



Vocational Education and Training – Qualification Offerings 2021

North Lake Senior Campus provides a broad range of Certificate courses in partnership with Registered Training Organisations (RTOs). All qualifications are nationally recognised.

RTOs are licensed under the Training Accreditation Council (TAC) or the Australian Skills Quality Authority (ASQA) to deliver and assess these qualifications. They will be advised of the students enrolled in these courses in February 2021. A certificate or statement of attainment will be issued by the RTO to students who successfully complete all course requirements. Certificates are delivered to the school and then presented or posted to students.

Due to external auspicing and delivery costs charged to the campus, students will not be enrolled into Certificate courses until 50% of the certificate payment has been received, with the final payment required by the end of Term 1.



52831WA Certificate IV in Preparation for Health and Nursing Studies

Interested in Human Biology? Want to understand health and disease and how it affects the world we live in? 52831WA - Certificate IV in Preparation for Health & Nursing Studies is a great entry point into understanding how our bodies function and fight disease. It's the perfect pathway into nursing, science or any human body related career and will give you a knowledge advantage moving into university.

BSBITU303	Design and produce text documents
BSBMED301	Interpret and apply medical terminology appropriately
PREAPU401A	Provide information on human anatomy and physiology
PREASU403A	Apply academic skills
PREMHA404A	Use mathematics in a nursing and health context
PREMHS402A	Provide information on the fundamental principles of microbiology used in health settings
PREPHC405A	Use fundamentals of physics and chemistry in a health context

Prerequisites

C Grade in Year 10 Maths Science and English
OLNA achieved

Delivery 2 day per week over 1 years

Must complete Registered Training Organisations EOI Form

Further study opportunities: HLT54115 Diploma of Nursing,

Cost: \$620

Certificate course offered by North Lake Senior Campus in partnership with Health Science Hub RTO Code 52806



52841WA Certificate II in Introduction to Aged Care

This qualification reflects the role of support workers who follow an individualised care plan to provide personal targeted care to clients in a residential facility.

Care workers' duties include:

Carrying out activities to maintain an individuals' well-being through personal care and/or general activities of daily living

Carry out tasks related to an individualised client care plan

Reporting directly to a supervisor

Prerequisites

Over 18 Years, and obtain a WA Police Clearance

Code	Competency
CHCCCS011	Meet personal support needs
CHCCCS015	Provide individualised support
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTAID002	Provide basic emergency life support
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
HLTWHS005	Conduct manual tasks safely

This qualification is delivered by Amana Living trainers at North Lake Senior Campus with some workshops delivered at the Rivervale Training facility.

Amana Training will organise **minimum 80 hours work placement**.

Delivery 2 days per week over 2 terms

Further Study Options

CHC33015 Certificate III Individual Support

CHC32015 Certificate III Community Services

Cost: \$300

Amana Living Incorporated RTO Code 0609



To be confirmed



AUR20716 Certificate II in Automotive Vocational Preparation

This qualification reflects the role of individuals who perform a limited range of tasks relating to identifying and inspecting mechanical and electrical components and systems of light vehicles, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles. This qualification also covers the skills and knowledge required to perform minor maintenance and repair of an automotive vehicle body.

This qualification is delivered through the discrete Industrials program

AUR20716	Certificate II in Automotive Vocational Preparation
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURASA002	Follow safe working practices in an automotive workplace
AURTTK001	Use and maintain measuring equipment in an automotive workplace
AURTTK002	Use and maintain tool and equipment in an automotive workplace
AURAF003	Communicate effectively in an automotive workplace
AURLTA001	Identify automotive mechanical systems and components
AURTTE004	Inspect and service engines
AURTTE003	Remove and tag engine system components
AURETR003	Identify automotive electrical systems and components
AURETR006	Solder electrical wiring and circuits
AURETR015	Inspect, test and service batteries
AURAF004	Resolve routine problems in an automotive workplace

Delivery 2 days per week over 2 terms

Further Study Options

CHC33015 Certificate III Individual Support
CHC32015 Certificate III Community Services

Cost: \$400

**Certificate course offered by North Lake Senior Campus in partnership with
*Automotive Institute of Technology RTO Code 0627***



BSB20115 Certificate II Business



This qualification reflects the role of individuals in a variety of junior administrative positions who perform a range of mainly routine tasks, using limited practical skills and fundamental operational knowledge in a defined context.

When you complete the Certificate II in Business you'll have the skills to get your foot in the door in a clerical or administrative role in a broad range of workplaces.

You will gain a solid grounding in general office administration, including word processing, spreadsheets, workplace health and safety, and workplace communication.

Code	Competency
BSBCMM201	Communicate in the workplace
BSBCUS201	Deliver a service to customers
BSBDIV301	Work effectively with diversity
BSBINM201	Process and maintain workplace information
BSBINN201	Contribute to workplace innovation
BSBITU211	Produce digital text documents
BSBITU213	Use digital technologies to communicate remotely
BSBWHS201	Contribute to health and safety of self and others
BSBWOR202	Organise and complete daily work activities
BSBWOR203	Work effectively with others
BSBWOR204	Use business technology
ICTWEB201	Use social media tools for collaboration and engagement

Delivery 4 hours per week over 1 year

Further Study Options

BSB30115 Certificate III in Business,
BSB30415 Certificate III in Business Administration,

Cost: \$200

Certificate course offered by North Lake Senior Campus in partnership with IVET Institute Pty Ltd RTO Code 40548



BSB30115 Certificate III in Business

When you complete the Certificate III in Business you'll have skills that employers are looking for, making you ideal for roles in data entry, customer service, accounts or as an office clerk.

You will gain skills and knowledge in workplace organisation, customer service, workplace health and safety, spreadsheets, creating digital documents and much more.

BSBCRT301	Develop and extend critical and creative thinking skills
BSBCUS301	Deliver and monitor a service to customers
BSBDIV301	Work effectively with diversity
BSBINM301	Organise workplace information
BSBITU306	Design and produce business documents
BSBITU313	Design and produce digital text documents
BSBITU314	Design and produce spreadsheets
BSBPRO301	Recommend products and services
BSBWHS302	Apply knowledge of WHS legislation in the workplace
BSBWOR203	Work effectively with others
BSBWOR301	Organise personal work priorities and development
FNSFLT301	Be MoneySmart

Delivery 4 hours per week over 1 year

Further Study Options

BSB40215 Certificate IV in Business,
BSB40415 Certificate IV in Business Administration,
BSB41015 Certificate IV in Human Resources,
BSB41515 Certificate IV in Project Management Practice,
BSB42415 Certificate IV in Marketing and Communication,

Cost: \$200

Certificate course offered by North Lake Senior Campus in partnership with IVET Institute Pty Ltd RTO Code 40548



CHC22015 Certificate II in Community Services



This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs. Community services workers work with individuals, groups and communities to identify what social, emotional, psychological, practical and other supports people need to deal with life's difficulties and challenges. They encourage and assist people to access those services and advocate social justice. Community Service workers have a powerful effect on the lives of individuals and on the way our society deals with social changes, challenges and issues.

BSBCMM201	Communicate in the workplace
BSBINM201	Process and maintain workplace information
BSBWOR202	Organise and complete daily work activities
CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG09	Use strategies to respond to routine workplace problems
HLTWHS001	Participate in workplace health and safety

Delivery 4 hours per week over 1 year

Further Study Options

CHC32015 Certificate III in Community Services

CHC30213 Certificate III in Education Support

CHC30113 Certificate III in Early Childhood Education and Care

Cost: \$200

Certificate course offered by North Lake Senior Campus in partnership with IVET Institute Pty Ltd RTO Code 40548

CHC30213 Certificate III in Education Support

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs. You will also learn how to work effectively with culturally diverse students and colleagues.

Students are required to obtain a Working with Children Check and a Department of Education Police Clearance. Students under the age of 18 will be required to complete the WA Department of Education Confidential Declaration Form.

CHCDIS007	Facilitate the empowerment of people with disability
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE006	Support behaviour of children and young people
CHCEDS001	Comply with legislative, policy and industrial requirements in the education environment
CHCEDS002	Assist in implementation of planned educational programs
CHCEDS003	Contribute to student education in all developmental domains
CHCEDS004	Contribute to organisation and management of classroom or centre
CHCEDS005	Support the development of literacy and oral language skills
CHCEDS006	Support the development of numeracy skills
CHCEDS007	Work effectively with students and colleagues
CHCEDS008	Comply with school administrative requirements
CHCEDS011	Search and assess online information
CHCEDS012	Set up and sustain individual and small group learning areas
CHCEDS016	Support learning for students with disabilities in a classroom environment
CHCEDS017	Contribute to the health and safety of students
CHCEDS018	Support students with additional needs in the classroom environment
CHCEDS021	Assist in facilitation of student learning
CHCEDS025	Facilitate learning for students with disabilities
HLTWHS001	Participate in workplace health and safety

Additional Minimum 80 hours work placement in an educational setting

Delivery 4 hours a week over 1 year plus workplace learning

Cost: \$250

Further Study CHC40213 Certificate IV in Education

CHC40113 Certificate IV in School Age Education and Care

Certificate course offered by North Lake Senior Campus in partnership with Skills Strategies RTO Code 2401



CUA20615 Certificate II in Music Industry

This qualification reflects the role of individuals who perform a range of tasks in the music industry, work under direct supervision, and use limited practical skills and fundamental operational knowledge in a defined context.

BSBWHS201	Contribute to health and safety of self and others
BSBWOR203	Work effectively with others
CUAIND201	Develop and apply creative arts industry knowledge
CUAMCP201	Incorporate technology into music making
CUAMCP301	Compose simple songs or musical pieces
CUARES201	Collect and organise content for broadcast or publication
CUASOU202	Perform basic sound editing
CUASOU204	Mix sound in a broadcasting environment

Delivery 4 hours a week over 1 year.

Further Study CUA30915 Certificate III in Music Industry

Cost: \$390

Certificate course offered by North Lake Senior Campus in partnership with Mount Pleasant College *RTO Code 52297*



CUA20715 Certificate II in Visual Arts

This qualification reflects the role of individuals who are developing the basic creative and technical skills that underpin visual arts and craft practice.

BSBCRT101	Apply critical thinking techniques
BSBDES201	Follow a design process
BSBWHS201	Contribute to health and safety of self and others
CUAACD101	Use basic drawing techniques
CUACER201	Develop ceramic skills
CUADRA201	Develop drawing skills
CUAPAI201	Develop painting skills
CUAPPR201	Make simple creative work
CUARES202	Source and use information relevant to own arts practice

Delivery 4 hours per week over 1 year

Further Study Options

CUA31115 Certificate III in Visual Arts,

Cost: \$300

Certificate course offered by North Lake Senior Campus in partnership with Skills Strategies RTO Code 2401



CUA30915 Certificate III in Music Industry

This qualification reflects the role of individuals who apply a broad range of competencies in a varied work context in the music industry, using some discretion and judgement and theoretical knowledge. They may provide support to a team. You will extend your learning in the areas of music theory, song writing fundamentals, arranging and music production, enabling you to take your music to a whole new level.

BSBWHS201	Contribute to health and safety of self and others
CUACMP301	Implement copyright arrangements
CUAIND303	Work effectively in the music industry
CUAMCP201	Incorporate technology into music making
CUAMCP301	Compose simple songs or musical pieces
CUAMCP303	Develop simple musical pieces using electronic media
CUAMLT302	Apply knowledge of style and genre to music industry practice
CUASOU202	Perform basic sound editing
CUASOU204	Mix sound in a broadcasting environment
CUASOU308	Install and disassemble audio equipment
CUASOU402	Manage audio input sources

Delivery 4 hours a week over 1 year.

Further Study CUA40915 Certificate IV in Music Industry

Cost: \$490

Certificate course offered by North Lake Senior Campus in partnership with Mount Pleasant Colleges *RTO Code 52297*



FSK20119 Certificate II in Skills for Work and Vocational Pathways

This qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

It is suitable for individuals who require:

- a pathway to employment or further vocational training
- entry level digital literacy and employability skills
- a vocational training and employment plan.

BSBCMM201	Communicate in the workplace
BSBITU211	Produce digital text documents
BSBWHS201	Contribute to health and safety of self and others
BSBWOR202	Organise and complete daily work activities
BSBWOR203	Work effectively with others
FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG09	Use strategies to respond to routine workplace problems
FSKLRG11	Use routine strategies for work-related learning
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals and percentages for work
FSKNUM15	Estimate, measure and calculate with routine metric measurements for work
FSKOCM07	Interact effectively with others at work
FSKRDG001	Recognise extremely short and simple workplace signs and symbols
FSKRDG10	Read and respond to routine workplace information
FSKWTG09	Write routine workplace texts

Delivery 4 hours per week over 1 year

Further Study Options

Any Certificate II course with a specific industry focus.

Cost: \$200

Certificate course offered by North Lake Senior Campus in partnership with IVET Institute Pty Ltd RTO Code 40548



HLT33015 Certificate III in Allied Health Assistance

The Certificate III in Allied Health Assistance reflects the role of people who provide assistance to allied health professionals under predetermined guidelines.

CHCCCS010	Maintain a high standard of service
CHCCOM005	Communicate and work in health or community service
CHCDIV001	Work with diverse people
HLTAAP001	Recognise healthy body systems
HLTAHA001	Assist with an allied health program
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
BSBMED301	Interpret and apply medical terminology appropriately
CHAGE001	Facilitate the empowerment of older people
CHCCCS009	Facilitate responsible behaviour
CHCMHS001	Work with people with mental health issues

Prerequisites

Over 18 Years, and obtain a WA Police Clearance

This qualification is delivered by Amana Living trainers at North Lake Senior Campus with some workshops delivered at the Rivervale Training facility.

Amana Training will organise **minimum 80 hours work placement**.

Delivery 2 days per week over 2 terms

Further Study Options

HLT43015 Certificate IV in Allied Health Assistance

Cost: \$400



SIT20316 Certificate II in Hospitality

This qualification reflects the role of individuals who have a defined and limited range of hospitality operational skills and basic industry knowledge. They are involved in mainly routine and repetitive tasks and work under direct supervision.

This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

Possible job titles include: bar attendant, café attendant, catering assistant, food and beverage attendant, front office assistant, room attendant.

Prerequisites Must complete Certificate II in Kitchen Operations or have partial completion of Certificate II in Hospitality.

BSBWOR203	Work effectively with others
SITHCCC002	Prepare and present simple dishes
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB007	Serve food and beverage
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively
SITHKOP001	Clean kitchen premises and equipment
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXFSA001	Use hygienic practices for food safety
SITXWHS001	Participate in safe work practices

Delivery 8 hours per week over 1 year plus work placement

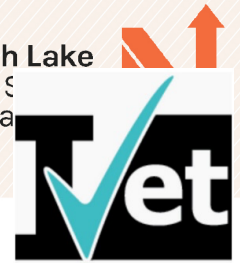
Further Study Options

SIT30616 Cert III Hospitality

SIT30516 Certificate III in Events

Cost: \$450

Certificate course offered by North Lake Senior Campus in partnership with IVET Institute Pty Ltd RTO Code 40548



SIT20416 Certificate II in Kitchen Operations

This qualification reflects the role of individuals working in kitchens who use a defined and limited range of food preparation and cookery skills to prepare food and menu items. They are involved in mainly routine and repetitive tasks and work under direct supervision.

This qualification provides a pathway to work in kitchen operations in organisations such as restaurants, hotels, catering operations, clubs, pubs, cafés, and coffee shops; and institutions such as aged care facilities, hospitals, prisons, and schools.

Possible job titles include: breakfast cook, catering assistant, fast food cook, sandwich hand, takeaway cook.

BSBCMM201	Communicate in the workplace
BSBWOR203	Work effectively with others
SITHCCC001	Use food preparation equipment
SITHCCC002	Prepare and present simple dishes
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC006	Prepare appetisers and salads
SITHCCC008	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC011	Use cookery skills effectively
SITHKOP001	Clean kitchen premises and equipment
SITXCOM002	Show social and cultural sensitivity
SITXFSA001	Use hygienic practices for food safety
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices

Delivery 8 hours per week over 1 year plus work placement

Further Study Options

SIT30816 Certificate III in Commercial Cookery

Cost: \$450

**Certificate course offered by North Lake Senior Campus in partnership with IVET
Trades RTO Code 32275**

TO BE CONFIRMED

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SIS20115 Certificate II in Sport and Recreation

This qualification allows individuals to develop basic functional knowledge and skills for work in customer contact positions in the sport or community recreation industry. These individuals are competent in a range of administrative activities and functions within a team and under supervision. They are involved in mainly routine and repetitive tasks using practical skills and basic sport and recreation industry knowledge.

BSBWOR202	Organise and complete daily work activities
HLTWHS001	Participate in workplace health and safety
SISXCAI002	Assist with activity sessions
HLTAID003	Provide first aid
SISXEMR001	Respond to emergency situations
SISXIND002	Maintain sport, fitness and recreation industry knowledge
SISXIND001	Work effectively in sport, fitness and recreation environments
SISXCCS001	Provide quality service
SISXFAC001	Maintain equipment for activities
BSBWOR201	Manage personal stress in the workplace
FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG09	Use strategies to respond to routine workplace problems
FSKLRG11	Use routine strategies for work-related learning

Delivery 4 hours per week over 1 year

Further Study Options

SIT30816 Certificate III in Sport and Recreation

Cost: \$200

**Certificate course offered by North Lake Senior Campus in partnership with IVET
Trades RTO Code 32275**