation may not be able to enrol or continue the enrolment of the student or permit the student to take part in a particular activity.

Job applicants, employees and contractors:

In relation to personal information of job applicants and contractors, the Corporation's primary purpose for collection is to assess and (if successful) to engage the applicant or contractor, as the case may be. Subsequently, further personal information may be required from successful job applicants for them to be employed as employees or contractors.

The purposes for which the Corporation uses personal information of job applicants, employees and contractors include:

- administering the individual's employment or contract, as the case may be;
- for insurance purposes;
- seeking funds and marketing for the Corporation; and
- satisfying the Corporation's legal obligations, for example, in relation to child protection legislation.

Volunteers:

The Corporation obtains personal information about volunteers who assist the Corporation in its functions or conduct associated activities, for example, alumni associations, to enable the Corporation and the volunteers to work together.

Marketing and fundraising:

The Corporation treats marketing and the seeking of donations for the future growth and development of the Corporation as an important part of ensuring that the Corporation continues to offer a quality learning environment in which both students and employees thrive. Personal information held by the Corporation may be disclosed to organisations that assists in the Corporation's fundraising, for example, an alumni organisation or, on occasions, external fundraising organisations.

Parents, employees, contractors and other members of the wider Corporation community may from time to time receive fundraising information. School publications, like newsletters and magazines, and the like, which include personal information, may be used for marketing purposes.

4.3 Who might the Corporation disclose personal information to and store information with?

The Corporation may disclose personal information, including sensitive information held about an individual for educational, administrative and support purposes. This may include to:

- other schools and teachers at those schools, including another school to which a student transfers to facilitate the transfer of the student;
- government departments (including for policy and funding purposes);
- medical practitioners;
- people providing educational, support and health services to a school within the Corporation, including specialist visiting teachers, coaches, volunteers, and counsellors;
- providers of specialist advisory services and assistance to the Corporation, including in the area of Human Resources, child protection and students with additional needs;

- providers of learning and assessment tools; assessment and educational authorities, including the NSW Education Standards Authority (NESA), Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN);
- agencies and organisations to whom the Corporation is required to disclose personal information for education, funding and research purposes;
- people and organisations providing administrative, technology and financial services to the Corporation;
- related entities of the Corporation and the Anglican Church Diocese of Sydney;
- recipients of Corporation publications, such as newsletters and magazines, and the like;
- students' Parents;
- anyone who an individual authorises the Corporation to disclose information to; and
- anyone to whom the Corporation is required or authorised to disclose the information to by law, including child protection laws.

Sending and storing information overseas:

The Corporation may disclose personal information about an individual to overseas recipients, for instance, to facilitate a school exchange. However, a school will not send personal information about an individual outside Australia without:

- obtaining the consent of the individual; or
- otherwise complying with the Australian Privacy Principles or other applicable privacy legislation.

Storage and access as part of centralised information systems:

The Corporation uses information management and storage systems (Systems). These Systems are either owned by the Corporation or provided by third party service providers. Personal information is stored with and accessible by the Corporation and the third-party service providers

for the purpose of providing services to the Corporation in connection with the Systems and for administering the education of students.

Online or 'cloud' service providers:

The Corporation may use online or 'cloud' service providers to store personal information and to provide services to the Corporation that involve the use of personal information, such as services relating to email, file storage, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may be stored on the 'cloud' service provider's servers which may be situated outside Australia.

The 'cloud' service providers may provide applications, and store and process limited personal information for this purpose. The Corporation and its service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the 'cloud' services and ensuring their proper use.

4.4 How does the Corporation treat sensitive information?

In referring to 'sensitive information', the Corporation means: information or an opinion relating to an individual's racial or ethnic origin, political opinions, membership of a political association, religion, trade union or other professional or trade association membership, philosophical beliefs, sexual orientation or practices, or criminal record, that is also personal information; health information, genetic information and biometric information about an individual.

Sensitive information will be used and disclosed only for the purpose for which it was collected or for a directly related secondary purpose that is reasonably expected, unless the individual agrees otherwise, or the use or disclosure of the

sensitive information is allowed by law. Please see sections 4.2 and 4.3 for more information about how the Corporation Handles sensitive information.

4.5 Management and security of personal information

All Corporation employees, volunteers and contractors are required to respect the confidentiality of students' and Parents' personal information and the privacy of individuals.

The Corporation has in place steps to protect the personal information the Corporation holds from misuse, interference and loss, unauthorised access, modification or disclosure by use of various methods, including locked storage of paper records and password access rights to computerised records.

4.6 Access and correction of personal information

Under the Privacy Act and the Health Records Act, an individual has the right to seek and obtain access to any personal information which the Corporation holds about them and to advise the Corporation of any perceived inaccuracy.

Students will generally be able to access, correct and update their personal information through their Parents, but older students may seek access and correction themselves.

There are some exceptions to these rights set out in the applicable legislation.

To make a request to access, correct or update any personal information the Corporation holds about an individual, the Corporation CEO, the relevant Principal, or their delegate, should be contacted by telephone or in writing as per the contact details found in the 'Contact us' section at the end of this Policy.

The Corporation may require the individual making the enquiry to verify their identity and specify what information is required. The

Corporation may charge a fee to cover the cost of verifying an application and locating, retrieving, reviewing and copying any material requested. If the information sought is extensive, the Corporation will advise the likely cost in advance. If the Corporation cannot provide the individual making the enquiry with access to the information requested, it will provide the individual making the enquiry with a written notice explaining the reasons for refusal (unless, given the grounds for refusal, it would be unreasonable to provide reasons).

Parents may also log on to the student management system 'parent portal' and access, correct and update some of their or their student's personal information.

Consent and rights of access to the personal information of students:

The Corporation respects a Parent's right to make decisions concerning their student's education.

Generally, the relevant Principal or their delegate will refer any requests for consent and notices in relation to the personal information of a student to the student's Parents. The Corporation will treat consent given by Parents as consent given on behalf of the student and notice to Parents will act as notice given to the student. Parents may withdraw consent given on behalf of the student for a particular use of their personal information by contacting the relevant Principal or their delegate in writing as per the contact details found in the 'Contact us' section at the end of this Policy.

Parents may seek access to personal information held by the Corporation about them or their student by contacting the Corporation CEO, the relevant Principal, or their delegate, by telephone or in writing as per the contact details found in the 'Contact us' section at the end of this Policy. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of

others, where access may result in a breach of the Corporation's duty of care to the student, where students have provided information in confidence or where the Corporation is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).

The relevant Principal may, at his or her discretion, on the request of a student, grant that student access to information held by the school about them or allow a student to give or withhold consent to the use of their personal information, independently of their Parents. This would normally be done only when the maturity of the student and/or the student's personal circumstances warrant it.

4.7 Enquiries and complaints

If an individual would like further information about the way the Corporation manages the personal information it holds, or wishes to complain that they believe that the Corporation has breached the Australian Privacy Principles, they should contact the Corporation's CEO, the relevant Principal, or their delegate, by writing or telephone as per the contact details found in the 'Contact us' section at the end of this Policy. The Corporation will investigate any complaint and will notify the individual of a decision in relation to the complaint as soon as is practicable after it has been made.

If an individual is not satisfied with the Corporation's response to the individual's complaint, they may complain to the Office of the Australian Information Commissioner (OAIC) via the OAIC website, www.oaic.gov.au.

4.8 Contact us

If an individual has an enquiry regarding this Policy, wishes to make a complaint, or wishes to request access or correct their personal information, the individual should contact the Corporation's CEO, the relevant Principal, or their delegate, using the following details.

Corporation's CEO or their delegate:**email:** ceo@tasc.nsw.edu.au**mail:** PO Box 465 Hurstville BC NSW 1481**phone number:** 8567 4000**Principal or their delegate:****email:** linda.moss@danebank.nsw.edu.au**mail:** 80-98 Park Road, Hurstville NSW 2220**phone number:** 02 9580 1415**5. Legislative Requirements**Privacy Act 1988 www.privacy.gov.au

Health Records and Information Privacy Act 2002 NSW

www.austlii.edu.au/au/legis/nsw/consol_act/hraipa2002370/

Education Act 1990

http://www.austlii.edu.au/au/legis/nsw/consol_act/ea1990104/**6. Definitions****What is 'personal information'?**

Personal information means information or an opinion about an identified individual or an individual who is reasonably identifiable whether the information is true or not, and whether the information or opinion is recorded in a material form or not. It includes all personal information regardless of its source.

What is 'sensitive information'?

Sensitive information is a type of personal information that is given extra protection and must be treated with additional care. It includes any information or opinion about an individual's racial or ethnic origin, political opinions, membership of a political association, religious beliefs or affiliations, philosophical beliefs, membership of a professional or trade association, membership of a trade union, sexual orientation or practices, or criminal record. It

also includes health information and biometric information about an individual.

What is 'health information'?

Health information is a subset of sensitive information. It includes any information or opinion about the health or disability of an individual, the individual's expressed wishes about the future provision of health services and a health service provided, currently or in the future, to an individual that is also personal information. Health information also includes personal information collected in the course of providing a health service.

7. Related Documents

- Application for Enrolment Form
- Conditions of Enrolment
- Standard Collection Notice
- Student General and Medical Information Form
- Data Standards Manual: Student Background Characteristics
- Interstate Student Data Transfer Note - Education Council

8. Policy Review

The policy shall be reviewed every three years or in the event of any information, incident legislative changes or organisational practice that would demonstrate the need for a review.

Standard Collection Notice

Anglican Schools Corporation



1. This collection notice explains how the Anglican Schools Corporation (Corporation) handles personal information. The School is part of the Corporation, it is not a separate legal entity. As such, when personal information is handled by the School, it is handled by the Corporation. References to 'the Corporation' below should be read as including the School.
2. The Corporation collects, uses, discloses, holds and stores personal information, including sensitive information about students, and parents, carers and/or legal guardians (Parents), before, during and after the course of a student's enrolment at the School. This may be in writing, through technology systems or in the course of conversations. The primary purpose of collecting this information is to enable the Corporation to provide schooling to students enrolled at the School, exercise its duty of care, and perform necessary associated administrative activities which will enable students to take part in all the activities of the School.
3. Some of the information the Corporation collects is to satisfy the Corporation's legal obligations, particularly to enable the Corporation to discharge its duty of care.
4. Laws governing or relating to the operation of the Corporation require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
5. Health information about students is sensitive information within the terms of the Australian Privacy Principles (APPs) under the Privacy Act 1988 and the Health Privacy Principles under the Health Records and Information Privacy Act 2002. The Corporation may request you to provide medical reports about students from time to time.
6. A student's enrolment may be delayed or prevented if the Corporation cannot collect certain personal information. This is particularly so where the information

is relevant to the health and safety of the student, other students and/or staff.

7. The Corporation may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:
 - other schools and teachers at those schools, including another school to which a student transfers to facilitate the transfer of the student;
 - government departments (including for policy and funding purposes);
 - medical practitioners;
 - people providing educational, support and health services to the School, including specialist visiting teachers, coaches, volunteers, and counsellors;
 - providers of specialist advisory services and assistance to the School, including in the area of Human Resources, child protection and students with additional needs;
 - providers of learning and assessment tools;
 - assessment and educational authorities, including the NSW Education Standards Authority (NESA), Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN);
 - agencies and organisations to whom the Corporation is required to disclose personal information for education, funding and research purposes;
 - people and organisations providing administrative, technology and financial services to the Corporation;
 - related entities of the Corporation and the Anglican Church Diocese of Sydney;
 - recipients of Corporation publications, such as newsletters and magazines, and the like;
 - students' Parents;
- anyone you authorise the Corporation to disclose information to; and
- anyone to whom the Corporation is required or authorised to disclose the information to by law, including child protection laws.
8. Personal information collected from students is regularly disclosed to their Parents.
9. If you make an enrolment application to another school within the Corporation, personal information provided during the application stage may be collected from, or shared with, the other school. This personal information may include health information and is used for the purpose of considering and administering the enrolment of a student within the Corporation.
10. Personal information, including sensitive information, is also shared between schools within the Corporation, with the Corporation's Group Office (which provides administrative and advisory support), and other parts of the Corporation. This sharing will only occur for the primary purpose for which the information was collected by the Corporation (as set out in paragraph 2 above), for a related purpose (or a directly related purpose in respect of sensitive information) that you would reasonably expect, if you have consented or as otherwise required or permitted by law.
11. The Corporation uses information management and storage systems (Systems) either owned by the Corporation or provided by third-party service providers. Personal information is stored with and accessible by the Corporation and the third-party service providers for the purpose of providing services to the Corporation in connection with the Systems and for administering the education of students.

12. The Corporation may use online or 'cloud' service providers to store personal information and to provide services to the Corporation that involve the use of personal information, such as services relating to email, file storage, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may be stored on the 'cloud' service provider's servers which may be situated outside Australia. Further information about the Corporation's use of online or 'cloud' service providers is contained in the Corporation's Privacy Policy.
13. The Corporation's Privacy Policy, accessible on the Corporation's website (www.tasc.nsw.edu.au), sets out how Parents or students may seek access to and correction of their personal information which the Corporation has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the duty of care to a student, where students have provided information in confidence or where the Corporation is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).
14. The Corporation's Privacy Policy also sets out how Parents and students can make a complaint about a breach of the APPs and how the complaint will be handled.
15. The Corporation may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the Corporation's fundraising activities solely for that purpose. The Corporation will not disclose your personal information to third parties for their own marketing purposes without your consent.
16. On occasions information such as academic and sporting achievements, student activities and similar news is displayed from time to time around the School, published in Corporation and School newsletters, magazines, other publications, intranet, website, social media platforms, shared with the Corporation community (including the School community), used for marketing and promotional material, may appear in third party newspapers and other marketing mediums e.g. television or otherwise placed in the Corporation's records. This may include photographs, videos, other images or other identifying material of student activities such as classroom activities, sporting events, concerts and plays, school camps and school excursions. The Corporation will obtain permissions from a student's Parents (and from a student if appropriate) if the Corporation would like to include such photographs, videos, other images or other identifying material in the Corporation's promotional material or otherwise make this material available to the public such as on the internet.
17. The Corporation may include students' and students' Parents' contact details in a class list and School directory.
18. If you provide the Corporation with the personal information of others, such as doctors or emergency contacts, the Corporation encourages you to inform them that you are disclosing that information to the Corporation and why.

<http://www.tasc.nsw.edu.au/other-information>

Acceptable Use of Technology Policy

This policy is based on the biblical belief that we live under the authority of God and we are to always bring glory to Him by loving one another in word and deed.

Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen. Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you. Ephesians 4:29 and 32

Rationale

In recent years, the use of technology in our society has grown tremendously and for most young people it is a vital connection to the world around them. Danebank recognises the potential value of technology in shaping our students' educational experiences and the new avenues it can offer for learning. Technology, including Personal Electronic Devices (PEDs), has the capacity to enhance student productivity, extend the range of learning opportunities and broaden engagement with the digital world when used in the proper context.

Technology can provide a gateway to innovative ways of engaging with course content, increase intellectual stimulation and build confidence. It can also help accommodate individual learning styles and increase autonomy if used appropriately in the school environment.

However, Danebank also recognises the capacity that these devices have for misuse and that they can impact others in a detrimental manner. Ethical behaviour is expected at all times. It is an expectation that all communication will be respectful and will involve the use of appropriate language.

The Danebank community acknowledges the importance that online social networking and social media play in the academic and social lives of Danebank students, teachers and

parents. Danebank aims to educate students to use all social networking and social media sites responsibly and ethically.

Danebank is committed to encouraging every student to develop an authentic, ethical and responsible online presence that reflects each student's true and honest character. Danebank recognises that what is posted on the worldwide web becomes a permanent record and nothing is ever truly deleted.

Danebank acknowledges that the future of communication will be through online social networking and social media sites and it is therefore a moral imperative that our students are educated about how to use this form of communication with respect and integrity.

Every member of the Danebank community including students, parents and staff will be asked to support this policy and you will be required to indicate a commitment to upholding the guidelines by signing the permissions page in your daughters Student Diary each year.

Definition

Personal Electronic Devices include, but are not limited to, the following technologies: mobile phones, portable internet devices (e.g. iPads, and any notepad android device, iTouch, iPhone), portable entertainment systems (e.g. iPods, MP3 and MP4), photo, video and/or audio devices, laptops, notebooks and any other wireless technology such as smart watches.

Use of technology including PEDs

Junior School:

Students in Years 2-6 will be issued with a school Chromebook which will be used in class and will remain at school. All students K-6 will need access to a computer (MAC, PC or Chromebook) at home, that is connected to the internet. Years 2-6 will need to have their own sign on to their home computer for security

reasons when using Google Chrome. These devices DO NOT need to be brought to class and remain at home.

Senior School:

- Students are to follow staff directives regarding use of computers, tablets, the network, iDaneNet and the Internet.
- Students must take their BYO device to class at all times
- The BYO device must meet the minimum technical and software requirements found on iDaneNet under BYOD
- Mobile phones are to be in student lockers at all times during school hours
- Teachers will indicate to students when they may use their BYO device during class.

NOTE: Students are not to contact parents during the day by mobile phone. Parents are to support this policy by not contacting their daughter by mobile phone during school hours. If there are any significant issues that staff are made aware the school will contact parents.

In an emergency, students can use the phone in the school office to contact parents. Students who are undertaking private study, may use a BYO device for educational purposes and to facilitate study, ensuring that they are not distracting other students. PEDs must not be used to harass, sexually harass or victimize other students or staff. PEDs must not be used to violate a person's right to privacy or to view or transmit sexually explicit material.

Break times during the day are for building positive social skills with other students. As such, the use of BYO devices in the playground is strongly discouraged. Students who are using a BYO devices in the playground will be asked to put it away. The Resource Centre is available for those students who need to use their BYO devices during break times.

Students who have an issue that arises during the day are to first seek help from their Year Coordinator or other staff member rather than contacting their parents. These staff members

are able to understand and deal with the issue in the first instance and where needed get additional information to help clarify the issue for the student(s) concerned. Students are to avoid accessing inappropriate websites. If this should happen by accident students should exit from this website immediately. The school's network is filtered for the protection of all. Our IT Department are notified if a student attempts to access inappropriate material, and it may be referred to the School Executive for assessment and response.

School Technology

To ensure that a student's personal data is kept secure, users must login under their own name and password and if on a public computer such as those in the Library or computer lab, logout at the end of the session. Individual passwords should NOT be disclosed to others under any circumstance.

Users must not gain access to the files of others or vandalise the work of others. To ensure the reliable operation of the network, users must not intentionally interfere with or disrupt the operation of the network or alter existing computer settings without permission of a teacher. Technology including computer equipment and photocopiers should be treated with care at all times so students are not disadvantaged by their misuse.

Storage of PEDs and mobile phones

Junior School

We understand that some parents see the necessity to issue their primary aged students with mobile phones for safety and communication when using public transport. However, while the students are in the care of the school and their teachers, any outside communication must be through the Junior School Office so that we can monitor the impact on the child concerned and any consequential arrangements. Therefore students are not allowed to use their phone to ring or email parents during school hours.

All mobile phones must be handed into the Junior School Office each morning and collected at the end of the day. If any student is seen with a mobile phone during the day, it will be confiscated and only returned after communication with the child's parents.

NOTE: Misuse of these devices may result in consequences such as confiscation for a set period of time. The Head of Junior School is responsible for dealing with any misuse of these items by a Junior School student.

Senior School

Students are to store their mobile phones in their lockers at all times during school hours. Students may carry their BYO device with them. However, it is recommended that all BYO devices are stored in their locker for safety when not in use during the school day.

Social Media

Danebank and its community are committed to upholding the highest level of respect for others when using social networking and social media sites. To this end those who are members of the Danebank Community will use no abusive, rude or crude language when communicating with each other. Students will use their words to encourage and build one another up, treating themselves and others with the highest level of respect.

Students must not post photographs, personal information or refer in any way to members of the Danebank community (staff, students and parents) on the Internet without the permission of the school. This includes personal 'blogs', social media and networking sites as well as websites.

Students will maintain a high level of security and privacy on their social networking settings. Social networking sites will not be used to harass, abuse or bully. Students must understand that the footprint left by their online interactions is permanent and therefore they should always be mindful that what they say and do online will impact their future selves.

The Danebank community understands that social networking can be a distraction from academic and other face to face commitments. Students therefore commit to prioritising personal interactions over electronic ones as part of best social practice. Students are responsible for developing self-management and time management skills to ensure that they have set the right priorities in their lives. Danebank does not support students signing up to social media sites under the stipulated age limit and recommends parents monitor this closely.

Disciplinary action

When students fail to comply with this policy, the school reserves the right to confiscate the PED. If the school is of the opinion that the PED or social media site contains inappropriate material or that the material on the PED could be used in an inappropriate manner, the Principal, Head of Junior or Senior School or a nominated teacher will request that the student show them the contents of the PED including all memory cards stored in the device. This will be done in the presence of the relevant Stage/Year Coordinator who will act as a support and a witness.

Alternatively, the Principal or Head of Junior or Senior School may hold the PED until the student's parents are present before the contents are viewed. In extreme cases the assistance of police may be called. If inappropriate or offensive material is found stored on the PED or content has been uploaded to a social media site, consequences for breaching the school's Positive Behaviour Code will apply which may include reparation, suspension and/or expulsion.

Should the device be used to capture content at school that is inappropriate or harmful to another student or staff and that student then chooses to post this content on the internet or in any other public arena, the student will be subject to the same discipline as if they had been found with this content on the school premises.

2022 Danebank Staff Directory

SCHOOL COUNCIL

Chairman: Dr Richard Sharp *BSc BE PhD FAICD*

Rev Dr Stephen Anderson
BSc(Hons) PhD BD(Hons) DipMin

Mr Mark Daly *BComm*
LLM GradDipLegPrac ATIA FFin

Miss Laura Forsyth
BComm/LLB GradDipLegPrac

Ms Josephine Hurley
BSc(Arch)(Hons1 & UniMedal) BArch(Hons1)
NSW RegArchitect

Mr Mark Lewis *BSc(Hons) MAppFin*

Mrs Lucy Lim *BAcc BTh DipMin*

Mr Martin Smith *BEC FCA JP*

TASC CEO Rep: Mrs Jen Favelle *BFinAdmin CPA*

SCHOOL EXECUTIVE

Principal

Dr Emma Burgess
PhD MEdM BEd DipTeach AMusA MACE MACEL

Deputy Principal

Mr Glenn Wilkins
BComm GradDipEd ITC MACE MACEL MAICD

Head of Senior School

Mrs Tiina Hufton *BA DipEd MEd Leadership*

Head of Junior School

Mrs Melinda Buckley *BEd(Hons1) MLMED MACEL*

Head of Curriculum Innovation P-12

Ms Kate Nunn *BA BEd MEd*

Head of Professional Innovation and Practice

Dr Claire Golledge *PhD BA(Hon)LLB GradDipEd*

Head of Finance and Administration

Ms Yi Zhang *MCom MIntBus CAANZ CPA*

Head of Community Engagement

Mrs Ina Dorfling *ExecMBA BA(Hons) BA CertDM*

CHAPLAINCY

Senior School Chaplain

Mrs Emma Pfahlert *BA(Psych) BTh GradDipEdPsych*

Junior School Chaplain

Mrs Liana Maze *BEd DipBible/Missions*

LEADERSHIP

Director of Wellbeing P-12

Mrs Lisa Vos *BA BTeach(SecTech)*
CertIVTraining&Assmnt CertIIHospitality

Director of Teacher Practice P-12

Ms Emma Pay *GradDip Ed BA HonClassl*

Assistant Head of Senior School (Wellbeing)

Mrs Mary-Ann Flick *BEd ATCL*

Assistant Head of Senior School (Operations)

Mrs Anastasia Rompies *BEd (Secondary)*

Director of Co-curricular Performing Arts P-12

Ms Emily Maguire *BCreativeArts*
MScience(Curriculum & Teaching)

Assistant Head of Junior School

Mrs Kate Fraser *BA BMusic MTeach MLMED*

Assistant Head of Junior School

Mrs Deborah Uebel *BEd (Language & Literacy)*

SENIOR SCHOOL TEACHING STAFF

CHRISTIAN STUDIES

Head of Department: Mrs Jocelyn Hartley
BA DipEd MA DipTh

Miss Kirrily Foley *BA DipEd(Hons) MA*

Mrs Emma Pfahlert
BA(Psych) BTh GradDipEd GradDipEdPsych

Miss Katherine Saville
BMus BEd AdvDipBibleMissionMinistry (in progress)

CREATIVE AND PERFORMING ARTS

Head of Department (T1-2): Mrs Elise Croucher
BArtEd DipProfIntDes

Head of Department (T3-4): Mrs Philomena
Kezelos *MEd BA(Visual Arts) GradDipEd*
Mr Alexi Collins *BA GradDipEd*

Ms Gina Cohen *BA(Hons) BMus GradDipEd*

Mrs Karen Hannon *BArtEd BA CertIV*
FrontlineManagement

Mrs Sophie Langford *BFineArts (Hons)MFineArts MTeach*

Ms Emily Maguire *BCreativeArts MScience(Curriculum & Teaching)*

Mrs Margaret McLay *DipMusEd AMusa*

Ms Lisa Thrift *BMusEd MBus CertIII LiveProduction CertIV ReportingAssess*

ENGLISH

Head of Department: Mrs Alexandra Coulton *BA(Psych) DipEd(English/Drama) MA(Writing/Literature)*

Mrs Daniela Clark *BEd(Hons) MA*

Ms Gina Cohen *BA(Hons) BMus GradDipEd*

Mr Alexi Collins *BA GradDipEd*

Mrs Suzana Curcuruto *BA DipTeach*

Mrs Ashleigh Driscoll *BEdHon1 BA*

Ms Kate Nunn *BA BEd MEd*

Ms Emma Pay *GradDip Ed BA HonClass*

Mrs Anastasia Rompies *BEd (Secondary)*

Mrs Lucy Sachinis *BA(Hons) MTeach TC*

Mrs Maria Seymour *BA GradDipEd TC*

Ms Stephanie Vanden Hengel *BA BEd*

HSIE

Head of Department: Mr Luke Coulton *BA DipEd MA(His) MEdLeadership (completing)*

Ms Jessica Duggan *BA/Ed (Secondary)*

Dr Claire Golledge *PhD BA(Hon)LLB GradDipEd*

Ms Aneeta Hantes *BA BEd GradDipTeach MEdLead*

Mrs Kerry Horder *DipTeach*

Ms Michelle Lui *MTeach(Secondary) BEcon/Marketing*

Ms Marianela O'Donnell *MTeach(Secondary) BLaw BBusCom(Management)*

Mrs Linda Russell *MEd (G&T) BTeaching BBus(Marketing)*

Mr Gareth Williams *BA(Hons)GradDipEd(Secondary)*

Mr Michael Wotton *BA DipEd*

LANGUAGES

Head of Department: Mrs Jennifer Alfonso *BA DipEd MA*

Mrs Kerrie-Maree Laturiuw *BA DipEd(ESL/Lang)*

Mrs Sandra Zanuttini *BA Dip Ed CertReligEd*

LEARNING ENRICHMENT

Head of Department: Mrs Sharon Williams *BEd MEd(Reading&Literacy)*

Life Skills Coordinator: Ms Bianca Jervis *BANursing BEd(Special Education)*

Ms Asimina Angelopoulos *BA DipEd*

Mrs Carly Brown *BEd(PhysEd/Health) GradCertInclusiveEd*

Ms Karlie Cunningham-Lloyd *GradDipEd B(Health/Science/HMov)*

Mrs Mary-Ann Flick *BEd ATCL*

Mrs Angela James *BEd(PhysEd/Health)*

Mrs Amanda Tong *BEESpecEd*

Admin Assistant: Mrs Donna Moussa *CertIV EdSupport (studing) CertII&III Travel/Tourism*

MATHEMATICS

Head of Department: Ms Grace Mandile *BSc DipEd*

Ms Alison Blair *BSc DipEd TC*

Ms Maria Dinos *BEd*

Mrs Janene Dunn *BA DipEd*

Mrs Litsa Karagiannis *BSc(CompSci) DipEd*

Mrs Rosaline Lynch *BEd(Hons) BSc(Psych)*

Mrs Joanna Souroullas *BSc BEd*

Mrs Alison Underwood *BSc DipEd*

PERSONAL DEVELOPMENT/HEALTH/PHYSICAL EDUCATION

Head of Department: Mr Lee Malin *BPhysEd BEd*
Ms Kerrie Banfield *BEd(PhysEd/Health)*

Mrs Carly Brown *BEd(PhysEd/Health) GradCertInclusiveEd*

Ms Karlie Cunningham-Lloyd *GradDipEd B(Health/Science/HMov)*

Staff List

Mrs Kate Hoare *BEd(PhysEd/Health)*

Mrs Angela James *BEd(PhysEd/Health)*

Mrs Kathryn Macarthur *BEd(PhysEd/Health/
SportScience) HonChiro DrChiro BTeach(Secondary
PD/H/PE)*

Mrs Lisa Money *BEd(HMov)*

SCIENCE

Acting Head of Department: Miss Sarah
Browne *BSc(Hons) BDiv MTeach DipMin MA(Theol)*

Mrs Brigitte Crowther *BTeach(Sec) BSc(Hon1)*

Dr Keryn Lucas *BSc(Hon) PhD(Experimental
Medicine) GradDipEd*

Ms Nikki Martel *MEd BE(Hons) GradDipEd
GradDipDiv*

Mrs Maria Piperias *MEd BTeach BAppSci(BioMed)*

Mrs Emilie Pizzimenti *BSc GradDipEd*

Mrs Kerrie Rendina *BSc DipEd*

Mrs Jennifer Solomon *BSc DipEd*

Mrs Linda Steel *BEd (Secondary Science)*

TAS (TECHNICAL AND APPLIED STUDIES)

Head of Department: Mrs Cassie Griffiths
*BAppSci DipEd CertIVTraining&Assment
CertIIHosp*

Mrs Jayne Baratta *BEd(TAS)*

Mr Mark Gregory *BEd (TAS)
GradCertEdStud(Engineering)*

Ms Kara Laidsaar *BEd (TAS)
CertIVTraining&Assment AdvDipFashionDesign*

Ms Simone Lees *BA BTeach(Tech) CertIVAss&WPT
CertIIHosp*

Mrs Rae Murray *BA BTeach(Tech)*

Mrs Sarah Wallekers *BA BTeach(Tech)*

Miss Karla Wootton *BA BTeach(SecTech)
CertIVTraining&Assment CertIIHosp
GradCertReligiousEd*

SENIOR SCHOOL PSYCHOLOGISTS

Mrs Marissa Hanslow *MCouns&Psyc GridDipCouns
BSocialWork Dip ChildServices*

Mrs Kate Middleton *BAPsych(Hon) GradDipProff.
Psych*

Outdoor Education and Duke of Edinburgh

Mrs Alison Underwood *BSc DipEd*

Head of Sport P-12

Mr Cameron Morrissey *BSportBusiness
MSportManagement*

Sport Facilitator 7-12

Ms Kerrie Banfield *BEd(PhysEd/Health)*

Ut Prosim Facilitator

Miss Kिरrily Foley *BA DipEd(Hons) MA*

SRC Facilitator

Mrs Jocelyn Hartley *BA DipEd MA DipTh*

Careers Facilitator

Mrs Monique Ryan *Bbhsc GradCertCareerEdDev*

YEAR COORDINATORS & ASSISTANTS

Year 7: Mrs Lisa Money, Mrs Kate Hoare

Year 8: Dr Keryn Lucas, Mrs Anastasia Rompies

Year 9: Mrs Maria Seymour, Mrs Linda Russell

Year 10: Mrs Rosaline Lynch, Miss Karla Wootton

Year 11: Mrs Janene Dunn, Ms Aneeta Hantes

Year 12: Miss Kिरrily Foley, Mrs Emma Pfahlert

JUNIOR SCHOOL LEADERSHIP

Early Stage 1 Coordinator

Mrs Belinda Bartels *BTeach (COGE)*

Stage 1 Coordinator

Miss Kate O'Sullivan *BECSt(Child&Family)
MTeach(Early Childhood)*

Stage 2 Coordinator

Mrs Lena Cooper *BEd (Primary)*

Stage 3 Coordinator

Mrs Corrie Bourke *DipTeach BEd*

JUNIOR SCHOOL TEACHING STAFF

Mr Craig Abrahams *BEd DipTeach
CertChildCareStudies*

Miss Lenya Andrews *BEd(Disability studies)
MTeach(Primary)*

Mrs Katrina Attwood *BEd (Primary K-6)*

Mrs Belinda Bartels *BTeach (COGE)*

Mrs Lena Cooper *BEd (Primary)*
 Miss Elizabeth Gow *BEd (Primary)*
 Ms Ashleigh Hillis *BA MEd(Primary) MSpecialEd*
 Miss Lily Hogan *BEd (Birth-12Years)*
 Miss Julia Koeller *BTeach BEd (Primary)*
 Mrs Alison Larkin *DipTeach*
 Mrs Garifalia Larkin *BHLthSc MTeach(Primary)*
 Ms Judith Leece *BEd MEd MACE*
 Ms Aimee Martel *DipInteriorDec&Design BEd*
 Miss Marina Mitsinga *BLiberal Arts and Science MTeach(Primary)*
 Miss Olivia Neate *BEd(Primary & Religious Ed)*
 Mrs Catherine Newman *BEd BTeach(EarlyChildhood) PostGradDipSpecialEd*
 Miss Kate O'Sullivan *BECSt(Child&Family) MTeach(Early Childhood)*
 Mrs Esse Rowlands *MIndigenousEd MEd Leadership BEd (Primary) Cert111Outdoor Rec*
 Ms Karen Springstub *BTeach*
 Mrs Elizabeth Stuart *DipTeach(Early Childhood) GradDipEarlyChildhood*
 Mrs Sarah Vale *BSc AppGeog GradDipTeach*
 Mrs Fiona Vula *BPrimEd GradDipTeachLibrarianship*
 Miss Emma Wight *BPrimEd (Religious Ed)*

Counsellors
 Miss Elysia Jackson *MCouns BCom GradDipPsych*
 Miss Elise Petith *BVA(Hons) MFA GDipPsych BA(Psych)Hons*

Christian Studies: Mrs Deborah Uebel *BEd (Language & Literacy)*
 Mrs Liana Maze *BEd DipBible/Missions*

Digital Learning: Mrs Corrie Bourke *DipTeach BEd*
 Miss Emma Wight *BPrimEd (Religious Ed)*

EAL/D: Mrs Kim Phillips *DipTeach BEd*

Head of Learning Enrichment: Mrs Sharon Williams *BEd MEd(Reading&Literacy)*

High Potential & Gifted Learning:
 Mrs Rhonda Blayney *BScPsych(Hons) GradDipEd GradCertRE*

Learning Support: Mrs Nadine Cooke *DipTeach*
 Mrs Kelly Emans *BTeach BEd*
 Mrs Karlie Puntoriero *BEd*
 Mrs Amanda Tong *BEdSpecEd*

Japanese: Mrs Karlie Puntoriero *BEd*

Visual Arts: Mrs Jacqui Hackfath *GradDipArts DipTeach*

Physical Education:
 Mrs Jolene Cullen *BHeath/Mov MTeach(Primary)*
 Mrs Heidi Healey *BEd(PhysEd/Health)*
 Mr Jeremy Luo *DipTeachEarlyChild*
 Mrs Helen Mall *BEd(PhysEd/Health)*

Music: Miss Belinda Webster *BMus DipEd CertIVDisability*
 Mrs Catherine Weedon *BEdMus*
 Mr Gene White *AMEB CPM (Drums, Guitar/Classical)*

Pre-K Assistant: Mrs Irina Goodhew *BPrimEd*

Teacher Librarian: Mrs Michele Jamieson *BA(Librarianship) BTeach*
 Mrs Jennifer Clarke *MAppSci(Lib&Inf) BA GradDipLib GradDipEd ThC*

NON TEACHING STAFF

AQUATIC CENTRE

Manager: Mr Andrew Fanning
Swim School Administrator: Mrs Peta Samuels

COMMUNITY ENGAGEMENT

Head of Community Engagement:
 Mrs Ina Dorfling *ExecMBA BA(Hons) BA CertDM*
Registrar: Ms Julia Trussler *BCommsMedia*
Marketing Assistant: Mrs Tamara Hidayat *CertIV GraphicDes DipSocialMediaMark*
Graphic Designer: Mrs Danielle Clegg *BDesign*
Events Assistant: Mrs Jane Theodoridis

DEPARTMENT ASSISTANTS

Science Laboratory Assistant: Mr Ross Dean *BEngMining(Hon) MEng(Hon)*
Visual Arts/TAS Assistant: Ms Sharon Leslie *MArt*
TAS Assistant: Mrs Melissa Leitch

Staff List

Sports Coaching Assistant: Miss Nicole Harris

FINANCE

Head of Finance & Administration:

Ms Yi Zhang *MCom MIntBus CAANZ CPA*

Finance Administrator: Miss Rachel He
BCom(Accounting)

Administration Support: Mrs Sandra Du Toit

FUNCTIONS AND CANTEEN

Manager: Mrs Kathy Murray

Assistants: Mrs Tania Care, Mrs Kerrie Dimitros,
Mrs Melissa Frost, Mrs Melissa Leitch, Ms Jane
Mulock *BCom*

INFORMATION TECHNOLOGY

Technology Support Officers:

Mr Eddie Lee

Mr Jonathan Normand *BAudioProd BMus*

Mr Chris Young

JUNIOR SCHOOL OFFICE

Mrs Deirdre Cockrem *CertIVBusAdmin CertIV
TeleCounselling*

Mrs Melissa Green

Mrs Anne Petith *CertIVBusinessAdmin*

Mrs Sandra Webb *CertIVBusinessFrontlineManagt*

LEARNING SUPPORT ASSISTANTS -

JUNIOR SCHOOL

Mrs Angela Liao

Mrs Karlie Puntoriero *BEd*

Ms Amal Saleh *Cert LegalSec DipGraphDes CertIII
EdSupport*

Mrs Lisa Smith *BA DipAppSc(Nursing
GradCertGerNursing CertIVWorkplaceTrainer/
Assessor*

Miss Mollie Stuart *CertIII&IV AccomServices
DipHosManag CertIIITourism*

Ms Amber Taylor *DipEarlyChildhoodTeach*

Mrs Amanda Tong *BEdSpecEd*

Mrs Judith Wassink *DipTeaching (Primary)*

LEARNING SUPPORT ASSISTANTS -

SENIOR SCHOOL

Mrs Evelyn Collins *DipEd*

Mrs Karen Cooke *DipBibSt CertIVEdSupportSpecial*

Miss Kristin Lane *CertIVEdSupport BACounselling
CertIVComServices*

Mrs Jacquelyn Parker

Mrs Despina Spiropoulos *CertIVEdSupport
DipChildServ AssocDipSocScience(Child Studies)*

Mrs Maria Tamplin *DipChildServices*

CertChildCareStud ChildCareCert CertIVEdSupport

Mrs Joanne Wong *BAppScience(OccTherapy)*

Mrs Karen Wong *BSc PostGradDipOccTherapy*

PROPERTY AND FACILITIES

Property/Facilities Manager:

Mr Damian Sheehan

Facilities and WHS Coordinator: Mr Andy Yang
DipAudioEngineering

Maintenance Trades: Mr George Harb

Maintenance Planning: Mr John Stojanovski

Maintenance: Mr Tony Ashby

Mini Bus Fleet Drivers: Mr Raymond Busuttill,

Mr Louie Kunovski, Mr Brian Lane,

Mr Biu Tabuatamata

RESOURCES CENTRE

Head of Information Resources: Ms Julia Martin
MA (eLearning) GradDipScience DipEd(Sec) BA

Teacher Librarian: Mrs Michele Jamieson
BA(Librarianship) BTeach

Library Administrator: Mrs Jennifer Clarke
MAppSci(Lib&Inf) BA GradDipLib GradDipEd ThC

Library Administration Support Calendar:

Mrs Nicole Kyriazis

Library Assistant - Digital: Mrs Jodie Followes
BAppSci(Hons)

Library Assistant - Client: Mrs Christine Lennox

Library Assistant - Literature: Mrs Susan Connell
BA GradDipLibSc

SENIOR SCHOOL OFFICE

Executive Assistant to the Principal & Senior

Office Manager: Mrs Linda Moss *CertInsurance
CertFashRetail CertSecStudies JP*

Administration Support: Ms Cindy Napijalo
AdCertAdmin, Mrs Lesley Shelton DipAccounting,

Mrs Lauren Stewart *JP DipEduStu DipMgmt
CertIVEdSupport, Mrs Nicola Yakoubi*

A

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School Prayer

Almighty Father who has given us this school,
wherein to grow to the beauty of noble life, we thank you.

Grant to us all that, in the sunshine of your presence,
and by the guidance of our teachers, themselves taught by you
we may grow in body, mind and spirit, unspoilt and blameless,
ready for perfect service wherever you shall call us,
to the honour of our school and the glory of your name,
through Jesus Christ our Lord.

Amen

Empowered Girls **Magnificent Futures**



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www.danebank.nsw.edu.au