

Pembroke

### Contents

Chair's Report	3
Finance Report	9
School Performance Report	13
Foundation Report	17
Old Scholars Report	22

### Report to the Annual General Meeting by Mrs Jane Miller, Chair of the School Board

2021 was a year where COVID-19 again dominated the agenda. Although South Australia was spared for the most part the excessive disruption experienced by our colleagues in the eastern states, we began the year making all events, activities and engagements as COVID-safe as we could. As was the case for all schools and many businesses, it was international and interstate travel that was off the agenda for 2021 and remains so. It was a relief at the end of 2021 when our international students were able to return home or have families visit them for the first time in two years! The year ahead was all about receiving vaccinations when they arrived, to enable the community to contain and manage the health risks associated with COVID-19 and to maintain as much schooling continuity as possible.

Bearing restrictions in mind, it was still a full year for Pembroke with all state-based programmes and activities undertaken, albeit with minor modifications for some. At least this was the case up to the end of the year when the omicron variant of COVID-19 became evident – a more virulent variant. At the time of writing, COVID-19 has disrupted the beginning of the 2022 School year with a staggered start for students, some in face-to-face teaching, while the majority began the new year with online learning. Contract tracing was also delegated to schools and the administrative burden associated with managing COVID-19 increased for Pembroke markedly. However, restrictions have eased again and we expect them to continue to do so even though many more staff and students are contracting COVID-19.

A key achievement from our School student leaders for 2021/22 has been the development and refinement of the Student Charter. When considering how best to lead their peers and fellow students across the School on many challenging matters – consent, gender discrimination, homophobia, racism, and managing the malign and productive forces of social media they wanted to say something meaningful, impactful, and lasting. This led to the development of the Student Charter, a series of statements, aims and guidelines that all students can and should live up to. The document is beautifully crafted and serves as impetus for discussions on matters that will always and should always preoccupy our students at Pembroke.

The Student Charter will take its place beside the Pembroke Aims as a bedrock statement of belief to build student voice across the School. If 2021/22 stands for anything, it is the surprising power for good that can be exercised when you entrust the young to offer meaningful insights into great issues of the world. We have discovered that they can have something very special to say.

The School was challenged to think very deeply about values and principles that matter on the occasion of Will Fry's passing in August, 2021. Will was a Year 11 boarding student from Beachport. Will's passing rocked the community to the core. We, along with so many families and friends in the South East, rallied around Will's family. We also rallied around our boarding community at School who felt Will's loss most keenly. His funeral was conducted at Beachport and all who spoke acknowledged a wonderful young man with a maturity that belied his years. He was acknowledged for his generous heart, passion for soccer, love of the environment and all things local and community based. He was a loving brother and son, and many stories were shared about his kind-hearted spirit. He had a remarkable impact on many for one so young.

Our student, staff and parent community were tremendously supportive throughout the period of Will's death. An inter house soccer tournament in Will's honour – the Will Fry Cup, was played for the first time in 2021 and is firmly set in the annual calendar of inter house competitions for the future.

Several important decisions and associated commitments identified in the strategic plan were fulfilled this year. In 2021/22, Pembroke completed its move to a co-located boy and girl boarding house called, Pembroke Boarding House. The consolidation of boarding at Pembroke into one single location at the site of Campbell House serves three purposes. It furthers the educational interests of co-educational settings and the advantages they offer all our students; it mitigates against enrolment fluctuations caused by matters out of the control of the School; and it releases School owned spaces on Girton Campus and Park Road as important and strategic spaces for the Pembroke Master Plan. Mr Evan Shillabeer was appointed Head of Pembroke Boarding House during 2021. I am pleased to announce that students are now settled into the Campbell and Turner wings of Pembroke Boarding House and are enjoying the new and fine upgrades to their respective areas, as well as the excellent company they experience. The transition has been a resounding success.

The School also confirmed Pembroke's addition of a semi-immersion French language programme in 2021 to begin in 2023, as we did the development of Kaurna language at Year 7 and Yolgnu language and cultural studies at Year 11 in 2022. The acquisition of new languages is exciting at any time, but this particularly innovative and ground-breaking offering does set the School apart. Language learning has always been a strength of Pembroke, I am pleased to write that it remains so in both unexpected and expected ways. To be a small part of the reawakening of the language of Kaurna is exciting for all involved. This project is being driven by Mrs Libby Twigden who has taken up the mantle after completing the final stewardship of Turner House as a separate boarding house for girls.

The fulfilment of the School's strategic vision to increase student independence and develop programmes that cater for their social and emotional development at School has been progressed in 2021/22. The introduction of the Social, Emotional and Personal Development Programme was completed with an introduction to the Programme to Year 12 in 2022. This, along with the Student Charter, the increase in student voice across the school, and a greater focus on student engagement with their own learning goals by reviewing their end of semester reports, analysing them and setting academic goals, has proved very effective.

Many planned building developments for 2020 were set to one side while managing COVID-19 matters. In 2021 they slowly resurfaced. The improved outdoor spaces in the Junior School and ELC, the repurposing of the Milne Building from science labs to a language centre and Reeves House home on the King's Campus, the inclusion of a lift and the remodelling of the staircase, balcony, and entry foyer above the Senior School Library at Girton Campus have all gone ahead and have recently been completed. Finally, the master planning for a project to mark the milestone 50 anniversary of Pembroke and as it turns out, the 100 years of King's, is under consideration. This planning holds within it great future possibilities for the School indeed.

The Pembroke Academy continued apace in 2021/22 under the chairmanship of Mr Carl Salt. The Higher Degree programme for staff was increased and now includes an impressive number of staff completing their masters degrees and enrolling in masters and PhD courses at all three South Australian universities and some interstate options. The Pembroke Academy has also reviewed and made recommendations on refining our recruitment practices and furthering our professional engagement and adult education programmes including launching the Pembroke Leadership programme. Opportunities for professional growth and development have been expanded to include non-teaching staff in professional conversations and career development programmes as well.

Pembroke staff have yet again equipped themselves superbly well this year. They continue to offer meaningful programmes under pressure from COVID-19 related rules and regulations. I commend them wholeheartedly. The non-teaching staff have managed to keep the administration, grounds, facilities maintenance and staff and student support services ticking over seamlessly. It is a large and varied enterprise and the staff's capacity to do their bit while remaining aware of and responsive to School-wide aims and objectives is admirable.

On a very sad note, we mourned the passing of Ms Kate Sylvia. Kate was a member of the Middle School Resource Centre team for 8 years and her untimely passing in December 2021 was a shock to us all. The library staff rallied and under the exceptional support and leadership of Mrs Rebecca Vaughan gathered much love and support around the Sylvia family and staff. Pembroke hosted Kate's funeral in the R.A. Cook Chapel on the King's Campus at the request of her family. It was a very sad and poignant ceremony reflecting Kate's generous nature, loving family and deeply held belief in the power of books to change people. Kate is missed very much, and we look forward to memorialising her contribution to the Middle School Resource Centre appropriately during 2022.

We also mourned the passing of Mr Neil Balnaves AO, Life Member and King's Old Scholar in February 2022. Neil was a King's College old scholar (57-61), Life Member of Pembroke School, Pembroke Foundation Guardian and a great friend of the School. He inspired and challenged us to think big and made significant and thoughtful contributions to our community. Neil was greatly respected by all who met him, and he will always be fondly remembered at Pembroke. His legacy lives on in the programs he helped make possible, and in those that he encouraged us to explore.

Pembroke enrolments are very strong. The School has completed the transition from Year 8 to Year 7 entry point and now enrols in excess of 1,700 students from ELC-12, boarding and day students in a co-educational setting. The School's programmes are broad and deep and continue to engage students and staff in an excellent manner across the School. There is not much you can't give a go at Pembroke. The School's admissions, marketing and communication, and development departments have all expanded their scope of works and expertise over the last three years. Current, past, and future parents and old scholars all have access to excellent electronic communication with the School. Pembroke continues to further these connections and relationships that are crucial to its future developments.

It has also been very pleasing to see further contributions to the School's student scholarship programme. We have since our last report three additional externally funded scholarship offerings for students who would not otherwise have the opportunity to experience a Pembroke education. The Indulkaninna Foundation Scholarship, the Pembroke Community Scholarship, and the Scholarship for the Love of Learning in the IB Diploma are all wonderful examples of Pembroke's capacity to give and by so doing, change the lives of young men and women from all walks of life.

A critical responsibility for the Board in 2021 was recruiting and appointing a new Principal, after Mr Luke Thomson advised the Board of his retirement effective July 2022.

Hutton Education was engaged to assist with the vital recruitment task in 2021 and the position attracted an outstanding field of well-qualified candidates. As announced last year, we look forward to welcoming Mr Mark Staker to Pembroke as Principal at the start of Term 3 2022.

I would like to thank the Board and particularly Deputy Chair, Ms Cathy Oster for all the work they have undertaken over the past year. The Pembroke School Board are supportive, cohesive and dedicated, willingly donating their time in service to Pembroke. In addition, the governance of the School continues to be supported by the Board appointed committees comprising Finance, Risk & Audit, Foundation Board, Governance and Planning & Properties. Additional support is provided by both the Old Scholars Association and the Parents' & Friends' Association. The Board continues to appreciate the collective work and input of these bodies.

In late 2021 Ms Natalie Johnston was appointed to the Finance, Risk & Audit Committee and Mrs Kathy Carruthers was farewelled. Having joined the School Board in January 2018, the Chair of Finance, Risk and Audit, Mr Peter Read is retiring from Board and I thank him for his role in overseeing the School's finances, long term financial planning and the strategic risk management framework. Mr Andreas Clark has generously agreed to take over as Chair of this committee.

The Board has recently elected Mr Chris Meulengraaf to Life Membership. Chris is a worthy recipient of this award which recognises his extensive contribution of time and expertise to the School's governance, fundraising, financial management and building programmes since 2004.

In closing, I would like to take this opportunity to thank and recognise Mr Luke Thomson for his dedicated and outstanding leadership of Pembroke School over the past twelve years. Under Luke's principalship Pembroke has achieved outstanding academic results, a growing enrolment, an excellent and stable staff, improved school buildings and facilities and a supportive community of current and post parents and old scholars. Luke has also encouraged us all to explore, embrace and live our School Aims.

Lastly, I extend my thanks to all of the Pembroke community for their ongoing support, enthusiasm and dedication to our school during what has been another successful year.





# Finance Report

### Finance Report to the Annual General Meeting by Mr Peter Read, Treasurer of the School Board

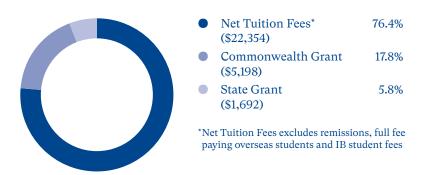
KPMG, the School's external auditors signed an unmodified audit report on the Annual Financial Statements for the year ended 31 December 2021. We thank and acknowledge KPMG for their diligence and oversight as the School's auditors over many years.

The School's finances continue to be carefully and capably administered by the finance team under the direction of the Business Director, Mrs Wendy Wills. Oversight is provided by the Finance, Risk and Audit Committee, who report directly to the School Board.

The 2021 year resulted in a surplus of \$4.006 million compared to \$2.843 million in 2020. The 2021 result includes \$0.517 million in capital donations (2020: \$0.710 million). The strong operating result reflects near full enrolments and ongoing management of both tuition costs and overheads.

Total enrolments, excluding the ELC were 1,648 students. This total includes 40 full fee-paying overseas students and 67 boarders. Recurrent Commonwealth and State Government grants totalled \$11.080 million (\$10.311 million in 2020). The average recurrent income received per local day student was \$29,244 (\$27,545 in 2020) comprising fees (76.4%), State Government recurrent grants (5.8%) and Commonwealth Government recurrent grants (17.8%). The 2021 State Government grants total includes a one-off "transition compensation" payment of \$0.544million. Commencing from 2022, both State and Commonwealth grants will progressively decrease in real terms as the School transitions to the new "capacity to contribute" funding model. Under this model grants are calculated using independently obtained parental income data.

#### Average Net Income Per Student 2021



In 2021 the School purchased 15 Dunstan Avenue. In the Middle School, the Milne building was transformed from science laboratories to a language centre, and the former art classrooms under Wright Hall were repurposed as a drama black box and green room. In the Senior School work commenced on modifying the stairs and adding a lift to the Senior School Resource Centre. In total of \$3.957 million was spent on buildings and ground projects. A further \$0.733 million was spent on plant, equipment, information technology and commercial vehicles.

Finance Report 10

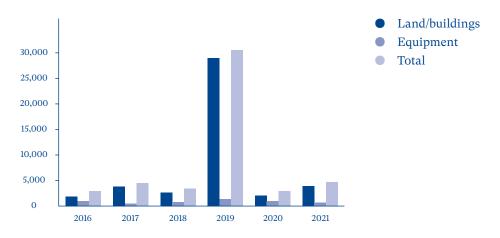
At the end of 2021 the School had debt of \$8.341 million (\$9.924 million in 2020 being the amount outstanding on the long term SAFA loan).

Earnings before interest, depreciation and amortisation (EBIDA) totalled \$7.431 million (\$6.125 million in 2020) resulting in an operating margin of 14.3% (12.3 % in 2020). Cash generated from operations is applied to both reducing debt and the ongoing reinvestment in the School's capital infrastructure, to benefit both current and future students.

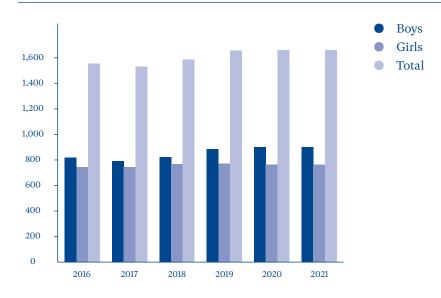
During 2021 the School donated \$0.264 million (\$0.270 million in 2020) to the Pembroke Endowment Fund. This donation represents the admission fees paid on acceptance of a place at the School. The Pembroke Endowment Fund in turn, granted a total of \$0.111 million (\$0.070 million in 2020) to the School to support various cultural activities, sporting events and endowed prizes.

The School Building Fund granted the final \$0.200 million (\$0.685 million in 2020) towards the Shipsters Road Building and the Pembroke School Scholarship Fund granted \$0.179 million (\$0.101 million in 2020) in scholarships.

#### Capital Expenditure (\$'000) 2016-2021



#### Enrolment History 2016-2021



Finance Report 11





## 13

# School Performance Report

### The following data is provided as required by the Federal Government through the Australian Education Regulation 2013

### 1. Contextual information about the school, including the characteristics of students at the school

This information can be obtained from the Chair's Report on page 4.

### 2. Teacher standards and qualifications (as mandated in the State or Territory in which the school is located)

This information can be obtained online at the School's website via www.pembroke.sa.edu.au/our-school/meet-our-staff.

### 3. Workforce composition, including Aboriginal and Torres Strait Islander composition

	2021	2020
Teaching Staff FTE (1)	163.20	162.40
Non-teaching Staff FTE (2)	83.01	81.90
Student/Teacher Ratio Primary (1)	11.18	11.68
Student/Teacher Ratio Secondary	9.83	9.78

<sup>(1)</sup> Excludes ELC teaching staff and students

The above staff numbers do not include any Aboriginal or Torres Strait Islander Peoples.

School Performance Report 14

<sup>(2)</sup> Excludes Boarding House Staff

#### 4. Student attendance at the school, including:

#### 4.1 The attendance rates for each year of schooling

Attendance Rates for 2021 (Terms 1-4)

Year	Total
Reception	96.21 %
Year 1	96.36 %
Year 2	96.79 %
Year 3	95.84 %
Year 4	96.12 %
Year 5	96.33 %
Year 6	95.67 %
Year 7	94.82 %
Year 8	94.42 %
Year 9	92.88 %
Year 10	92.40 %
Year 11	92.84 %
Year 12	94.11 %

#### 4.2 A description of how non-attendance is managed by the school

All teachers electronically mark the student roll at the commencement of each tutorial and lesson. On a daily basis the sub-school Receptionists contact parents/guardians to ascertain the reason for any unexplained student absence. Any students late to the School must sign in at the relevant sub-school Reception. This information is then electronically recorded by the sub-school Receptionist.

#### 5. Student results in NAP annual assessments

This information is available via the My School website, www.myschool.edu.au.

# 6. Parent, student and teacher satisfaction with the school, including (if applicable) data collected using the National School Opinion Survey

All data associated with parent, student and teacher satisfaction is retained by the School and taken into account when considering: school improvement plans; ongoing refinements of all School based programmes; and teacher professional development. The Principal regularly reports on refinements made as a consequence of student, parent and staff feedback.

School Performance Report 15

#### 7. School income broken down by funding source

Net Recurrent Income 2021	Total \$	Per Student \$
Australian Government recurrent funding	8,358,694	4,969
State/Territory Government recurrent funding	2,720,808	1,617
Fees, charges and parent contributions	38,017,654	22,602
Other private sources	622,356	370
Total gross income	49,719,512	29,560
(excluding income from government capital grants)		

#### 8. For a school that provides secondary education:

8.1 Senior secondary outcomes, including the percentage of Year 12 students undertaking vocational training or training in a trade and the percentage of Year 12 students attaining a Year 12 or equivalent vocational education and training qualification

In 2021, 45.45% of Pembroke School SACE completers included a VET subject.

100% of Pembroke School Year 12 students who elected to study the SACE program completed their SACE.

Further information is available on the School's website via 2021 Year 12 Student Results.

#### 8.2 Post-school destinations

Post school destinations are provided via the School website in the Excellence and Leadership 2021-2022 publication.

School Performance Report 16

### Report by Mrs Julia Steele Scott, Chair of Pembroke School Foundation

2021 continued to present a number of challenges; however, I am pleased to report that it was one of the most encouraging years of community giving and significant outcomes borne out of philanthropy for the School in recent years.

With scholarships emerging as a key priority for the School to ensure accessibility to a Pembroke education for a diverse population of students, the Foundation agreed that the philanthropic focus for 2021 would be to grow the scholarships program.

In support of the Pembroke Community Scholarship we hosted our first-ever Giving Day in March. This was a 24-hour fundraiser bolstered by matching funds generously donated by a group of Pembroke 'pioneer' supporters. Those gifts served to double gifts made on the day, making it especially exciting. The day was a huge success, with the whole School community coming together to participate in activities that helped to raise awareness and funds. Volunteers from our staff, old scholar, board and parent communities gave up their time in the Giving Day Hub, taking donations over the phone. Students adopted the scholarship cause with gusto and student-led initiatives contributed more than \$6,000 to the Giving Day total.

We were thrilled to exceed our target and raise over \$375,000. This, along with other support from our community, means that we can now offer a new Pembroke Community Scholarship in perpetuity from 2022. This is a life-changing scholarship—without it students experiencing adverse circumstances simply do not have the chance to attend Pembroke. Thank you to everyone who supported this campaign and especially to the founding donors for establishing the scholarship; we are so very grateful.

Pembroke is now able to offer several scholarships made possible entirely through philanthropy. As well as the Pembroke Community Scholarship we now offer the Margaret Sellars Scholarship (which provides generous funding for students from primary-producing communities seeking to board at Pembroke), the James and Diana Ramsay Scholarship (to support students who are experiencing social or economic disadvantage) and the Indulkaninna Foundation Scholarship (for boarding students from rural locations, awarded on the basis of need).

Additionally The Pembroke Indigenous Education Fund has benefited from a growing number of philanthropic donations in 2021. This provides funding to support educational expense 'gaps' for Indigenous students who are typically supported by the Indigenous Youth Leadership Program in partnership with The Smith Family.

We are so pleased to see this momentum and thank everyone who has contributed to the Pembroke Scholarship program.

While we hosted fewer in-person events in 2021 due to COVID-19 restrictions we were still able to enjoy the company of many supporters and friends at the consistently impressive SACE/IB Art Exhibition and Year 12 Drama performance. On three separate occasions we were privileged to be able to share the Tracey Moffatt AO exhibition 'My Horizon', to allow members of our community the opportunity to view these important artworks displayed in the R.A. Cook Chapel and generously on loan from the collection of King's old scholar and Pembroke Life Member Mr Neil Balnaves AO. It was wonderful to engage with members of our community, albeit not on the scale usually enjoyed.

A total of 1,192 donors supported the School's fundraising priorities in 2021, which included gifts given for capital works, scholarships, Indigenous education, the Principal's Bursary and the Fund for Exceptional Circumstances. This represents an increase of 459 donors from 2020 and 425 new donors in our community.

The investment portfolios managed by advisors appointed by the Foundation Board continue to exceed the S&P ASX 200 benchmark. The 5-year benchmark performance was 9.76%. For the same period the Endowment Fund's portfolio returned 12.55% per annum and the Pembroke Public Ancillary Fund's portfolio returned 11.42% per annum. The Investment Advisors continue to report to the Investment Committee to ensure that the investment portfolios are managed in accordance with the Foundation's investment strategy, which is reviewed annually and includes a socially responsible investment policy.

I look forward to working with you in 2022 and beyond to continue developing the growing culture of giving at Pembroke.

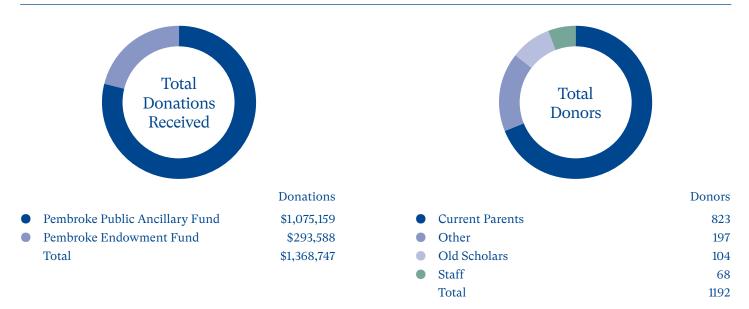
#### 2021 Foundation Board

Mrs Julia Steele Scott (Chair since 25 November 2019)
Mr David Minns
Mrs Amy Bredon
Mr Nick Dunstone
Mr Nick Ross
Dr Darren Townsend
Mr Jason Huang
Mr Luke Thomson (Principal)
Mrs Wendy Wills (Secretary)

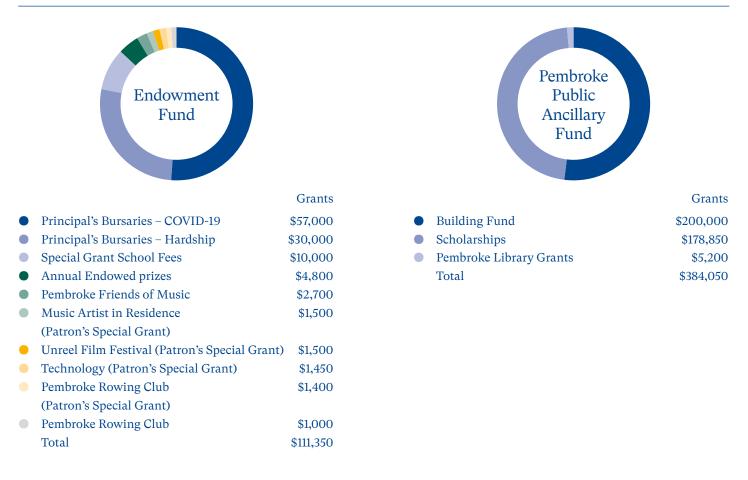
#### Advisors

Director of Advancement, Mrs Hannah Bone Director of Indigenous Education and Community Engagement, Ms Amanda Bourchier Finance Manager, Mrs Angeline Naylor Philanthropy Manager, Mrs Catriona Neil-Dwyer

#### Donations and Donors in 2021



#### Fund Distributions in 2021





# Old Scholars Report

### Report by Ms Holly Jamieson, President of Pembroke Old Scholars

I would like to thank each and all of our valuable committee members for their time and effort over the past 12, sometimes rocky, months. We had to be nimble and allow for timing and cleaning due to COVID-19 restrictions, however, we are happy to be back in the Old Scholars Pavilion – our spiritual home.

This year saw much of our focus centring around our new constitution. Countless hours have been poured into the development of it and to all of those who have been involved – thank you. The revisions to the Constitution are now in final stages of approval.

This year saw Pembroke Old Scholars (POS) introduce our new Rugby jumpers which along with our P-caps and beanies provided a successful income stream for the Association. We also entered into a commercial partnership with the Marryatville Hotel which funnels 5% of all Pembroke sales directly back into the Association.

This year also saw the first of on-campus reunions. These reunions were received very well by attendees who loved returning to the school to view the spectacular new Shipsters Building. There was also a small profit from these events which will directly benefit our old scholars.

I would like to thank everyone who helped facilitate these events.

Our Careers Breakfast was another stellar event, a wonderful opportunity for current students to discuss their career options with Pembroke old scholars working in the industries in which they are interested. This event is a wonderful way for us to stay in touch with many of our old scholars who may not be affiliated with our clubs.

On Tuesday, the 21st I was privileged to host the annual Leavers Assembly with guest speakers Dr David Lam (93-05) and Dr Nathan Lam (97-09). The brothers spoke of the highs and lows of their careers so far as Drs and DJs! I am sure the Leavers found them to be engaging and humorous!

On the field, the old scholars Clubs were out in force. We were pleased to announce our inaugural Queens football team under the capable coaching of Mr John Cunningham. The POSFC also hosted four men's teams who dominated most of the season, but were unlucky during the finals. Special mention to Mr Alex Forster (07-11) who kicked 100+ goals and was featured both in print and radio media – a great spotlight on the Club.

The women's soccer team gained a promotion to Div. 1 for the 2022 season and the men's 1A were the 2021 division champions. Both men's and women's teams represented strongly by Mr Steven Mann (94-01) and Ms Alyse Walter (05-09).

I would also like to take this opportunity to thank the following affiliated Club representatives:

- POSFC Mr Tom Evans (03-07)
- POSNC Ms Shai Helyar (12-14)
- PTC Mr Matt Adams (90-94) / Mr Tom Adams (93-01)
- InU Ms Penny Campbell (63-75)

Old Scholars Report 23

2021 was also the year we circulated our first Old Scholars Engagement Survey. This was an opportunity for us to get a greater picture of who our people are. This data will help inform our future events, enhance communications, and identify opportunities to increase support for old scholars.

My thanks must also go to the valuable Pembroke staff who have assisted us over this past year:

- · Mrs Hannah Bone
- Mrs Candace Cox-Tuck
- Ms Evie Metz (08-12)
- Ms Peta Harries
- And of course, Mr Luke Thomson who has always been a great supporter of POSA.

Finally, to the Committee members and Executive who have given their time so selflessly this year:

- Mr Andrew Harrison Treasurer (92-96)
- Mr Jake Pajer Treasurer (03-17)
- Mrs Rachel Bageas Secretary (86-91)
- Mr Weng Wong (87-90, 96-97)
- Mrs Philippa Hook (46-58)
- Dr Peter Noblet AM (60-64)
- Mrs Vicki Baum (82-86)
- Mrs Kathryn Lymn (80-85)
- Mrs Fiona Black (95-97)
- Ms Amanda Chappell (80-85)
- Mrs Jane Miller (91-95)
- Mrs Ali Michell (90-98)
- Ms Lucy Standen (16-20)
- Mrs Caroline Ward (81-89)
- Ms Rachel Johnson (13-17)
- Mr Mark Howard (91-92)

I am excited to see what the next year holds for our Association and look forward to working with you all to further the welfare of the School.

To promote unity and friendship amongst former students of the School and its predecessors, Kings and Girton.

To maintain the interest of such former students in the School.

And to promote the involvement of members in the Association, in Clubs and other bodies affiliated with the Association.

Old Scholars Report 24



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